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Secretary's File Room

Reg. No. 1003 (Sec.)
July 3, 1942

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C.

July 3, 1942

MEMORANDUM NO. 1021

Maximum Utilization of Railroad Cars

I have just received a letter from Commissioner J. M. Johnson of the Interstate Commerce Commission pointing out the tremendous job that we have ahead of us to keep our transportation system functioning in such a way that there will be an ample supply of equipment to handle the movement of the ever increasing supplies of all commodities being produced in this country. While Commissioner Johnson indicates that he has no complaints to make as to the cooperation he has been getting from the various agencies in this Department, he has asked me to impress upon all the members of our staff who deal with transportation matters the importance of getting as prompt release of railroad cars as possible, and of keeping to an absolute minimum car detention from any cause whether it involves fumigation, inspection, loading, or unloading. He also asked that insofar as we have the ability to do so, we see that cars are loaded to capacity and that all other possible steps are taken to bring about maximum efficiency in the operation of the railroads.

I am sure that all of us realize the importance of getting the best possible service out of our transportation equipment during these times and that we may all be counted on to cooperate to the fullest.

Grover B. Hill

Assistant Secretary

TRANSPORTATION 6

over

TRANSPORTATION
Equipment, Transportation, Maximum Utilization of
Railroad Cars, Maximum Utilization of
Transportation of Supplies by Railroad, Maximum Utilization of

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SOLICITOR

WASHINGTON, D. C.

Reg No. 1022 July 14, 1942

July 10, 1942

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Secretary's File Room

MEMORANDUM NO. 1022

Delegation to the Administrator, Agricultural Marketing Administration, of authority over Market Administrators

The Administrator of the Agricultural Marketing Administration is hereby authorized and directed to make recommendations to the Secretary concerning the appointment, compensation, and removal from office of market administrators designated pursuant to Public Act No. 10, 73d Congress, as amended and as reenacted and amended by the Agricultural Marketing Agreement Act of 1937, and the marketing agreements and orders issued thereunder. The activities of such market administrators shall be supervised and directed by the Administrator through such employees of the Administration as he may designate for that purpose, and such market administrators shall report directly to the employees so designated by the Administrator. The reports submitted by such market administrators shall include reports on investigations of alleged violations of marketing agreements and orders, reports on recommended amendments to such agreements and orders, and such other reports as are necessary, in the opinion of the employees designated by the Administrator, to effectuate the purposes of the act and of the agreements and orders issued thereunder.

The Administrator is hereby further authorized to formulate for hearing and submission to handlers and producers in accordance with the act and regulations amendments to marketing agreements and orders by which the Administrator, in lieu of the Secretary, will be empowered to appoint, fix the compensation of, supervise and direct, and remove market administrators.

Paul H. Appleby

Acting Secretary

AUTHORIZATION
Agricultural Marketing Administration, Delegated Authority Over
Marketing Administrators
Marketing Administrators, Agriculture Marketing Administration
Delegated Authority Over

AUTHORIZATIONS

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SOLICITOR
WASHINGTON, D.C.

MEMORANDUM NO. 1032

Delegation to the Administrator, Agricultural Marketing Administration, of authority over Market Administrators

The Administrator of the Agricultural Marketing Administration is hereby authorized and directed to make recommendations to the Secretary concerning the appointment, compensation, and removal from offices of market administrators designated pursuant to Public Act No. 10, 73d Congress, as amended and as reenacted and amended by the Agricultural Marketing Agreement Act of 1937, and the marketing agreements and orders issued thereunder. The activities of such market administrators shall be supervised and directed by the Administrator through such employees of the Administration as may designate for that purpose, and such market administrators shall report directly to the employees so designated by the Administrator. The reports submitted by such market administrators shall include reports on investigations of alleged violations of marketing agreements and orders, reports on recommended amendments to such agreements and orders, and such other reports as are necessary, in the opinion of the employees designated by the Administrator, to effectuate the purposes of the act and of the agreements and orders issued thereunder.

The Administrator is hereby further authorized to formulate for hearing and submission to handlers and producers in accordance with the act and regulations thereunder to marketing agreements and orders by which the Administrator, in lieu of the Secretary, will be empowered to appoint, fix the compensation of, supervise and direct, and remove market administrators.

Acting Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON

July 11, 1942

FILED
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Ref. No. 1007
July 13, 1942

MEMORANDUM NO. 1023

Consolidation of Duplicating and Selected Photographic Activities

Some months ago the Bureau of the Budget urged all Departments (Circular No. 379) to centralize the equipment used for the production of reports, publications, and other informational material and suggested that there should be a single unit under central administrative management serving all divisions and bureaus. Since then the Nation has been plunged into a war of unpredictable duration, enormous cost, and unprecedented demand for all kinds of mechanical and technical equipment. It is clear that this and every other civilian department must seize every opportunity to conduct its work more economically if service is not to be impaired.

A recent study conducted for the Administrative Council indicates that we can markedly reduce the labor cost and more fully conserve our duplicating and photographic equipment, while still performing adequate service, if the duplicating and certain selected photographic activities now carried on in Washington by some of the bureaus are combined with similar work in the Addressing, Duplicating, and Mailing Section and the Photographic Unit in the Office of Information. These added services, together with those already performed for the bureaus, administrations, and offices, will be undertaken upon a reimbursable basis as soon after June 30, 1942, as the making of physical changes and the perfection of administrative and fiscal plans will permit. The reimbursement plan will include charges for labor, material, and overhead expenses.

1. At such dates after July 10, 1942, as the Office of Information may determine, all duplicating equipment and functions relating thereto, now operated in the District of Columbia by the following agencies, will be transferred to the Addressing, Duplicating, and Mailing Section, Office of Information:

The Office of Extension Service
Soil Conservation Service
Entomology and Plant Quarantine
Forest Service
Federal Crop Insurance Corporation
Agricultural Adjustment Agency
Bureau of Agricultural Economics
Agricultural Marketing Administration

2. All stencil and varitype work, now performed by the above and all other Department agencies in Washington will thereafter be performed by the Addressing, Duplicating, and Mailing Section, except that agencies may undertake stencil work when it is clear that by so doing time will be saved. All varityping machines and typewriters now specially equipped and primarily used for stencil cutting will be transferred with the activity.

ORGANIZATION / (Info

MEMORANDUM NO. ____

Consolidation of Duplicating and Selected Photographic Activities

Some months ago the Bureau of the Budget urged all Departments (Circular No. 370) to centralize the equipment used for the production of reports, publications, and other informational material and suggested that there should be a single unit under central administrative management serving all divisions and bureaus. Since then the Nation has been plunged into a war of unpredictable duration, enormous cost, and unprecedented demand for all kinds of mechanical and technical equipment. It is clear that this and every other civilian department must seize every opportunity to conduct its work more economically if service is not to be impaired.

A recent study conducted for the Administrative Council indicates that we can markedly reduce the labor cost and more fully conserve our duplicating and photographic equipment, while still performing adequate service, if the duplicating and certain selected photographic activities now carried on in Washington by some of the bureaus are combined with similar work in the Addressing, Duplicating, and Mailing Section and the Photographic Unit in the Office of Information. These added services, together with those already performed for the bureaus, administrations, and offices, will be undertaken upon a reimbursable basis as soon after June 30, 1942, as the making of physical changes and the perfection of administrative and fiscal plans will permit. The reimbursement plan will include charges for labor, material, and overhead expenses.

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Forest Service
Federal Crop Insurance Corporation
Agricultural Adjustment Agency
Bureau of Agricultural Economics
Agricultural Marketing Administration

2. All stencil and varitype work, now performed by the above and all other Department agencies in Washington will thereafter be performed by the Addressing, Duplicating, and Mailing Section, except that agencies may undertake stencil work when it is clear that by so doing time will be saved. All varityping machines and typewriters now especially equipped and primarily used for stencil cutting will be transferred with the activity.

3. All office duplicators, such as multilith, multigraph, or similar machines used by and now operated by the agencies listed in No. 1 above and all other Department agencies in Washington, will be transferred with their activity to the Addressing, Duplicating, and Mailing Section, Office of Information. The Office of Information will perfect and inaugurate a plan for "short order" duplicating stations at convenient locations in the various buildings to care for the need for speedy "over the counter" mimeographing or other reproduction service. In addition provision shall be made for speedy emergency-type service for photographic work.

4. At such dates after July 10, 1942, as the Office of Information may determine there shall be transferred to the Photographic Unit, Office of Information, the following Washington photographic and photostatic activities, together with equipment now used for those activities:

a. The press and illustrative work in the aerial photographic laboratory now performed for the Division of Information of the Agricultural Adjustment Agency.

b. Except for the brown-line and blue-line print work, all photographic activity of the Agricultural Marketing Administration.

c. The rectographic work of the bibliofilm service of the Library.

d. All such work of the Office of Extension Service.

e. All such work of the Federal Crop Insurance Corporation.

f. The photostat and multilith plate work only of the Forest Service.

5. The Office of Information is directed to carry out the transfers in such manner as to utilize so far as is administratively and economically feasible the services of photographic and duplicating staff now employed in the transferred units. It will also be expected to arrange for transfer of equipment and activity in such manner that the disruption to the reproduction services of all agencies concerned will be held to a minimum.

6. The Director of Information is authorized to make such exceptions to the foregoing as he determines to be necessary for effective and economical operation of the business of any agency.

I ask for the hearty cooperation of all concerned in the perfection of the above changes.

Grover B Hill

Acting Secretary

ORGANIZATION
Addressing, Duplicating & Mailing Section, to Consolidate Duplicating, Photographic and Photostatic Activities
Duplicating Activities, Consolidated in Addressing, Duplicating & Mailing Section
Photographic and Photostatic Activities, Consolidated in Addressing, Duplicating & Mailing Section

3. All office duplicators, such as multilith, multigraph, or similar machines used by and now operated by the agencies listed in No. 1 above and all other Department agencies in Washington, will be transferred with their activity to the Addressing, Duplicating, and Mailing Section, Office of Information. The Office of Information will perfect and inaugurate a plan for "short order" duplicating stations at convenient locations in the various buildings to care for the need for speedy "over the counter" mimeographing or other reproduction service. In addition provision shall be made for speedy emergency-type service for photographic work.

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I ask for the hearty cooperation of all concerned in the perfection of the above changes.

Secretary

FOREIGN RELATIONS

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DEPARTMENT OF AGRICULTURE
WASHINGTON

Reg. No. 1014 (Rev.) July 19, 1942

July 17, 1942.

MEMORANDUM NO. 1024

Authorizing Commodity Credit Corporation to Exercise Free Entry Privileges of E. O. 9177

Pursuant to Executive Order No. 9177, delegating to the Secretary of War, the Secretary of the Navy, the Secretary of the Treasury, the Secretary of Agriculture, and the Reconstruction Finance Corporation, authority to exercise the functions, powers and duties theretofore vested in the Secretary of the Navy by the act of June 30, 1914 (34 Stat. 568), relating to the purchase of emergency war materials abroad, I hereby authorize the Commodity Credit Corporation to exercise all the powers, duties and functions vested in me by the said Executive Order with respect to all agricultural commodities which the Corporation may import pursuant to Directive No. 2 of the Board of Economic Warfare, and any revision thereof, as well as any other war materials which may be purchased abroad by the Corporation either to provide stock piles or meet existing immediate shortages of such materials.

I hereby designate John B. Hutson, President, C. C. Farrington, H. B. Boyd, and Everett Cook, Vice Presidents of the Commodity Credit Corporation, to furnish, on behalf of the Corporation, certificates, pursuant to Section 2 of Executive Order No. 9177, to the Commissioner of Customs covering any war materials imported duty-free under this authority and the Regulations of the Commissioner of Customs of June 8, 1942 (T.D. 50651).

Paul H. Appleby
Acting Secretary

AUTHORIZATION
Authority, Commodity Credit Corporation to exercise Free Entry Privileges of E. O. 9177
Commodity Credit Corporation, Authorized Free Entry Privileges of E.O. 9177
Customs, Commissioner of, Submit Certificate to on Duty-Free Imports
Imports, War Materials from Abroad, Duty Free
mv.

FOREIGN RELATIONS 1-2

DEPARTMENT OF AGRICULTURE
WASHINGTON

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON

Please return to the Secretary's File Room

Reg. No. 1017 (Sec) July 24, 1942

July 20, 1942

MEMORANDUM NO. 1025

Compliance by the Department of Agriculture with Regulation 1, Office of War Information

All agencies and officers of the Department of Agriculture will follow the procedures established by Regulation 1 of the Office of War Information. With the concurrence of the Office of War Information, the following designations are made and directions issued to facilitate compliance by Department officers with this regulation:

1. The Deputy of the Office of War Information assigned to the Department of Agriculture will be in touch, either through the Department's liaison officer or direct, with the policy making officers of the Department for consultation on matters of fact and policy. All officers of the Department will give the Deputy their full cooperation.

2. The Director of Information is designated as the Department liaison representative specified in Section 2 (c) of the Regulation. He shall be generally responsible for effectuation of the Regulation by the Department of Agriculture and its agencies. He shall conduct the survey of information programs specified in Section 2(b) and prepare the report therein required. The individuals hereinafter designated to be responsible for effectuation of specific sections of the regulations will operate under the general supervision of the Director of Information.

3. The Assistant Director of Information in charge of press and radio will be responsible for

(a) Reviewing the news releases and other materials mentioned in Section 3 of the Regulation that are prepared in Washington offices of the Department and determining for the Department of Agriculture which releases and other materials shall be issued by the Department and which shall be submitted to the Office of War Information for clearance and issuance. He shall agree with the OWI Deputy assigned to the USDA on which classes of releases and other materials are for issuance by the Department and which are for clearance and issuance by the Office of War Information.

ORGANIZATION

MEMORANDUM NO. ____

Compliance by the Department of Agriculture with Regulation 1.
Office of War Information

All agencies and officers of the Department of Agriculture will follow the procedures established by Regulation 1 of the Office of War Information. With the concurrence of the Office of War Information, the following designations are made and directions issued to facilitate compliance by Department officers with this regulation:

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It is clear, for example, that the materials concerning rubber work of the Department, the Lend-Lease operations conducted by the Department, or materials reporting on matters where the Department and the OPA both have responsibility are to be issued by OWI. In other categories -- for example, the progress of the wartime farm production goals campaign -- it is clear that the materials are for issuance by the Department of Agriculture. There are several other categories where the application of the Regulation must be worked out more definitely with OWI by the Assistant Director of Information in charge of press and radio.

(b) Supplying copies of addresses by Department officers for review by the Chief of the Bureau of Publications and Graphics of the Office of War Information as required by Section 4 of the Regulation. All addresses by the Secretary, Under Secretary, and Assistant Secretary will be submitted for OWI review. Addresses by other policy forming officers of the level of Administrator or Chief of bureau or office may be submitted for review if they treat of policy matters affecting the war program. In order that the Assistant Director of Information in charge of press and radio may make determination on submission of addresses by officers of the rank of Administrator or Chief, four copies of such addresses shall be supplied him three days in advance of the date of delivery of the address.

(c) Arranging with the Chief of the Radio Bureau, OWI, for time for new Department broadcasts, and for the inclusion within existing Department broadcasts of subject matter relating to the war effort originating in other agencies of Government.

(d) Arranging for the review within the Department of materials for press and radio and of policy addresses originating outside the Department and submitted to the Department by OWI for clearance.

(e) Having prepared in the Department press and radio materials needed by the Office of War Information in the effectuation of coordinated war information programs as stated in Section 11 (c) of the Regulation.

(f) Having prepared in the Department press and radio materials useful for overseas distribution as specified in Section 13(b) of the Regulation.

It is clear, for example, that the materials concerning rubber work of the Department, the Lend-Lease operations conducted by the Department, or materials reporting on matters where the Department and the OPA both have responsibility are to be issued by OWI. In other categories -- for example, the progress of the wartime farm production goals campaign -- it is clear that the materials are for issuance by the Department of Agriculture. There are several other categories where the application of the Regulation must be worked out more definitely with OWI by the Assistant Director of Information in charge of press and radio.

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(c) Arranging with the Chief of the Radio Bureau, OWI, for time for new Department broadcasts, and for the inclusion within existing Department broadcasts of subject matter relating to the war effort originating in other agencies of Government.

(d) Arranging for the review within the Department of materials for press and radio and of policy addresses originating outside the Department and submitted to the Department by OWI for clearance.

(e) Having prepared in the Department press and radio materials needed by the Office of War Information in the effectuation of coordinated war information programs as stated in Section II (c) of the Regulation.

(f) Having prepared in the Department press and radio materials useful for overseas distribution as specified in Section I3(b) of the Regulation.

4. The Assistant Director of Information in charge of publications and exhibits shall be responsible for

(a) Arranging with the OWI Chief of the Bureau of Publications and Graphics for clearance of Department publications of the categories stated in Section 5 of the Regulation.

(b) Arranging with the OWI Chief of the Bureau of Publications and Graphics for clearance of Department war posters and other graphics and for such services of the OWI in production of posters and other graphics as may be required by the Department and its agencies.

(c) Arranging with the Chief of the Bureau of Special Operations for such contact and clearance between the Department and the advertising industry as is required in the Department's war work.

(d) Arranging for the appropriate review within the Department of the materials in the fields of publications, graphics, and advertising that originate outside the Department and that are referred to the Department for clearance by the Office of War Information.

(e) Arranging for the production within the Department of publications and graphics needed by the Office of War Information in effectuation of coordinated war information programs as stated in Section 11(c) of the Regulation.

(f) Having prepared in the Department publications and graphics useful for overseas distribution as specified in Section 13(b) of the Regulation.

5. The Assistant Director of Information in charge of motion pictures and field service shall be responsible for

(a) Making arrangements under Section 7 of the Regulation with the Chief of the Bureau of Motion Pictures, Office of War Information, for the clearance of subject matter for and arrangements for the production of official motion pictures of the Department; and for the submission to the motion picture industry of suggestions from this Department for subject matter of theatrical pictures which will further the war effort.

4. The Assistant Director of Information in charge of publications and exhibits shall be responsible for

(a) Arranging with the OWI Chief of the Bureau of Publications and Graphics for clearance of Department publications of the categories stated in Section 5 of the Regulation.

(b) Arranging with the OWI Chief of the Bureau of Publications and Graphics for clearance of Department war posters and other graphics and for such services of the OWI in production of posters and other graphics as may be required by the Department and its agencies.

(c) Arranging with the Chief of the Bureau of Special Operations for such contact and clearance between the Department and the advertising industry as is required in the Department's war work.

(d) Arranging for the appropriate review within the Department of the materials in the fields of publications, graphics, and advertising that originate outside the Department and that are referred to the Department for clearance by the Office of War Information.

(e) Arranging for the production within the Department of publications and graphics needed by the Office of War Information in effectuation of coordinated war information programs as stated in Section II(c) of the Regulation.

(f) Having prepared in the Department publications and graphics useful for overseas distribution as specified in Section I3(b) of the Regulation.

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(a) Making arrangements under Section 7 of the Regulation with the Chief of the Bureau of Motion Pictures, Office of War Information, for the clearance of subject matter for and arrangements for the production of official motion pictures of the Department; and for the submission to the motion picture industry of suggestions from this Department for subject matter of theatrical pictures which will further the war effort.

(b) The development of a system of facilitating clearance by the field information offices of the Department agencies of materials which under Section 12 of the Regulation should be submitted to OWI field offices. The Office of Information field offices are too few in number to handle the contacts. These offices, however, will provide the field information offices of the Department agencies with a list of nearby OWI field offices and with specific instructions for clearance of materials that are worked out with the OWI. To facilitate coordination in the issuance of information in the field, the field information offices of Department agencies are hereby instructed to provide the appropriate offices of the Field Information Service, Office of Information, with two copies of everything issued for press, radio, or other public use.

(c) Arranging with the overseas branch of the Office of War Information for the production in the field of materials useful for overseas distribution as specified in Section 13(b) of the Regulation.

It is important that all Department officers fully cooperate in effectuating the program of the Office of War Information. This program coordinates one of the most important phases of the war effort among farmers and consumers. The purpose of this Department is to do its utmost to facilitate success on this as on all other fronts of the war.

Paul H. Appleby

Acting Secretary

WAR INFORMATION
Information, Director of, Designated Department Liason Representative for Office of War Information
Office of War Information, Compliance with Regulation 1 of War Information, Gathered and Reviewed by Office of War Information

(b) The development of a system of facilitating clearance by the field information offices of the Department agencies of materials which under Section IJ of the Regulation should be submitted to OWI field offices. The Office of Information field offices are too few in number to handle the contacts. These offices, however, will provide the field information offices of the Department agencies with a list of nearby OWI field offices and with specific instructions for clearance of materials that are worked out with the OWI. To facilitate coordination in the issuance of information in the field, the field information offices of Department agencies are hereby instructed to provide the appropriate offices of the Field Information Service, Office of Information, with two copies of everything issued for press, radio, or other public use.

(c) Arranging with the overseas branch of the Office of War Information for the production in the field of materials useful for overseas distribution as specified in Section IJ(b) of the Regulation.

It is important that all Department officers fully cooperate in effectuating the program of the Office of War Information. This program coordinates one of the most important phases of the war effort among farmers and consumers. The purpose of this Department is to do its utmost to facilitate success on this as on all other fronts of the war.

Acting Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON

November 25, 1942

MEMORANDUM NO. 1025, Supplement No. 1

Compliance by the Department of Agriculture with Regulation 1
Office of War Information

In accordance with a letter dated October 15, 1942, to the Secretary of Agriculture from Elmer Davis, Director, Office of War Information, a copy of which is attached, Section 3(b) of Memorandum No. 1025, issued July 20, 1942, is hereby rescinded and replaced by the following:

(b) Supplying copies of addresses by Department officers for review by the Chief of the Bureau of Publications and Graphics of the Office of War Information, as required by Section 4 of the Regulation. All addresses and magazine articles by the Secretary, Under Secretary and Assistant Secretary shall be submitted in advance of delivery, for review and clearance by OWI. Except as noted below, all addresses and magazine articles of all other Department of Agriculture officials, both in Washington and in the field, unless based entirely on policies or primary material previously approved or issued in Washington, shall be submitted for review regardless of the topics treated. An address is understood to mean a set appearance before a formal assemblage which includes non-Department people; for such appearances manuscript or prepared notes must be submitted. In order that the Assistant Director of Information in charge of press and radio may review the addresses and magazine articles, 4 copies of all such addresses and magazine articles by members of the Washington staff shall be supplied him at least 3 days in advance of the date of delivery of the addresses and at least 3 days in advance of the date clearance is requested on magazine articles.

For clearing speeches and magazine articles originating in the field, the following procedure shall be followed: (1) If the speech or magazine article is based on primary material or policies originating and properly cleared in Washington, the speech or magazine article is secondary and need not be submitted for further clearance. (2) If the speech or magazine article is itself primary; that is, is not based on primary material or policies previously approved and issued in Washington, the speech or magazine article should be submitted from the field to the Washington information office of the bureau or agency represented by the speaker or writer. It shall be the responsibility of the Washington information officer of each bureau or agency to decide which speeches and magazine articles originating in the field shall be submitted to the Assistant Director of Information in charge of press and radio for further clearance.

MEMORANDUM NO. 1025, Supplement No. 1

Compliance by the Department of Agriculture with Regulation 1
Office of War Information

In accordance with a letter dated October 15, 1942, to the Secretary of Agriculture from Elmer Davis, Director, Office of War Information, a copy of which is attached, Section 5(b) of Memorandum No. 1025, issued July 20, 1942, is hereby rescinded and replaced by the following:

(b) Supplying copies of addresses by Department officers for review by the Chief of the Bureau of Publications and Graphics of the Office of War Information, as required by Section 4 of the Regulation. All addresses and magazine articles by the Secretary, Under Secretary and Assistant Secretary shall be submitted in advance of delivery, for review and clearance by OWI. Except as noted below, all addresses and magazine articles of all other Department of Agriculture officials, both in Washington and in the field, unless based entirely on policies or primary material previously approved or issued in Washington, shall be submitted for review regardless of the topics treated. An address is understood to mean a set appearance before a formal assemblage which includes non-Department people; for such appearances manuscript or prepared notes must be submitted. In order that the Assistant Director of Information in charge of press and radio may review the addresses and magazine articles, 4 copies of all such addresses and magazine articles by members of the Washington staff shall be supplied him at least 7 days in advance of the date of delivery of the addresses and at least 7 days in advance of the date clearance is requested on magazine articles.

For clearing speeches and magazine articles originating in the field, the following procedure shall be followed: (1) If the speech or magazine article is based on primary material or policies originating and properly cleared in Washington, the speech or magazine article is secondary and need not be submitted for further clearance. (2) If the speech or magazine article is itself primary: that is, is not based on primary material or policies previously approved and issued in Washington, the speech or magazine article should be submitted from the field to the Washington information office of the Bureau or agency represented by the speaker or writer. It shall be the responsibility of the Washington information officer of each Bureau or agency to decide which speeches and magazine articles originating in the field shall be submitted to the Assistant Director of Information in charge of press and radio for further clearance.

As directed in Memorandum No. 1025, the Director of Information has provided a system of field clearance of press, publication and radio material, and this system is not altered by this Supplement 1 to Memorandum 1025, except as to addresses and magazine articles. Briefly, Office of Information Memorandum No. 36 and supplement 2 thereto provide: (1) That primary press, publication, radio and similar public information items originating in the field shall be cleared with the nearest OWI field office if they deal significantly with the war effort or with programs broader than that of the Department; (2) That two notification copies of press, radio and similar public information material issued by USDA agencies in the field be sent to the appropriate Regional Representative, USDA Office of Information.

Grover B Hill

Assistant Secretary

As directed in Memorandum No. 1025, the Director of Information has provided a system of field clearance of press, publication and radio material, and this system is not altered by this Supplement 1 to Memorandum 1025, except as to addresses and magazine articles. Briefly, Office of Information Memorandum No. 75 and Supplement 2 thereto provide: (1) That primary press, publication, radio and similar public information items originating in the field shall be cleared with the nearest OWI field office if they deal significantly with the war effort or with programs broader than that of the Department; (2) That two notification copies of press, radio and similar public information material issued by USDA agencies in the field be sent to the appropriate Regional Representative, USDA Office of Information.

Assistant Secretary

OFFICE OF WAR INFORMATION

WASHINGTON, D. C.

October 15, 1942

To the Heads of All Departments and Agencies:

I find that the Office of War Information has never made explicit certain assumptions on which we have been basing our speech clearance operation.

As you know, OWI now clears public addresses and magazine articles by policy-making officials of Federal Departments and Agencies. This includes the Secretary, Under Secretary, and Assistant Secretaries of Executive Departments, and the comparable officials of Federal Agencies. The assumption has always been that the Information Officers of the Departments and Agencies would be responsible for clearing the speeches and magazine articles of all other officials. I should like now to make that assumption an explicit request.

Hereafter the OWI will expect the Information Officer of each Department and Agency to be responsible for reviewing, in advance of delivery, all speeches and articles by officials not covered by OWI speech clearance. By clearance, we mean checking with the Information office of another agency if its policies or activities are involved in the speech, checking with the War and Navy Departments if there is any question of military security and checking to determine that the speech is in accord with stated Federal policy.

The OWI stands ready to help on any of these clearance problems, but it seems to us that process will be simpler and speedier if the Information Officers of the Departments and Agencies assume the initial responsibility.

The purpose of speech clearance is to spare the public the confusion resulting from conflicting, premature, or inaccurate statements. The President has suggested that public officials could assist greatly in the prosecution of the war if they would confine their remarks to matters for which they have direct responsibility.

/s/ ELMER DAVIS

Elmer Davis
Director

OFFICE OF WAR INFORMATION

WASHINGTON, D. C.

October 15, 1942

To the Heads of All Departments and Agencies:

I find that the Office of War Information has never made explicit certain assumptions on which we have been basing our speech clearance operation.

As you know, OWI now clears public addresses and magazine articles by policy-making officials of Federal Departments and Agencies. This includes the Secretary, Under Secretary, and Assistant Secretaries of Executive Departments, and the comparable officials of Federal Agencies. The assumption has always been that the Information Officers of the Departments and Agencies would be responsible for clearing the speeches and magazine articles of all other officials. I should like now to make that assumption an explicit request.

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/s/ ELMER DAVIS

Elmer Davis
Director

DEPARTMENT OF AGRICULTURE

WASHINGTON

Reg no. 1021 (Sec.)
July 29, 1942

FILED
Please return to the
Secretary's File Room

July 27, 1942

MEMORANDUM NO. 1026

Consent for Transfer of Employees
to Army Specialist Corps

Consent is hereby granted, as required by Section 6 of Executive Order No. 9078, dated February 26, 1942, for the transfer or appointment of any employee of the Department of Agriculture to a position in the Army Specialist Corps, subject to the approval of the chief of bureau concerned, or such official or officials as he may designate for this purpose. In the event of disapproval, the Secretary's concurrence shall be sought.

Paul H. Appleby

Under Secretary

PERSONNEL
Army Specialist Corps, Consent for transfer of Employees
Employees transfer to Army Specialist Corps, Consent for
Transfer of Employees to Army Specialist Corps, Consent for

CL

PERSONNEL 2-2

DEPARTMENT OF AGRICULTURE
WASHINGTON

FILED

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Under Secretary

PERSONNEL
Army Specialist Corps, Consent for transfer of Employees
Employees transfer to Army Specialist Corps, Consent for
Transfer of Employees to Army Specialist Corps, Consent for

FILED
Please return to the Secretary's File Room

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

Reg. 1025 Aug. 3, 1942

August 1, 1942

MEMORANDUM NO. 1027

Testimony Before Congressional Committees, Etc.

Under present conditions, when the agencies of the Department are involved in so many different phases of the war effort, it is very necessary that the immediate Office of the Secretary be kept advised promptly, as a matter of current information, when witnesses from the Department are called for testimony before congressional committees or are called upon for consultation on important departmental matters by members thereof. The cooperation of all members of the Department in this matter will be appreciated.

The requirements in this respect, set forth on page 11 of Budget and Finance Circular 528, issued February 3, 1942, are, in substance:

(1) Whenever a member of one of the agencies of the Department contemplates appearing before a congressional committee, information to that effect should be communicated to the Secretary's Office by telephone.

(2) If the prospective witness expects to be called upon, or intends to give an expression of views with respect to legislation, the Legislative Reports and Service Section in the Office of Budget and Finance should also be notified so that clearance may be obtained from the Budget Bureau, as required by Budget Circular 344. If time does not permit clearance to be obtained before the departmental witness must appear, he should make clear to the congressional committee holding the hearing that his testimony does not involve any commitment as to the relationship of the proposed legislation under consideration to the program of the President.

(3) After the hearing or conference the witness from the Department should make a brief written report (preceded, where conditions indicate, by a telephone report) to the Secretary's Office. A copy of each such report should also be routed directly to the Legislative Reports and Service Section in the Office of Budget and Finance for information and referral to the staff offices and other agencies of the Department which are involved or may be interested in the matters that develop at the hearing or conference.

The above special notification and reporting are not necessary in connection with appearances before the Appropriations Committees in support of Budget estimates relating to the work of the Department, since these are covered otherwise.

Samuel B. Pettengill

Assistant to the Secretary

(Indexing on Reverse Side)

LEGISLATION 1

WITNESSES
Committees Congressional, Testimony Before
Congressional Committees, Testimony Before
Testimony Before Congressional Committees
Witnesses , Testimony Of, Before Congressional Committees

Req. 3580

DEPARTMENT OF AGRICULTURE

WASHINGTON

Sig! 8-1-42

October 2 4, 1945

D.C

MEMORANDUM NO. 1027, REVISION 1

Testimony Before Congressional Committees, Etc.*

In view of the important relationship of legislation to the responsibilities of the Department, it is necessary that, for current information, the office of the Executive Assistant to the Secretary, Mr. Nathan Koenig, be advised promptly by telephone when members of the Department are to testify before congressional committees or are to consult with members of Congress on important matters concerning the Department.

When a prospective witness expects to express views on proposed legislation, the Legislative Reports and Service Section, Office of Budget and Finance, should also be notified so that clearance may be obtained from the Budget Bureau, as required by Budget Circular A-19. If time does not permit such clearance, the witness should make it clear to the congressional committee that his testimony does not involve any commitment as to the relationship of his testimony to the program of the President.

After the hearing or conference the witness should make a brief report (preceded, where conditions warrant, by a telephone report) to the Secretary's Office. A copy of each such report should be sent directly to the Legislative Reports and Service Section for information and referral to the offices and agencies concerned.

The above requirements do not apply to hearings on Budget estimates which are covered otherwise.

Secretary

* See also Budget and Finance Circular 720, October 5, 1943 (pp. 11,12).

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

LEGISLATION

Req. 3578

DEPARTMENT OF AGRICULTURE

WASHINGTON 25, D. C.

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

January 13, 1947

MEMORANDUM NO. 1027, REVISION 2

Testimony Before Congressional Committees, Etc.

In view of the important relationship of legislation to the responsibilities of the Department, it is necessary that, for current information, the office of the Executive Assistant to the Secretary, Mr. Nathan Koenig, be advised promptly by telephone when members of the Department are to testify before Congressional committees on policy or other important matters concerning the Department, or are to consult with members of Congress on such matters.

In order to provide a complete central record of departmental testimony before congressional committees, and in connection with the requirements of Budget Circular A-19, the Legislative Reports and Service Section, Office of Budget and Finance, Ext. 4654, should also be promptly advised by telephone in connection with any testimony to be given before congressional committees.

Following their appearances before congressional committees, Department witnesses should promptly furnish brief reports, in duplicate, to the Legislative Reports and Service Section, through bureau channels, stating the gist of their testimony and such other facts as may be appropriate. These reports will be forwarded to the Secretary's Office and/or other offices or agencies concerned, together with other pertinent background information.

The above requirements do not apply to hearings on Budget estimates, which are covered otherwise.

Clinton P. Anderson

Secretary

PUBLIC RELATIONS 10

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C.

Rep. No. 1029 (Sec) August 7, 1942

MEMORANDUM NO. 1028 August 6, 1942

FILED
★ L
Please return to the Secretary's File Room

Procedure for Handling Cases involving State Trade Barriers which Impede the War Effort

At the suggestion of Mr. Wayne C. Taylor, Acting Secretary of Commerce, and in order to expedite the handling of all situations involving State or local governmental statutes, regulations, or actions which impede the war effort, I request that the following procedure be established:

1. All communications received involving any trade barrier shall be forwarded to Mr. Frederick V. Waugh, Assistant Administrator, Agricultural Marketing Administration.

2. Whenever instances of such trade barriers arise from telephone conversations or from conferences, a suitable memorandum stating the substance of the matter shall be forwarded to Mr. Waugh.

3. Mr. Waugh, in cooperation with interested Bureaus and Offices of the Department, will handle all such matters either with the Council of State Governments, with the Federal Committee of War Agency Representatives, through its Executive Secretary, Mr. Paul T. Truitt, or direct with the State officials involved.

4. Decisions or arrangements involving or affecting Departmental policy shall be cleared in advance with the Office of the Secretary.

5. Mr. Waugh will keep the Office of Agricultural War Relations informed of all problems coming to his attention and the results secured, and similarly inform other Bureaus and Offices concerning instances in which they are interested.

Paul H. Appleby
Under Secretary

TRADE BARRIERS
Trade Barriers which Impede War Effort, Procedure for Handling War Effort, Procedure for Handling Cases Involving Trade Barriers which Impede

Commerce

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON

FILED
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Secretary's File Room

October 16, 1942

MEMORANDUM NO. 1028, SUPPLEMENT 1

Departmental Committee on Interstate Trade Barriers Affecting Agriculture

There is hereby established a Departmental Committee on Interstate Trade Barriers Affecting Agriculture, with the following members:

F. V. Waugh, Chairman, Agricultural Marketing Administration
F. L. Thomsen, Bureau of Agricultural Economics
Stanley B. Fracker, Agricultural Research Administration
F. J. Hopkins, Agricultural Conservation and Adjustment Administration
R. W. Hudgens, Farm Security Administration
C. W. Warburton, Farm Credit Administration
Robert H. Shields, Solicitor

The Committee is to analyze the effects of interstate trade barriers, including state and federal laws and regulations relating to food standards and inspection, on the agricultural phases of the War and to prepare recommendations for needed action. These recommendations, subject to my review, will be referred to the Interdepartmental Committee on Interstate Trade Barriers.

I hope the Committee will find it possible to report within a month or six weeks.

Claude R. Wickard

Secretary

COMMITTEES 3

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Please return to the
Secretary's File Room

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

Reg. No. 1030 (Sec)
August 8, 1942

MEMORANDUM NO. 1029 August 8, 1942

MEMORANDUM FOR CHIEFS OF BUREAUS AND OFFICES

Change of Name of British Purchasing Commission

Mr. Leonard Browett, Secretary-General of the British Purchasing Commission, has advised this office that the name of the British Purchasing Commission is being changed to the British Ministry of Supply Mission, effective immediately.

Samuel B. Bledsoe
Assistant to the Secretary

ORGANIZATION
British Purchasing Commission, Change of Name to British Ministry of Supply Mission
British Ministry of Supply Mission, changed name of British Purchasing Commission

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

FILED

August 8, 1939

MEMORANDUM FOR HEADS OF BUREAUS AND OFFICES

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Samuel B. Nielson
Assistant to the Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

Please return to the
Secretary's File Room

Ref No. 1031 (Sec) Aug. 10, 1942

August 7, 1942

MEMORANDUM NO. 1030

Loan of Department Property for War Activities

The growing frequency with which agencies of the Department are called upon by the armed forces and other public organizations for cooperation and assistance in connection with activities related to the war makes it desirable to relax the provisions of Regulation 4225 for the duration of the war.

Department property not immediately required for the current and anticipated needs of the Department may be loaned to the armed forces and responsible federal, state, county, municipal, public, and quasi-public organizations for use in assisting and expediting activities directly related to the war effort. This does not include Department property which is surplus to the needs of the agency, which should be declared through proper channels in accordance with existing regulations.

Authorization for the loan and use of such property shall rest with Bureau Chiefs and responsible field officers designated by them, who must exercise great care to insure that adequate justification exists for each loan transaction. Property shall be loaned only to supply an urgent need in an exigency which precludes supply from the sources ordinarily available to the requesting organizations.

Paul H. Appleby

Acting Secretary

PROPERTY
Loan of Department Property for Direct War Activities
Property, Loan of for Direct War Activities
War Activities, Loan of Department Property for Direct

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

August 7, 1942

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Acting Secretary

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Loan of Department Property for Direct War Activities
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War Activities, Loan of Department Property for Direct

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D. C. 20250

June 19, 1981

SECRETARY'S MEMORANDUM 1030-1

Delegations of Authority

1 BACKGROUND AND PURPOSE

Secretary's Memorandum 1000-1, Reorganization of Department, dated June 17, 1981, effected a reorganization of selected agencies and functions of the Department. In order to further effectuate such reorganization, this Memorandum designates officials to head several agencies and delegates authority to them to carry out functions assigned to the agencies.

2 DELEGATIONS OF AUTHORITY AND DESIGNATION OF OFFICIALS

The following officials are designated to serve in the positions indicated in an acting capacity and are delegated authority to carry out the functions assigned to the respective agencies in Secretary's Memorandum 1000-1. These delegations are effective immediately, and will remain in effect until permanent delegations of authority are published in the Federal Register or otherwise modified or superceded. The designations are likewise effective immediately, and will remain in effect until any such designation is made permanent or until a successor is named to any such position.

a Stephen B. Dewhurst, Acting Director, Office of Budget and Program Analysis

b Kenneth R. Farrell, Acting Administrator, Economic Research Service

c William E. Kibler, Acting Administrator, Statistical Reporting Service

d Terry N. Barr, Acting Chairman, World Agricultural Outlook Board

e Allan S. Johnson, Acting Director, Economics Management Staff

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OPI: Associate General Counsel, OGC

f Donald L. Houston, Acting Administrator, Food Safety and Inspection Service

g James L. Smith, Acting Administrator, Packers and Stockyards Administration

h John Bode, Acting Director, Human Nutrition Information Service

i Scott Dunn, Acting Director, Office of the Consumer Advisor

j Terry B. Kinney, Acting Administrator, Agricultural Research Service

k Walter I. Thomas, Acting Administrator, Cooperative State Research Service

l Mary Nell Greenwood, Acting Administrator, Extension Service

m Richard A. Farley, Acting Director, National Agricultural Library

Richard E. Lyng

RICHARD E. LYNG
Acting Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D. C. 20250

December 24, 1981

SECRETARY'S MEMORANDUM 1030-2

Provisional Delegation of Authority

1 PURPOSE

This Memorandum delegates provisional authority to officials of the Department to exercise all the authority vested in the Secretary of Agriculture in the event of his inability to act on account of enemy attack or other national defense emergency.

2 DELEGATION

In the event of my inability to act as Secretary of Agriculture on account of enemy attack or other national defense emergency, provisional authority is hereby delegated to the individuals named below to exercise all of the authority vested in the Secretary of Agriculture. The designees, listed in the order of their precedence to act, are:

Deputy Secretary
Under Secretary for International Affairs and Commodity Programs
Under Secretary for Small Community and Rural Development
Assistant Secretary for Marketing and Inspection Services
Assistant Secretary for Economics
Assistant Secretary for Natural Resources and Environment
Assistant Secretary for Food and Consumer Services
Assistant Secretary for Governmental and Public Affairs
General Counsel
Deputy Assistant Secretary for Administration
Administrator, Farmers Home Administration
Administrator, Rural Electrification Administration
Administrator, Federal Grain Inspection Service
Administrator, Agricultural Stabilization and Conservation Service

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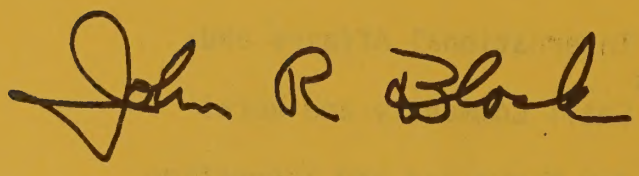
OPI: OGC

Executive Assistant to the Secretary
Director of Science and Education
Administrator, Foreign Agricultural Service
Chief, Soil Conservation Service
Chief, Forest Service
Deputy Under Secretary for International Affairs and Commodity Programs
Deputy Under Secretary for Small Community and Rural Development
Deputy Assistant Secretary for Marketing and Inspection Services
Deputy Assistant Secretary for Economics
Deputy Assistant Secretary for Natural Resources and Environment
Deputy Assistant Secretary for Food and Consumer Services

3 RESCISSION

Secretary's Memorandum No. 1948, Revised, June 6, 1980 is superseded.



Secretary of Agriculture

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D. C. 20250

EMS NED
CHIEF AG HIST BRANCH
ROOM 140 GHI BLDG.
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July 8, 1982

SECRETARY'S MEMORANDUM 1030-3

Implementation of Executive Order 12363

1 BACKGROUND AND PURPOSE

Executive Order 12363, dated May 21, 1982, authorizes the Secretary of Agriculture, pursuant to the Foreign Service Act of 1980, to utilize the Foreign Service personnel system for employees of the Animal and Plant Health Inspection Service. The purpose of this memorandum is to designate and classify those positions in the Animal and Plant Health Inspection Service which are covered by the Executive Order and to delegate authority for implementing the provisions of the Executive Order.

2 DESIGNATION OF POSITIONS

In accordance with Section 202 of the Foreign Service Act of 1980 and Executive Order 12363, I am designating the following positions in the Animal and Plant Health Inspection Service which I have determined are to be occupied by career members of the Foreign Service. Positions so designated shall be classified as Foreign Service positions, at salary levels in accordance with conversion provisions prescribed by the President:

a All Animal and Plant Health Inspection Service positions abroad, which are currently filled by career full-time employees in the Civil Service;

b Animal and Plant Health Inspection Service positions located in the United States, and suitable for rotational purposes, which are currently filled by career full-time employees in the Civil Service who meet the following qualifications: (1) four years of service abroad with the Animal and Plant Health Inspection Service and not more than eight consecutive years in the United States since their last assignment abroad, (2) available for worldwide service, (3) medically cleared for worldwide service, and (4) have security clearance based on a full field investigation.

DISTRIBUTION: 10

OPI: APHIS

3 DELEGATION

I am delegating the responsibility for implementing those provisions of the Foreign Service Act of 1980 that are applicable to the Animal and Plant Health Inspection Service of the Department of Agriculture to the Assistant Secretary for Marketing and Inspection Services and to the Administrator of the Animal and Plant Health Inspection Service. This includes, but is not limited to, the authority to approve, on the part of the Secretary, the designation and classification of career Foreign Service positions, the assignment of personnel to such positions, coordination and administration of the provisions of the Act relating to establishing examining procedures for entry into the Foreign Service, and the selection board process for promotions and retention in the Foreign Service.

4 IMPLEMENTATION

The implementation of the Foreign Service Act in the Department of Agriculture shall be effected by an agreement between the Foreign Agricultural Service and the Animal and Plant Health Inspection Service in order to apply the same uniform Foreign Service regulations which apply to the Foreign Agricultural Service, State Department and other foreign affairs agencies. This delegation of authority does not include the authority to approve the joint regulations issued by the Department of State relating to Administration of the Foreign Service Act which was previously delegated to the Foreign Agricultural Service by Secretary's Memorandum No. 2028 of November 18, 1980. The Animal and Plant Health Inspection Service recognizes and agrees that the Foreign Agricultural Service will represent the Department of Agriculture in all interagency consultations and negotiations with the other foreign affairs agencies with respect to the joint regulations.

5 EXISTING DIRECTIVES

None of the authority given the Secretary of Agriculture by the Agricultural Act of 1954, as amended, has been rescinded. The Secretary has the authority to appoint and assign employees in order to carry out the purposes of that Act, and to pay allowances to employees in accordance with that Act.

6 TERMINATION

This memorandum shall remain in effect for 90 days.

John R Block

Secretary of Agriculture

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D. C. 20250

1
HIST BRANCH
GHI BLDG.

August 16, 1982

SECRETARY'S MEMORANDUM 1030-4

SENIOR EXECUTIVE SERVICE (SES) - PAY POLICY

1 BACKGROUND

The delegation of authority from the Office of Personnel Management (OPM) to the Secretary for setting the pay of new SES appointees and transfers in the Department and adjusting pay levels of SES incumbents has been redelegated as follows:

a All pay level adjustments for SES members must receive final approval by the Secretary.

b All pay rates proposed for ES-5 and ES-6 (pay adjustments excluded) shall be approved by the appropriate Under Secretary or Assistant Secretary and the Deputy Secretary.

c Agency Heads may offer the ES-1 through ES-4 levels (pay adjustments excluded) subject to the concurrence of the appropriate Under Secretary or Assistant Secretary and the Director of Personnel and the Assistant Secretary for Administration.

2 POLICY

It is the policy of the Department:

a To determine the pay of new SES appointees in accordance with the normal promotion action rules in FPM Chapter 531 but permit adjustments one ES level above or below the resulting rate;

b To pay SES members in accordance with their performance;

c To determine eligibility for pay adjustments for career SES members once per year;

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OPI: Office of Personnel

d To limit pay adjustments for career SES members to one per year and one level per year;

e To reduce by one ES level any SES member who receives a final annual performance appraisal rating of 2.0 or less;

f To maintain Departmentwide percentage limitations on the number of SES positions paid at the ES-5 and ES-6 level.

g Pay adjustments may be proposed for noncareer SES members at any time. Adjustments, however, usually shall be limited to one per year and should not be requested until after an executive has served a full year at his or her current ES level. Initial approval will be by the appropriate Under Secretary or Assistant Secretary and the Assistant Secretary for Administration, with final approval provided by the Secretary.

3 RESPONSIBILITIES

The Assistant Secretary for Administration or the Director of Personnel may, at any time, change, modify, or withdraw personnel management authorities when the use thereof is not compatible with law or Office of Personnel Management and Office of Personnel policies, rules, regulations, and standards. These officials also have authority to take direct action to ensure conformity of personnel actions with appropriate laws, Office of Personnel Management rules and regulations, and other appropriate Federal and Departmental rules and regulations.

John R Block

SECRETARY OF AGRICULTURE

EMS NED
CHIEF AG HIST BRANCH
ROOM 140 GHI BLDG.

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D. C. 20250

October 28, 1982

SECRETARY'S MEMORANDUM 1030-6

DONATION OF DAIRY PRODUCTS OVERSEAS

1 PURPOSE

The purpose of the Memorandum is to delegate, within the Department, authority to implement the provisions added by the Omnibus Budget Reconciliation Act of 1982 to Section 416 of the Agricultural Act of 1949, as amended ("Section 416"). These new provisions concern the foreign donation of Commodity Credit Corporation (CCC) stocks of dairy products. The new provisions of Section 416 provide, generally, that CCC stocks of dairy products may be donated through foreign governments and public and nonprofit private humanitarian organizations for assistance of needy persons outside of the United States. CCC is authorized to pay costs associated with the donations such as reprocessing, packaging, and transportation, handling and other charges.

2 FUNCTIONS

This new foreign donation authority for CCC dairy products shall be exercised in the Department under the general supervision of the Under Secretary for International Affairs and Commodity Programs by the Foreign Agricultural Service and the Agricultural Stabilization and Conservation Service as follows:

a The Foreign Agricultural Service shall be responsible for developing and implementing the terms and conditions for participation in the CCC foreign donation program whereby CCC stocks of dairy products are donated overseas for the assistance of needy persons. This responsibility includes the formulation of eligibility standards, negotiation of agreements with program participants, coordination of ocean transportation matters, and generally representing the Department in policy and program matters.

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OPI: FAS, ASCS

b The Agricultural Stabilization and Conservation Service shall be responsible for determining the type and quantity of dairy products available for disposition through donation overseas, arrange for reprocessing, packaging, delivery to port and other functions related to the disposition of the commodities according to the agreements with the participants, and provide claims and other fiscal functions.

These agencies shall assure appropriate consultation between themselves and other governmental agencies.

3 EXISTING DIRECTIVES

Prior delegation of authority, administrative regulations, and other directive material not inconsistent with the provisions of the Memorandum remain in effect.

4 CODIFICATION

The delegations of authority provided in this Memorandum shall remain in effect for ninety days or until such earlier time as they are published in the Federal Register.

SECRETARY OF AGRICULTURE

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D. C. 20250

January 12, 1983

SECRETARY'S MEMORANDUM 1030-7

Provisional Delegation of Authority

1 PURPOSE

This Memorandum delegates provisional authority to officials of the Department to exercise all the authority vested in the Secretary of Agriculture in the event of his inability to act on account of enemy attack or other national defense emergency.

2 SPECIAL INSTRUCTION/CANCELLATION

Secretary's Memorandum No. 1030-2, December 24, 1981, is cancelled.

3 DELEGATION

In the event of my inability to act as Secretary of Agriculture on account of enemy attack or other national defense emergency, provisional authority is hereby delegated to the individuals named below to exercise all of the authority vested in the Secretary of Agriculture. The designees, listed in the order of their precedence to act, are:

Deputy Secretary
Under Secretary for International Affairs and Commodity Programs
Under Secretary for Small Community and Rural Development
Assistant Secretary for Marketing and Inspection Services
Assistant Secretary for Economics
Assistant Secretary for Natural Resources and Environment
Assistant Secretary for Food and Consumer Services
Assistant Secretary for Governmental and Public Affairs

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OPI: OGC

Assistant Secretary for Science and Education
Assistant Secretary for Administration
General Counsel
Administrator, Farmers Home Administration
Administrator, Rural Electrification Administration
Administrator, Federal Grain Inspection Service
Administrator, Agricultural Stabilization and Conservation Service
Executive Assistant to the Secretary
Administrator, Foreign Agricultural Service
Chief, Soil Conservation Service
Chief, Forest Service
Deputy Under Secretary for International Affairs and Commodity Programs
Deputy Under Secretary for Small Community and Rural Development
Deputy Assistant Secretary for Marketing and Inspection Services
Deputy Assistant Secretary for Economics
Deputy Assistant Secretary for Natural Resources and Environment
Deputy Assistant Secretary for Food and Consumer Services
Deputy Assistant Secretary for Science and Education
Deputy Assistant Secretary for Administration

John R. Block

Secretary of Agriculture

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D. C. 20250

December 15, 1983

SECRETARY'S MEMORANDUM 1030-8

Delegation of Personnel Management Authorities

1 PURPOSE

The purpose of this Memorandum is to remind agency heads of their stewardship for personnel management in their respective agencies, including the responsibility for establishing and implementing a system to evaluate personnel management.

2 ABBREVIATIONS

CSRA	Civil Service Reform Act of 1978 (Public Law 95-454, October 13, 1978)
OP	Office of Personnel, US Department of Agriculture
OPM	Office of Personnel Management

3 BACKGROUND

A major change resulting from the CSRA was the increased delegation of authority for personnel management to Federal managers. As a result Departmental agency heads have at their disposal a wide variety of personnel management authorities delegated by OPM or OP to assist them in carrying out their mission responsibilities. These delegations, when exercised properly within appropriate laws and the rules, regulations, policies, guidelines, and standards of OPM and OP, result in a sound and effective personnel management program at the agency level. Failure to exercise personnel delegations properly, however, can adversely affect mission accomplishment or unnecessarily increase their costs. Such failure can also result in violations of civil service laws, rules, and regulations, leading in extreme situations to penalties against agencies and the responsible officials.

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OPI: Office of Personnel

4 POLICY

Good management practice dictates that delegations of personnel management authority be accompanied by responsibility and accountability on the part of agency administrators, management officials, and personnel officers. The measure of this accountability is performance. The CSRA places great emphasis on managerial and supervisory performance, relating performance to bonus pay for senior executives and merit pay for line managers and supervisors. How well agency heads and line officials administer their delegated personnel management authorities affects directly the economy, efficiency, and effectiveness of their program operations and will be reflected in their performance appraisal. This has a bearing on whether or not senior executives receive bonus pay and line managers and supervisors receive merit increases.

Each agency head is responsible for an adequate and effective personnel management evaluation system within his/her agency that is designed to ensure the presence of a quality personnel management program. Each agency's personnel management evaluation program should provide top management with the information needed to evaluate the success with which subordinate managers and supervisors are carrying out top management's objectives and decisions, and should meet the minimum standards established by OP.

5 RESPONSIBILITIES

a The Director of Personnel will:

(1) monitor the effective and adequate manner in which agencies exercise their delegations of personnel management authority through

(a) The conduct of onsite personnel management evaluation reviews;

(b) Review of personnel records and reports; and

(c) Review of personnel management evaluation reports prepared by OPM and by Departmental agencies.

(2) establish and publish minimum standards of adequacy for agency personnel management evaluation systems.

(3) from time to time report through the Assistant Secretary for Administration to the Deputy Secretary and me on the state of personnel management within the agencies of the Department.

b General Officers, agency heads and line managers will:

(1) periodically evaluate the effectiveness and adequacy with which delegations of personnel management authority are exercised within their jurisdictions, and formally report those findings.

(2) ensure that personnel management responsibilities are considered in performance elements and standards for subordinate officials.

The Assistant Secretary for Administration or the Director of Personnel may at any time change, modify, or withdraw delegations of personnel management authority made by me when the use thereof is not compatible with law or OPM or OP policies, rules, regulations or standards. These officials also have authority to take direct action to ensure conformity of personnel actions with appropriate laws, OPM rules and regulations, and other appropriate Federal and Departmental rules and regulations.

6 CANCELLATION

Secretary's Memorandum 1996, dated August 21, 1979, is hereby cancelled.

John R Block

Secretary of Agriculture

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D. C. 20250

February 6, 1984

SECRETARY'S MEMORANDUM 1030-9

PROVISIONAL DELEGATION OF AUTHORITY

1 PURPOSE

This Memorandum delegates provisional authority to officials of the Department to exercise all the authority vested in the Secretary of Agriculture in the event of his inability to act on account of enemy attack or other national defense emergency.

2 SPECIAL INSTRUCTION/CANCELLATION

Secretary's Memorandum No. 1030-7, January 12, 1983, is cancelled.

3 DELEGATION

In the event of my inability to act as Secretary of Agriculture on account of enemy attack or other national defense emergency, provisional authority is hereby delegated to the individuals named below to exercise all of the authority vested in the Secretary of Agriculture. The designees, listed in the order of their precedence to act, are:

Deputy Secretary
Under Secretary for Small Community and Rural Development
Under Secretary for International Affairs and Commodity Programs
Assistant Secretary for Marketing and Inspection Services
Assistant Secretary for Economics
Assistant Secretary for Natural Resources and Environment
Assistant Secretary for Food and Consumer Services

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Assistant Secretary for Governmental and Public Affairs
Assistant Secretary for Science and Education
Assistant Secretary for Administration
General Counsel
Administrator, Farmers Home Administration
Administrator, Rural Electrification Administration
Administrator, Federal Grain Inspection Service
Administrator, Agricultural Stabilization and Conservation Service
Executive Assistant to the Secretary
Administrator, Foreign Agricultural Service
Chief, Soil Conservation Service
Chief, Forest Service

John R Block

Secretary of Agriculture

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D. C. 20250

January 10, 1985

SECRETARY'S MEMORANDUM 1030-10

Delegation of Personnel Management Authorities

1 PURPOSE

The purpose of this Memorandum is to remind agency heads of their stewardship for personnel management in their respective agencies, including the responsibility for establishing and implementing a system to evaluate personnel management.

2 ABBREVIATIONS

CSRA	Civil Service Reform Act of 1978 (Public Law 95-454, October 13, 1978)
OP	Office of Personnel, US Department of Agriculture
OPM	Office of Personnel Management

3 BACKGROUND

A major thrust of the CSRA was to increase delegations of authority for personnel management to Federal managers. As a result, Departmental agency heads have at their disposal a wide variety of personnel management authorities delegated by OPM or OP to assist them in carrying out their mission responsibilities. These delegations, when exercised properly within appropriate laws and the rules, regulations, policies, guidelines, and standards of OPM and OP, result in a sound and effective personnel management program at the agency level. Failure to exercise personnel delegations properly, however, can adversely affect mission accomplishment or unnecessarily increase their costs. Such failure can also result in violations of civil service laws, rules, and regulations, leading in extreme situations to penalties against agencies and the responsible officials.

4 POLICY

Good management practice dictates that delegations of personnel management authority be accompanied by responsibility and accountability on the part of agency administrators, management officials,

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OPI: Office of Personnel

and personnel officers. The measure of this accountability is performance. The CSRA places great emphasis on managerial and supervisory performance, directly linking compensation of employees to their performance. How well agency heads and line officials administer their delegated personnel management authorities affects directly the economy, efficiency, and effectiveness of their program operations and will be reflected in their performance appraisal. This has a bearing on whether or not senior executives, line managers, and supervisors receive pay increases or other forms of additional compensation provided for by their pay systems.

Each agency head is responsible within his or her agency for an adequate and effective personnel management evaluation system designed to ensure the presence of a quality personnel management program. Each agency's personnel management evaluation program should provide top management with the information needed to evaluate the success with which subordinate managers and supervisors are carrying out top management's personnel objectives and decisions, and should meet the minimum standards established by OP.

5 RESPONSIBILITIES

a The Director of Personnel will:

(1) monitor the effective and adequate manner in which agencies exercise their delegations of personnel management authority through

(a) The conduct of onsite personnel management evaluation reviews;

(b) Participation in agency-led personnel management evaluation reviews;

(c) Review of personnel records and reports; and

(d) Review of personnel management evaluation reports prepared by OPM and by Departmental agencies.

(2) establish and publish minimum standards of adequacy for agency personnel management evaluation systems.

(3) from time to time report through the Assistant Secretary for Administration to the Deputy Secretary and me on the state of personnel management within the agencies of the Department.

b General officers, agency heads, and line managers will:

(1) periodically evaluate the effectiveness and adequacy with which delegations of personnel management authority are exercised within their jurisdictions, and formally report those findings.

(2) ensure that personnel management responsibilities are considered in performance elements and standards for subordinate officials.

The Assistant Secretary for Administration or the Director of Personnel may at any time change, modify, or withdraw delegations of personnel management authority made by me when the use thereof is not compatible with law or OPM or OP policies, rules, regulations or standards. These officials also have authority to take direct action to ensure that personnel actions conform with appropriate laws, OPM rules and regulations, and other appropriate Federal and Departmental rules and regulations.

6 SUPERSESSION

Secretary's Memorandum 1030-8 dated December 15, 1983 is hereby replaced.

SECRETARY OF AGRICULTURE

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D. C. 20250

February 14, 1985

SECRETARY'S MEMORANDUM 1030-11

DELEGATIONS OF AUTHORITY
USDA COLORADO RIVER BASIN SALINITY CONTROL PROGRAM

1 PURPOSE

The purpose of this memorandum is to delegate, within the Department, authority to implement the provisions of Section 202(c) of the Colorado River Basin Salinity Control Act, as amended (hereinafter referred to as "the Act"). Section 202(c) of the Act authorizes USDA to establish a voluntary cooperative salinity control program with landowners to improve on farm water management, including improvement of related irrigation laterals and reduce watershed erosion on non-Federal lands and lands under control of the Department. These delegations also serve to identify roles and responsibilities of the USDA agencies.

2 DELEGATIONS

As specified below, the following USDA officials are delegated specified responsibilities for carrying out the provisions of Section 202(c) of the Act.

a The Under Secretary for International Affairs and Commodity Programs and the Administrator of the Agricultural Stabilization and Conservation Service (ASCS) will:

(1) Work through the USDA Salinity Control Coordinating Committee to prepare jointly overall program regulations, policies, and procedures with input from the Agricultural Research Service (ARS), the Cooperative State Research Service (CSRS), the Extension Service (ES), the Soil Conservation Service (SCS), and other agencies as appropriate. Regulations will be prepared for signature of the Administrator, ASCS.

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OPI: ASCS

(2) Administer contracts with program participants including individuals, groups, and nongovernmental entities, such as irrigation districts and canal companies, and make payments to participants upon practice certification by SCS, or its designee. The services and facilities of the Commodity Credit Corporation (CCC) shall be utilized in carrying out Section 202(c) of the Act.

(3) Submit USDA consolidated budget request to Congress.

(4) Transfer appropriated funds directly to the SCS and similar agencies as authorized by Congress. Use reimbursable agreements with agencies, as required, to cover cost for technical assistance, information and education, research and demonstration, and monitoring and evaluation.

b The Assistant Secretary for Natural Resources and Environment and the Chief, SCS, will:

(1) Provide leadership in identifying salt source areas and will conduct salinity control studies of irrigated salt source areas. These studies will result in salinity control reports which identify salt loadings to the Colorado River and include the recommended implementation measures and costs to reduce total salt loads.

(2) Provide technical assistance in the implementation of salinity control projects. This includes developing salinity control plans, technical services for application, and certification of practice applications.

(3) Be responsible for developing and implementing long-term monitoring and evaluation plans to measure and report progress and accomplishments in achieving program objectives.

(4) Coordinate salt source planning and monitoring and evaluation activities within USDA and with the Bureau of Reclamation, other federal agencies, and representatives of the seven basin states participating in the Colorado River Basin Salinity Control Program.

c The Assistant Secretary for Science and Education and the Administrators of the ARS, CSRS, and ES, as appropriate, will have the following responsibilities.

(1) Provide extension education assistance and support.

(2) Provide research and technical support.

d Joint Roles, Responsibilities, and Authorities

(1) The USDA Salinity Control Coordinating Committee established under the Memorandum of Agreement among the affected USDA agencies will be used for formulating policy, program administration, fund management, and implementation decisions for consideration by agency administrators. The committee will also coordinate these activities with representatives of the seven basin States participating in the program.

(2) ARS, ASCS, CSRS, SCS, and ES through the USDA Salinity Control Coordinating Committee will jointly formulate annual budget requests to be incorporated into an ASCS consolidated account for the program for consideration by agency administrators.

(3) ASCS, SCS, and ES may use grants or cooperative agreements to carry out appropriate activities.

3 PROGRAM POLICY REVIEW

Upon referral by the appropriate Under or Assistant Secretary, the Natural Resource and Environment Committee of the Secretary's Policy and Coordination Council will review broad departmental policies associated with the program.

4 EFFECTIVE DATE

The delegation of authority provided in this Memorandum shall remain in effect for 90 days or until such earlier time as they are published in the Federal Register.

John R Block

SECRETARY OF AGRICULTURE

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D. C. 20250

April 12, 1985

SECRETARY'S MEMORANDUM 1030-12

TRANSFER OF THE 1985 COMPETITIVE RESEARCH GRANTS PROGRAM FOR FOREST RESEARCH TO OGPS

1 BACKGROUND AND PURPOSE

Section 5 of the Forest and Rangeland Renewable Resources Research Act of 1978, Pub. L. No. 95-307, authorizes the Secretary of Agriculture to make competitive research grants. The authority to administer this program is presently delegated to the Forest Service. Congress, in Section 101(c) of Pub. L. No. 98-473, making continuing appropriations for fiscal year 1985, appropriated $7,840,000 ($8,000,000 reduced by two percent pursuant to Section 327 of the general provisions) for the Section 5 competitive research grants. The Senate Committee on Appropriations indicated its desire that these funds be administered by the Office of Competitive Grants, which currently is part of the Office of Grants and Program Systems (OGPS). S. Rep. No. 98-578, 98th Congress, 2nd Session 79 (1984). After considering the view of the Senate Committee on Appropriations, I have determined that a limited delegation of authority to the Assistant Secretary for Science and Education should be made.

2 ASSIGNMENTS AND RESPONSIBILITIES

The authority to administer the $7,840,000 made available by Section 101(c) of the Continuing Appropriations Act for fiscal year 1985 for a competitive research grants program for forest research authorized by Section 5 of the Forest and Rangeland Renewable Resources Research Act of 1978, is hereby delegated to the Assistant Secretary for Science and Education. This authority is to be carried out by the Admnistrator of OGPS. The $7,840,000 available to the Forest Service for conducting this program is transferred to OGPS.

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OPI: OGPS

SM 1030-12

3 IMPLEMENTATION

The Assistant Secretary for Administration and the Director, Office of Budget and Program Analysis, shall take such actions as are necessary to see that the ordered change is implemented in an expeditious manner in conformance with paragraph five of this memorandum.

4 EXISTING DIRECTIVES

Prior delegations of authority, administrative regulations, and other directives not in conflict with the provisions of this memorandum remain in full force and effect.

5 EFFECTIVE DATE

The changes ordered by this memorandum shall be effective immediately.

John R Block

SECRETARY OF AGRICULTURE

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D. C. 20250

January 2, 1986

SECRETARY'S MEMORANDUM 1030- 13

PROVISIONAL DELEGATION OF AUTHORITY

1 PURPOSE

This Memorandum delegates provisional authority to officials of the Department to exercise all the authority vested in the Secretary of Agriculture in the event of his inability to act on account of enemy attack or other national defense emergency.

2 SPECIAL INSTRUCTION/REPLACEMENT

This Memorandum replaces Secretary's Memorandum No. 1030-9, February 6, 1984.

3 DELEGATION

In the event of my inability to act as Secretary of Agriculture on account of enemy attack or other national defense emergency, provisional authority is hereby delegated to the individuals named below to exercise all of the authority vested in the Secretary of Agriculture. The designees, listed in the order of their precedence to act, are:

Deputy Secretary
Under Secretary for Small Community and Rural Development
Under Secretary for International Affairs and Commodity Programs
Assistant Secretary for Governmental and Public Affairs
Assistant Secretary for Science and Education
Assistant Secretary for Administration
Assistant Secretary for Natural Resources and Environment

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Assistant Secretary for Economics
Assistant Secretary for Food and Consumer Services
Assistant Secretary for Marketing and Inspection Services
General Counsel
Administrator, Farmers Home Administration
Administrator, Rural Electrification Administration
Administrator, Federal Grain Inspection Service
Administrator, Agricultural Stabilization and
Conservation Service
Executive Assistant to the Secretary
Administrator, Foreign Agricultural Service
Chief, Soil Conservation Service
Chief, Forest Service

John R Block

Secretary of Agriculture

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D. C. 20250

November 26, 1986

SECRETARY'S MEMORANDUM 1030-18

TRANSFER OF THE 1987 COMPETITIVE RESEARCH GRANTS PROGRAM FOR FOREST RESEARCH TO THE COOPERATIVE STATE RESEARCH SERVICE (CSRS)

1 BACKGROUND AND PURPOSE

Section 5 of the Forest and Rangeland Renewable Resources Research Act of 1978, Pub. L. No. 95-307, authorizes the Secretary of Agriculture to make competitive research grants. Congress, in Section 101(b) of Pub. L. No. 99-500, making continuing appropriations for fiscal year 1987, appropriated $6,000,000 for the Section 5 competitive research grants. While the authority to administer this program is presently delegated to the Forest Service, I have determined that a limited delegation of authority to the Assistant Secretary for Science and Education should be made for the purpose of administering this program in fiscal year 1987.

2 ASSIGNMENTS AND RESPONSIBILITIES

The authority to administer the $6,000,000 made available by Section 101(b) of the Continuing Appropriations Act for fiscal year 1987 for a competitive research grants program for forest research, authorized by Section 5 of the Forest and Rangeland Renewable Resources Research Act of 1978, is hereby delegated to the Assistant Secretary for Science and Education. This authority is to be carried out by the Administrator of the Cooperative State Research Service (CSRS). The $6,000,000 available to the Forest Service for conducting this program is transferred to CSRS.

3 IMPLEMENTATION

The Assistant Secretary for Administration and the Director, Office of Budget and Program Analysis, shall take such actions as are necessary to see that the ordered change is implemented in an expeditious manner in conformance with paragraph five of this memorandum.

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OPI: CSRS

4 EXISTING DIRECTIVES

Prior delegations of authority, administrative regulations, and other directives not in conflict with the provisions of this memorandum remain in full force and effect.

5 EFFECTIVE DATE

The changes ordered by this memorandum shall be effective immediately.

Richard E. Lyng

SECRETARY OF AGRICULTURE

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D. C. 20250

December 30, 1987

SECRETARY'S MEMORANDUM 1030-19

ASSIGNMENT OF FUNCTIONS
ASSISTANT SECRETARY FOR SPECIAL SERVICES

1 BACKGROUND AND PURPOSE

Pursuant to House Joint Resolution 395, making further continuing appropriations for the fiscal year ending September 30, 1988, enacted by the Congress and signed by the President on December 22, 1987, the Office of the Assistant Secretary for Special Services was established. The Assistant Secretary for Special Services shall serve in an advisory capacity to the immediate Office of the Secretary, and shall perform such duties and responsibilities as may from time to time be assigned. The purpose of this memorandum is to assign specific duties and responsibilities to that office.

2 ACTIONS ORDERED

Effective immediately, the Assistant Secretary for Special Services shall provide me with advice, analysis and recommendations regarding significant planning, program and policy issues affecting the Forest Service, and the Soil Conservation Service and to assist in assuring that natural resource and environment activities of agencies of the Department are properly coordinated. This assignment applies to issues arising in the context of legislative proposals and reports, regulations, budgets, correspondence, and any other matters involving such issues.

In addition, the Assistant Secretary for Special Services shall have the authority to represent my decisions on such matters in communications with other Executive Branch agencies, USDA agencies, the Congress, interested groups, and the general public.

The Assistant Secretary for Special Services shall also render the decisions of the Secretary in administrative appeals from decisions made by the Chief of the Forest Service in matters arising within the National Forest System pursuant to section 211.18(f)(1)(iv) and (2) of Title 36 of the Code of Federal Regulations.

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Further, the Assistant Secretary for Special Services shall serve as Chair of the Department's Natural Resources and Environment Committee. In this role, the Assistant Secretary shall chair the Committee which is responsible for coordinating the Department's planning with respect to such matters as endangered species issues, ground and surface water quality, as well as rangeland, wildlife, and other related issues of concern in the administration and implementation of USDA programs and activities.

All USDA offices and agencies are asked to give the Assistant Secretary their full cooperation as he carries out these responsibilities.

3 DELEGATIONS OF OTHER FUNCTIONS

Effective immediately, all other authorities related to Forest Service activities, presently delegated by the Secretary to the Assistant Secretary for Natural Resources and Environment in 7 C.F.R. 2.19(d), and by the Assistant Secretary to the Chief of the Forest Service in 7 C.F.R. 2.60, are hereby delegated directly by the Secretary of Agriculture to the Chief of the Forest Service.

Also effective immediately, all other authorities related to Soil Conservation Service activities, presently delegated by the Secretary to the Assistant Secretary for Natural Resources and Environment in 7 C.F.R. 2.19(f), and by the Assistant Secretary to the Chief of the Soil Conservation Service in 7 C.F.R. 2.62, are hereby delegated directly by the Secretary of Agriculture to the Chief of the Soil Conservation Service. These delegations are subject to the authorities reserved to the Secretary of Agriculture in 7 C.F.R. 2.20(f).

Richard E. Lyng

SECRETARY OF AGRICULTURE

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D. C. 20250

February 19, 1988

SECRETARY'S MEMORANDUM 1030-21

PROVISIONAL DELEGATION OF AUTHORITY

1 PURPOSE

This Memorandum delegates provisional authority to officials of the Department to exercise all the authority vested in the Secretary of Agriculture in the event of his inability to act on account of enemy attack or other national defense emergency.

2 SPECIAL INSTRUCTION/REPLACEMENT

This Memorandum replaces Secretary's Memorandum No. 1030-13, January 2, 1986.

3 DELEGATION

In the event of my inability to act as Secretary of Agriculture on account of enemy attack or other national defense emergency, provisional authority is hereby delegated to the individuals named below to exercise all of the authority vested in the Secretary of Agriculture. The designees, listed in the order of their precedence to act, are:

Deputy Secretary
Under Secretary for Small Community and Rural Development
Under Secretary for International Affairs and Commodity Programs
Assistant Secretary for Governmental and Public Affairs
Assistant Secretary for Science and Education
Assistant Secretary for Administration
Assistant Secretary for Food and Consumer Services
Assistant Secretary for Special Services
Assistant Secretary for Marketing and Inspection Services
Assistant Secretary for Economics
General Counsel
Administrator, Farmers Home Administration

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Administrator, Rural Electrification Administration
Administrator, Federal Grain Inspection Service
Administrator, Agricultural Stabilization and
Conservation Service
Administrator, Foreign Agricultural Service
Chief, Soil Conservation Service
Chief, Forest Service

Richard E. Lyng

Secretary of Agriculture

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D. C. 20250

November 1, 1989

SECRETARY'S MEMORANDUM 1030-22

DELEGATION OF AUTHORITY
WORLD PRICES FOR RICE AND UPLAND COTTON

1 PURPOSE

The purpose of this memorandum is to delegate authority, within the Department, to determine and announce the prevailing world market prices for rice and upland cotton in accordance with sections 101A and 103A of the Agricultural Act of 1949, as amended. These provisions of law authorize the Secretary of Agriculture to prescribe by regulation formulas to define the prevailing world market prices for rice and upland cotton and mechanisms by which such prevailing world market prices shall be announced periodically.

2 DELEGATION

The Under Secretary for International Affairs and Commodity Programs is delegated all the authorities vested in the Secretary by sections 101A and 103A of the Agricultural Act of 1949, as amended, with respect to the determination and announcement of the prevailing world market prices of rice and upland cotton.

3 TERMINATION

This memorandum shall remain in effect for 1 year.

CLAYTON YEUTTER
Secretary of Agriculture

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OPI: ASCS

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D. C. 20250

March 23, 1990

SECRETARY'S MEMORANDUM 1030-23

PROVISIONAL DELEGATION OF AUTHORITY

1 PURPOSE

This Memorandum delegates provisional authority to officials of the Department to exercise all the authority vested in the Secretary of Agriculture in the event of his inability to act on account of enemy attack or other national defense emergency.

2 SPECIAL INSTRUCTION/REPLACEMENT

This memorandum replaces Secretary's Memorandum No. 1030-21, February 19, 1988.

3 DELEGATION

In the event of my inability to act as Secretary of Agriculture on account of enemy attack or other national defense emergency, provisional authority is hereby delegated to the individuals named below to exercise all of the authority vested in the Secretary of Agriculture. The designees, listed in the order of their precedence to act, are:

Deputy Secretary
Under Secretary for International Affairs and Commodity Programs
Under Secretary for Small Community and Rural Development
General Counsel
Assistant Secretary for Marketing and Inspection Services
Assistant Secretary for Congressional Relations
Assistant Secretary for Science and Education
Assistant Secretary for Food and Consumer Services
Assistant Secretary for Economics

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Assistant Secretary for Administration
Assistant Secretary for Natural Resources and Environment
Administrator, Farmers Home Administration
Administrator, Rural Electrification Administration
Administrator, Federal Grain Inspection Service
Administrator, Agricultural Stabilization and Conservation Service
Adminstrator, Foreign Agriculture Service
Chief, Soil Conservation Service
Chief, Forest Service

Secretary of Agriculture

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D. C. 20250

July 5, 1990

SECRETARY'S MEMORANDUM 1030-24

DELEGATION OF AUTHORITY UNDER RESOURCE CONSERVATION AND RECOVERY ACT

1 PURPOSE

Pursuant to Executive Order No. 12088, October 13, 1978, (43 Fed. Reg. 47707), and the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act, as further amended by the Hazardous and Solid Waste Amendments (RCRA), 42 U.S.C. 6901, et seq., the head of each Executive agency must assure compliance with environmental laws at Federal facilities, including hazardous waste compliance. Pursuant to Section 1-601 of Executive Order No. 12088, the head of each Executive Agency may enter into a Federal Facility Compliance Agreement (FFCA) with the United States Environmental Protection Agency (EPA), containing a plan to achieve and maintain compliance with RCRA requirements for a Federal facility within the control of the agency.

2 DELEGATION

The Assistant Secretary for Science and Education is delegated the authority vested in the Secretary by Executive Order 12088 and the RCRA to enter into an FFCA with EPA, with respect to those Federal facilities under the control of the Assistant Secretary for Science and Education. Further, the authority vested in the Secretary by Executive Order No. 12088 and the RCRA to enter into an FFCA with EPA, delegated to the Assistant Secretary for Science and Education, is delegated by the Assistant Secretary for Science and Education to the Administrator, Agricultural Research Service (ARS)

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with respect to Federal facilities under the control of ARS.

3 TERMINATION

This memorandum shall remain in effect for 90 days.

CLAYTON YEUTTER
Secretary of Agriculture

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D. C. 20250

December 28, 1990

SECRETARY'S MEMORANDUM 1030-25

REORGANIZATION OF TRANSPORTATION FUNCTIONS

1 BACKGROUND AND PURPOSE

The Department of Agriculture carries out important transportation functions. These include responsibility for developing national agricultural transportation policies and strategies, representing agricultural producers on transportation matters before transportation regulatory Agencies, coordinating the development of agricultural transportation systems domestically and internationally, and providing technical assistance on transportation and distribution of agricultural products to producers, producer groups, shippers, and rural communities.

To coordinate more effectively the marketing and transportation policies of the Department, the Office of Transportation is being abolished and the Agricultural Marketing Service is being reorganized to incorporate management of the Department's transportation policies and programs. The Department's objectives in transportation are compatible with the Agricultural Marketing Service's objectives of reducing marketing costs, improving marketing efficiency, and retaining food product quality.

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OPI: AMS

2 ACTIONS ORDERED

It is hereby ordered that all the authorities, responsibilities, and functions assigned to the Office of Transportation are transferred to the Agricultural Marketing Service. The Office of Transportation is abolished.

3 ASSIGNMENT OF RESPONSIBILITIES

The authority currently delegated in 7 CFR 2.52 to the Administrator of the Office of Transportation is hereby delegated to the Administrator of the Agricultural Marketing Service.

4 INCIDENTAL TRANSFERS

The Assistant Secretary for Administration and the Director, Office of Budget and Program Analysis are authorized to approve such transfers of funds, personnel, space, records, property and incidentals as may be necessary to implement provisions of this memorandum.

5 EXISTING DIRECTIVES

Prior delegations of authority, administrative regulations, and other directives not in conflict with the provisions of this memorandum remain in full force and effect.

6 EFFECTIVE DATE

The transfers ordered by this memorandum shall be effective January 1, 1991.

7 TERMINATION

This memorandum shall remain in effect for 90 days.

for SECRETARY OF AGRICULTURE

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D. C. 20250

October 14, 1992

SECRETARY'S MEMORANDUM 1030-26

Transfer of Office of the Executive Secretariat

1 BACKGROUND AND PURPOSE

The Office of the Executive Secretariat serves as the central office for the processing, tracking, and managing of correspondence for the Immediate Office of the Secretary. The office is responsible for document control, records management, correspondence management, and correspondence policy and procedures. In order to strengthen the effectiveness and coordination of executive correspondence, responsibility for the Office of the Executive Secretariat is transferred from the Office of the Assistant Secretary for Administration to my immediate office.

2 INCIDENTAL TRANSFERS

The Assistant Secretary for Administration and the Director, Office of Budget and Program Analysis, are authorized to approve such transfers of funds, employment authority, space, records, property, and incidentals as may be necessary to implement the provisions of this Memorandum.

3 EXISTING DIRECTIVES

Prior delegations of authority, administrative regulations, and other directives not in conflict with the provisions of this Memorandum remain in full force and effect.

4 SPECIAL INSTRUCTIONS

This Memorandum shall remain in effect for 90 days.

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5 EFFECTIVE DATE

The actions ordered by this Memorandum are effective October 1, 1992.

Edward Madigan
Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D. C. 20250

August 23, 1995

SECRETARY'S MEMORANDUM 1030-27

USDA AmeriCorps National Service Program

1 PURPOSE

This memorandum establishes the USDA AmeriCorps National Service Program and delegates the authority to manage the program for the Department to the Director of National Service.

2 BACKGROUND

The National and Community Service Trust Act of 1993 established the Corporation for National and Community Service (CNCS), the AmeriCorps and Public Lands Corps Programs. The intent of the legislation is to engage Americans of varied ages and backgrounds in community-based service. This service addresses the Nation's educational, public safety, human, and environmental needs to achieve direct and demonstrable results. In doing so, national service will foster civic responsibility, strengthen the ties that bind us together as a people, and provide educational opportunity for those who make a substantial commitment to service. The Act authorizes the CNCS to provide assistance to private organizations, States, and Federal departments to conduct national service programs. The Act further authorizes Federal departments to run national service programs directly or in partnerships with others.

3 POLICY

As the People's Department, it is the responsibility of all USDA agencies to strive for the maximum allowable participation by USDA in the area of national service. By identifying existing programs that can be used to support national service initiatives or by proposing new programs,

projects, the Department will strive to the fullest extent possible to use assistance from the CNCS to leverage existing resources and to integrate the national service concept more fully into Departmental programs and activities. USDA will run programs in which both the AmeriCorps members and managers at every project site will represent a socio-economically diverse group of Americans.

4 DELEGATION

The Director of National Service is hereby delegated the authority to manage the USDA AmeriCorps National Service Program, including the Public Lands Corps, and coordinate the Department's national service initiatives. The Director is authorized to prepare the Department's annual application to CNCS and to execute on behalf of the Department agreements with the CNCS and other entities concerning the USDA National Service Program.

The Director is further authorized to develop and oversee implementation of detailed guidelines and procedures for agencies to follow in planning, operating, staffing, and funding the program.

5 EXPIRATION

This memorandum shall expire after one year.

for DAN GLICKMAN
Secretary

Official Files
Office of the Secretary
Filed in the Office of the
Executive Secretariat
USDA

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C. 20250

June 10, 1996
(Date)

SECRETARY'S MEMORANDUM 1030-28

Delegation of Authority
Cooperation with Association of Colleges
and Universities to Conduct Internship Programs
(Subject)

1 PURPOSE

The purpose of this memorandum is to delegate authority within the Department to implement Sec. 922(b) of the Federal Agriculture Improvement and Reform Act of 1996 (FAIR Act), P.L. 104-127, which authorizes the Secretary of Agriculture to enter into cooperative agreements on an annual basis with one or more associations of institutions of higher education for the purpose of providing for Department participation in internship programs for graduate and undergraduate students who are selected by the associations from students attending member institutions of the associations and other institutions of higher education.

2 DELEGATION

The Under Secretary for Research, Education, and Economics is delegated the authority vested in the Secretary to implement section 922(b) of the FAIR Act for the purpose of coordinating the Department of Agriculture summer intern program with the Hispanic Association of Colleges and Universities. The Under Secretary may further delegate this authority to the Administrator of the Agricultural Research Service.

3 EFFECTIVE DATE

This delegation shall be effective immediately.

DAN GLICKMAN
Secretary

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OPI: ARS

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Form AD-778 (1/81)

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UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D. C. 20250

SECRETARY'S MEMORANDUM 1030-29

DELEGATION OF FEDERAL TORT CLAIMS ACT RESPONSIBILITY

1 INTRODUCTION

The purpose of this Memorandum is to put into effect a recommendation of the National Performance Review (NPR) that the Animal and Plant Health Inspection Service (APHIS) be authorized on a pilot basis to adjudicate claims under $2,500 submitted pursuant to the Federal Tort Claims Act (FTCA) that allege the negligence or wrongful act of an employee of APHIS.

The NPR identified the adjudication of tort claims as a barrier to making government work better and cost less. All claims submitted under the FTCA currently are adjudicated by attorneys in the Office of the General Counsel. The NPR believed that smaller tort claims in an amount under $2,500 could be handled faster at less cost if the authority were delegated to APHIS.

2 ACTIONS ORDERED

On a pilot basis, the Assistant Secretary for Marketing and Regulatory Programs and the Administrator of APHIS are delegated authority to consider, ascertain, adjust, determine, compromise, and settle claims pursuant to the FTCA (28 U.S.C. 2671-2680), and the regulations of the Attorney General contained in 28 CFR part 14, for claim less than $2,500, that allege the negligence or wrongful act of an employee of APHIS.

In order to determine that this delegation is being carried out properly, the General Counsel or his designee may review such final determinations as he deems appropriate.

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09-3106090
9/11/96

3 EXISTING DIRECTIVES

The current delegation to the General Counsel with respect to adjudication of claims herein delegated to the Assistant Secretary for Marketing and Regulatory Programs and the Administrator of APHIS is revised accordingly.

4 EFFECTIVE DATE

The provisions of this Memorandum are effective immediately. The pilot project shall terminate two years from the date of this Memorandum.

DAN GLICKMAN
SECRETARY OF AGRICULTURE

ORGANIZATION

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C. 20250

August 8, 1996

SECRETARY'S MEMORANDUM 1030-30

ESTABLISHMENT OF CHIEF INFORMATION OFFICER

1 INTRODUCTION

The Information Technology Management Reform Act of 1996 (the Act), Public Law 104-106, Division E, Section 5001 through 5703, 40 U.S.C. 1401 et seq., was approved on February 10, 1996, and its provisions become effective on August 8, 1996. The Act (1) repealed the authority of the Administrator of General Services to coordinate the purchasing, leasing, and maintenance of automatic data processing equipment by Federal agencies; (2) assigned to the Director of the Office of Management and Budget overall responsibility for coordinating and supervising the acquisition, use, and disposal of information technology by Federal agencies; (3) charged the head of each Executive agency with responsibility for design and implementation of a process for maximizing the value, and assessing and managing the risks, of the agency's information technology acquisitions; (4) directed the head of each Executive agency to establish goals for improving the efficiency and effectiveness of agency operations, and for improving the delivery of services to the public, through the effective use of information technology; and (5) required the designation in each Executive agency of a Chief Information Officer who shall report directly to the head of the agency, and who shall have information resources management duties as the official's primary duty. Under the Act, the Chief Information Officer shall have broad authority to assure that information technology is acquired and information resources are managed effectively; to develop and maintain a sound and integrated information technology architecture within the agency; and to monitor the performance of the agency's information technology programs.

2 ACTIONS ORDERED

a Establishment of Chief Information Officer. There is hereby established within the Department the position of Chief Information Officer (CIO). The CIO will be independent of any other office or

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agency of the Department, will report directly to the Secretary, and will have primary responsibility, under the Information Technology Management Reform Act of 1996, for supervision and coordination within the Department of the design, acquisition, maintenance, use, and disposal of information technology by USDA agencies, and for monitoring the performance of USDA's information technology programs and activities. The CIO will also consult with the Department's Chief Financial Officer to assure that USDA's information technology programs and activities are carried out in a cost-effective manner, and that financial and related program information is reliable, consistent, and timely.

b Reassignment of Position and Functions. The Director of Information Resources Management, presently structured within the Policy Analysis and Coordination Center of Departmental Administration, and all staff personnel and resources dedicated to supervision of information resources management policy activities under the jurisdiction of the Assistant Secretary for Administration, are hereby reassigned to the Chief Information Officer. The Director of Information Resources Management will report to the Chief Information Officer.

3 INCIDENTAL TRANSFERS

The Assistant Secretary for Administration and the Director, Office of Budget and Program Analysis, are authorized to approve such transfers of funds, personnel, employment authority, space, records, property, and incidentals as may be necessary to implement the provisions of this Memorandum.

4 EXISTING DIRECTIVES

Prior delegations of authority, administrative regulations, and other directives not inconsistent with the provisions of this Memorandum shall remain in full force and effect.

5 EFFECTIVE DATE

The provisions of this Memorandum are effective immediately.

6 TERMINATION

This Memorandum shall remain in effect for one year or until such earlier time as published delegations of authority have been revised to incorporate its provisions. Further, Secretary's Memorandum 1020-47, Reorganization of Departmental Administration, signed February 8, 1996, is hereby extended and shall likewise remain in effect for one year from the date of this Memorandum, or until such earlier time as published delegations of authority have been revised to incorporate the provisions thereof.

DAN GLICKMAN
Secretary

DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20250

August 8, 1996

SECRETARY'S ANNOUNCEMENT

Anne F. Thomson Reed, Deputy Assistant Secretary for Administration, is hereby designated to serve as Acting Chief Information Officer. This designation shall remain in effect until withdrawn, or until a new Chief Information Officer has been appointed and has taken office.

ORGANIZATION 1-1

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C. 20250

October 7, 1996

SECRETARY'S MEMORANDUM 1030-34

DELEGATION OF ELECTRONIC FUNDS TRANSFER WAIVERS

1 PURPOSE

The purpose of this memorandum is to delegate to the Chief Financial Officer (CFO) the authority contained in title 31, United States Code, section 3332 (e) (2), as added by section 31001 of Public Law No. 104 - 134, to waive the requirement that a recipient of a Federal payment receive that payment by electronic funds; to authorize the CFO to redelegate this authority to agency heads; and to authorize the CFO to issue implementing policy guidance.

2 ACTIONS ORDERED

The CFO is delegated the authority:

a Contained in 31 U.S.C. 3332 (e) (2) to waive the requirement that a recipient of a Federal payment receive that payment by electronic funds, and to authorize that authority to be redelegated to agency officials; and

b To issue implementing policy guidance regarding the mandatory nature of the Electronic Funds Transfer requirement; and the authority to waive the requirement.

3 TERMINATION

This memorandum shall remain in effect for one year or until such earlier time as published delegations of authority have been revised to incorporate its provisions.

DAN GLICKMAN
SECRETARY

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761

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D.C. 20250

December 24, 1998

SECRETARY'S MEMORANDUM 1030-42

DELEGATION OF AUTHORITY FOR OUTREACH AND ASSISTANCE FOR SOCIALLY DISADVANTAGED FARMERS AND RANCHERS

1 PURPOSE

Pursuant to section 2501(a) of the Food, Agriculture, Conservation, and Trade Act of 1990, 7 U.S.C. 2279(a)(1), the Secretary is authorized to provide outreach and technical assistance to encourage and assist socially disadvantaged farmers and ranchers to own and operate farms and ranches and to participate in agricultural programs. Under the authority of 7 U.S.C. 2279(a)(2), the Secretary may make grants and enter into contracts and other agreements with certain community-based organizations and educational institutions to provide outreach and technical assistance to socially disadvantaged farmers and ranchers.

2 DELEGATION

The Assistant Secretary for Administration is hereby delegated the authority vested in the Secretary by 7 U.S.C. 2279(a) to provide outreach and technical assistance to socially disadvantaged farmers and ranchers and to make grants and enter into contracts and other agreements to provide such outreach and technical assistance. This authority is further delegated through the Assistant Secretary for Administration to the Director, Office of Outreach.

3 EXISTING DELEGATIONS OF AUTHORITY

Prior delegations of authority by the Secretary to the Under Secretary for Natural Resources and Environment, and by the Under Secretary for Natural Resources and Environment to the Chief, Natural Resources Conservation Service, to make grants and enter into contracts and other agreements to provide outreach and technical assistance to socially disadvantaged farmers and ranchers under 7 U.S.C. 2279 are rescinded.

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UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D.C. 20250

December 24, 1998

SECRETARY'S MEMORANDUM 1030-42

DELEGATION OF AUTHORITY FOR OUTREACH AND ASSISTANCE FOR SOCIALLY DISADVANTAGED FARMERS AND RANCHERS

1 PURPOSE

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2 DELEGATION

The Assistant Secretary for Administration is hereby delegated the authority vested in the Secretary by 7 U.S.C. 2279(a) to provide outreach and technical assistance to socially disadvantaged farmers and ranchers and to make grants and enter into contracts and other agreements to provide such outreach and technical assistance. This authority is further delegated through the Assistant Secretary for Administration to the Director, Office of Outreach.

3 EXISTING DELEGATIONS OF AUTHORITY

Prior delegations of authority by the Secretary to the Under Secretary for Natural Resources and Environment, and by the Under Secretary for Natural Resources and Environment to the Chief, Natural Resources Conservation Service, to make grants and enter into contracts and other agreements to provide outreach and technical assistance to socially disadvantaged farmers and ranchers under 7 U.S.C. 2279 are rescinded.

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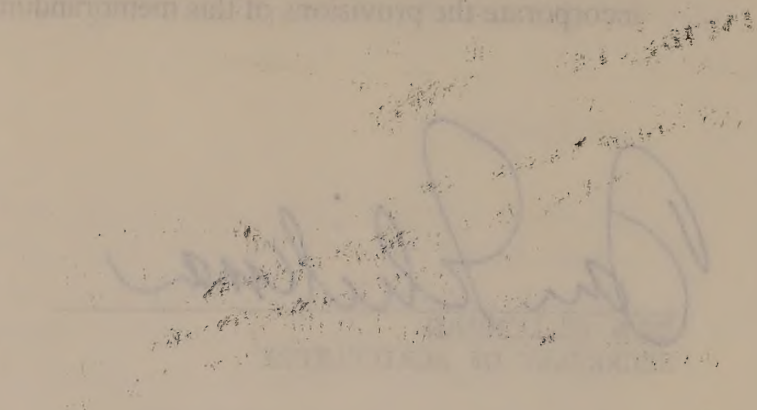
4 INCIDENTAL TRANSFERS

The Assistant Secretary for Administration and the Director, Office of Budget and Program Analysis, are authorized to approve such transfers of funds, personnel, employment authority, space, records, property, and incidentals as may be necessary to implement the provisions of this memorandum.

5 TERMINATION

The memorandum shall remain in effect for one year, or until such earlier time as the Department's published delegations of authority have been revised to incorporate the provisions of this memorandum.

DAN GLICKMAN
SECRETARY OF AGRICULTURE



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UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D.C. 20250

December 24, 1998

SECRETARY'S MEMORANDUM 1030-42

DELEGATION OF AUTHORITY FOR OUTREACH AND ASSISTANCE FOR SOCIALLY DISADVANTAGED FARMERS AND RANCHERS

1 PURPOSE

Pursuant to section 2501(a) of the Food, Agriculture, Conservation, and Trade Act of 1990, 7 U.S.C. 2279(a)(1), the Secretary is authorized to provide outreach and technical assistance to encourage and assist socially disadvantaged farmers and ranchers to own and operate farms and ranches and to participate in agricultural programs. Under the authority of 7 U.S.C. 2279(a)(2), the Secretary may make grants and enter into contracts and other agreements with certain community-based organizations and educational institutions to provide outreach and technical assistance to socially disadvantaged farmers and ranchers.

2 DELEGATION

The Assistant Secretary for Administration is hereby delegated the authority vested in the Secretary by 7 U.S.C. 2279(a) to provide outreach and technical assistance to socially disadvantaged farmers and ranchers and to make grants and enter into contracts and other agreements to provide such outreach and technical assistance. This authority is further delegated through the Assistant Secretary for Administration to the Director, Office of Outreach.

3 EXISTING DELEGATIONS OF AUTHORITY

Prior delegations of authority by the Secretary to the Under Secretary for Natural Resources and Environment, and by the Under Secretary for Natural Resources and Environment to the Chief, Natural Resources Conservation Service, to make grants and enter into contracts and other agreements to provide outreach and technical assistance to socially disadvantaged farmers and ranchers under 7 U.S.C. 2279 are rescinded.

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4 INCIDENTAL TRANSFERS

The Assistant Secretary for Administration and the Director, Office of Budget and Program Analysis, are authorized to approve such transfers of funds, personnel, employment authority, space, records, property, and incidentals as may be necessary to implement the provisions of this memorandum.

5 TERMINATION

The memorandum shall remain in effect for one year, or until such earlier time as the Department's published delegations of authority have been revised to incorporate the provisions of this memorandum.

DAN GLICKMAN
SECRETARY OF AGRICULTURE

ORGANIZATION 1-1

1055

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C. 20250

January 21, 1999
(Date)

SECRETARY'S MEMORANDUM 1030-43

DELEGATION OF AUTHORITY TO PROVIDE PAYMENTS TO HOG PRODUCERS
(Subject)

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1 PURPOSE

The purpose of this memorandum is to delegate to the Under Secretary for Farm and Foreign Agricultural Services and to the Administrator, Farm Service Agency, authority to make payments to hog producers to reestablish their purchasing power. Pursuant to clause (3) of section 32 of the Act of August 24, 1935, as amended (7 U.S.C. 612c) (Section 32) the Secretary is authorized to reestablish farmers' purchasing power by making payments in connection with the normal production of any agricultural commodity for domestic consumption.

Set tab stops →

USE LETTER GOTHIC (12 characters to the inch)

2 DELEGATION

The Under Secretary for Farm and Foreign Agricultural Services is delegated the authority vested in the Secretary by 7 U.S.C. 612c clause (3), to reestablish hog producers' purchasing power by making payments in connection with the normal production of hogs for domestic consumption. This authority delegated to the Under Secretary for Farm and Foreign Agricultural Services is delegated further to the Administrator, Farm Service Agency, or his designee.

3 EXISTING DELEGATIONS OF AUTHORITY

Prior delegations of authority by the Secretary to the Assistant Secretary for Marketing and Regulatory Programs, and by the Assistant Secretary for Marketing and Regulatory Programs to the Administrator, Agricultural Marketing Service, to make payments to hog producers to reestablish their purchasing power under 7 U.S.C. 612c is rescinded. However, this memorandum does not change prior delegations by the Secretary of authority contained in 7 U.S.C. 612 clauses (1) and (2), and does not change prior delegations of authority contained in clause (3) for payments to farmers other than hog producers.

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4 INCIDENTAL TRANSFERS

The Assistant Secretary for Administration and the Director, Office of Budget and Program Analysis, are authorized to approve such transfers of funds, personnel, employment authority, space, records, property, and incidentals as may be necessary to implement the provisions of the Memorandum.

5 TERMINATION

The Memorandum shall remain in effect for one year.

DAN GLICKMAN
Secretary of Agriculture

DELEGATION OF AUTHORITY TO PROVIDE PAYMENTS TO HOG PRODUCERS

1. PURPOSE

The purpose of this memorandum is to delegate to the Under Secretary for Farm and Foreign Agricultural Services and to the Administrator, Farm Service Agency, authority to make payments to hog producers to reestablish their purchasing power. Pursuant to clause (3) of section 32 of the Act of August 24, 1935, as amended (7 U.S.C. 612c) (Section 32) the Secretary is authorized to reestablish farmers' purchasing power by making payments in connection with the normal production of any agricultural commodity for domestic consumption.

2. DELEGATION

The Under Secretary for Farm and Foreign Agricultural Services is delegated the authority vested in the Secretary by 7 U.S.C. 612c clause (3), to reestablish hog producers' purchasing power by making payments in connection with the normal production of hogs for domestic consumption. This authority delegated to the Under Secretary for Farm and Foreign Agricultural Services is delegated further to the Administrator, Farm Service Agency, or his designee.

3. EXISTING DELEGATIONS OF AUTHORITY

Prior delegations of authority by the Secretary to the Assistant Secretary for Marketing and Regulatory Programs, and by the Assistant Secretary for Marketing and Regulatory Programs to the Administrator, Agricultural Marketing Service, to make payments to hog producers to reestablish their purchasing power under 7 U.S.C. 612c is rescinded. However, this memorandum does not change prior delegations by the Secretary of authority contained in 7 U.S.C. 612 clauses (1) and (2), and does not change prior delegations of authority contained in clause (3) for payments to farmers other than hog producers.

4. INCIDENTAL TRANSFERS

The Assistant Secretary for Administration and the Director, Office of Budget and Program Analysis, are authorized to approve such transfers of funds, personnel, employment authority, space, records, property, and incidentals as may be necessary to implement the provisions of the Memorandum.

5. TERMINATION

The Memorandum shall remain in effect for one year.

DAN GLICKMAN
Secretary of Agriculture

CONFIDENTIAL
FOR OFFICIAL USE ONLY

Clearance for Authorizing the Use of Section 32 Funds to Provide Direct Payments to Hog Producers, Fiscal Year 1999.

Administrator Agricultural Marketing Service	✓ Jerry Bruber received with Enrique Figueroa and Ken Clayton	1/21/99.
Associate Administrator Farm Service Agency		14 Jan 99
Administrator Farm Service Agency		14 Jan 99
Office of the General Counsel		1/15/99
~~Under Secretary~~ ~~Marketing and Regulatory Programs~~		
Under Secretary Farm and Foreign Agricultural Service		1/21/99
~~Under Secretary~~ ~~Food, Nutrition, and Consumer~~ ~~Services~~		
Office of Budget and Program Analysis	- See 3rd Page -	
Chief Economist Executive Operations	- See 2nd Page -	

FOR THE SECRETARY'S SIGNATURE

The justification memorandum from FSA and the Secretary's authorizing memorandum must travel together with this clearance sheet.

Please call _____ **for pickup and transfer among agencies**
AFTER SIGNATURE BY THE SECRETARY, PLEASE CALL ~~ASSISTANT~~ Under
SECRETARY ~~MICHAEL DUNN'S~~ OFFICE FOR PICKUP ~~720-7813~~
August Schumacher's 720-3111

CONFIDENTIAL
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Clearance for Authorizing the Use of Section 32 Funds to Provide Direct Payments to Hog Producers, Fiscal Year 1999.

Administrator Agricultural Marketing Service		
Associate Administrator Farm Service Agency		14 Jan 99
Administrator Farm Service Agency		14 Jan 99
Office of the General Counsel		1/15/99
Under Secretary Marketing and Regulatory Programs		
Under Secretary Farm and Foreign Agricultural Service		1/24/99
~~Under Secretary Food, Nutrition, and Consumer Services~~		
Office of Budget and Program Analysis		
Chief Economist Executive Operations		1/21/99

FOR THE SECRETARY'S SIGNATURE

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SECRETARY ~~MICHAEL DUNN'S~~ OFFICE FOR PICKUP ~~720-7813~~
August Schumacher's 720-3111

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FOR OFFICIAL USE ONLY

Clearance for Authorizing the Use of Section 32 Funds to Provide Direct Payments to Hog Producers, Fiscal Year 1999.

Administrator Agricultural Marketing Service		
Associate Administrator Farm Service Agency	Barbara Thomas	14 Jan 99
Administrator Farm Service Agency	[signature]	14 Jan 99
Office of the General Counsel	[signature]	1/15/99
Under Secretary Marketing and Regulatory Programs		
Under Secretary Farm and Foreign Agricultural Service	[signature]	1/24/99
~~Under Secretary Food, Nutrition, and Consumer Services~~		
Office of Budget and Program Analysis	[signature]	1/21/99

LAWRENCE WACHS
Associate Director
Office of Budget & Program Analysis

Chief Economist Executive Operations		

FOR THE SECRETARY'S SIGNATURE

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AFTER SIGNATURE BY THE SECRETARY, PLEASE CALL ~~ASSISTANT~~ Under
SECRETARY ~~MICHAEL DUNN'S~~ OFFICE FOR PICKUP ~~720-7813~~
August Schumacher's 720-3111

ORGANIZATION -1-1

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C. 20250

February 4, 2000

SECRETARY'S MEMORANDUM 1030-45

DELEGATION OF AUTHORITY FOR OUTREACH AND ASSISTANCE FOR SOCIALLY DISADVANTAGED FARMERS AND RANCHERS

1 PURPOSE

Pursuant to section 2501(a) of the Food, Agriculture, Conservation, and Trade Act of 1990, 7 U.S.C. 2279(a)(1), the Secretary is authorized to provide outreach and technical assistance to encourage and assist socially disadvantaged farmers and ranchers to own and operate farms and ranches and to participate in agricultural programs. Under the authority of 7 U.S.C. 2279(a)(2), the Secretary may make grants and enter into contracts and other agreements with certain community-based organizations and educational institutions to provide outreach and technical assistance to socially disadvantaged farmers and ranchers.

2 DELEGATION

The Assistant Secretary for Administration is hereby delegated the authority vested in the Secretary by 7 U.S.C. 2279(a) to provide outreach and technical assistance to socially disadvantaged farmers and ranchers and to make grants and enter into contracts and other agreements to provide such outreach and technical assistance. This authority is further delegated through the Assistant Secretary for Administration to the Director, Office of Outreach.

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3 TERMINATION

The memorandum shall remain in effect for one year, or until such earlier time as the Department's published delegations of authority have been revised to incorporate the provisions of this memorandum.

DAN GLICKMAN
Secretary

ORGANIZATION - 1 - 1

2332

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D.C. 20250

April 19, 2000

SECRETARY'S MEMORANDUM 1030-46

Delegation of Authority for Cooperative Agreements Under 7 U.S.C. 2204b(b)(4)

1 PURPOSE

The purpose of this memorandum is to delegate authority within the Department of Agriculture to implement 7 U.S.C. 2204b(b)(4) as added by section 759A of the Federal Agriculture Improvement and Reform Act of 1996 (Pub. L. 104-127), which authorizes the Secretary of Agriculture to enter into cooperative agreements with other Federal agencies, State and local governments, and any other organization or individual to improve the coordination and effectiveness of Federal programs, services, and actions affecting rural areas, including establishing and financing of interagency groups, as long as the objectives of the agreement will serve the mutual interest of the parties in rural development activities. All such agreements will be reviewed and approved by the office of General Counsel and the Office of Administrative Services and Procurement prior to approval by the Under Secretary.

2 **DELEGATION**

The Under Secretary of Rural Development is delegated the authority vested in the Secretary under 7 U.S.C. 2204b(b)(4) which was added by section 759A of the Federal Agriculture Improvement and Reform Act of 1996 (Pub. L. 104-127). This delegation may not be re-delegated by the Under Secretary of Rural Development.

3 **EFFECTIVE DATE**

This delegation is effective immediately and will remain in effect for one year.

DAN GLICKMAN
Secretary

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DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20250

DATE April 19, 2000

SECRETARY'S MEMORANDUM _____

Delegation of Authority for Cooperative Agreements Under 7 U.S.C. 2204b(b)(4)

1. PURPOSE

The purpose of this memorandum is to delegate authority within the Department of Agriculture to implement 7 U.S.C. 2204b(b)(4) as added by section 759A of the Federal Agriculture Improvement and Reform Act of 1996 (Pub. L. 104-127), which authorizes the Secretary of Agriculture to enter into cooperative agreements with other Federal agencies, State and local governments, and any other organization or individual to improve the coordination and effectiveness of Federal programs, services, and actions affecting rural areas, including establishing and financing of interagency groups, as long as the objectives of the agreement will serve the mutual interest of the parties in rural development activities. All such agreements will be reviewed and approved by the Office of General Counsel and the Office of Administrative Services and Procurement prior to approval by the Under Secretary.

2. DELEGATION

The Under Secretary ~~of~~ for Rural Development is delegated the authority vested in the Secretary under 7 U.S.C. 2204b(b)(4) which was added by section 759A of the Federal Agriculture Improvement and Reform Act of 1996 (Pub. L. 104-127). This delegation may not be re-delegated by the Under Secretary ~~of~~ for Rural Development.

✓ OGC

✓ OGC

2. EFFECTIVE DATE

This delegation is effective immediately and will remain in effect for one year.

DAN GLICKMAN
Secretary

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United States Department of Agriculture
Office of the General Counsel
Washington, D.C. 20250-1400

May 30, 2000

NOTE TO REVIEWERS

We have reviewed the attached Secretary's Memorandum and, with the changes noted thereon, it is approved for legal sufficiency. We are constrained to ask, however, whether there is in the Department an "Office of Administrative Services and Procurement" as is mentioned in the document. Clearly there is no Department-level office so named. If the reference is to an office within the mission area of the Under Secretary for Rural Development, that should be made clear in the document.

James Michael Kelly
Associate General Counsel

ORGANIZATION -1-1

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20250

September 11, 2000

SECRETARY'S MEMORANDUM 1030-47

Delegation of Authority; Forest Service and Bureau of Land Management Pilot Projects

1 PURPOSE

The purpose of this memorandum is to implement section 331 of the Department of the Interior and Related Agencies Appropriations Act, 1998 (Public Law 105-83; November 14, 1997), which authorizes the Secretaries of Agriculture and the Interior to "make reciprocal delegations of their respective authorities, duties, and responsibilities in support of joint pilot programs to promote customer service and efficiency in the management of public lands and national forests." The act authorizes these reciprocal delegations through fiscal year 2002.

2 DELEGATION

By this memorandum, I hereby delegate to the Chief of the Forest Service the authority to enter into pilot projects with the Bureau of Land Management, U.S. Department of the Interior (BLM, USDI) for the purpose of promoting customer service and efficiency in managing the public lands and national forests, pursuant to section 331 of Public Law 105-83, and to delegate to BLM employees those Forest Service authorities necessary to carry out these pilot projects.

The Chief may redelegate this authority to lower-level Forest Service officials provided that the following conditions are met:

a All delegations of Forest Service authority to BLM employees are made in writing to a named individual by the appropriate Forest Service delegating official.

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b The letter or other written instrument delegating authority to a BLM employee makes clear that the BLM employee must comply with all laws, regulations, policies, and labor-management agreements applicable to national forest lands and Forest Service employees when exercising Forest Service authorities and that, in carrying out the Forest Service authorities, the BLM employee cannot utilize legal authorities that are not available to the Forest Service.

c Forest Service employees and external customers of affected units of the National Forest System shall receive timely written notice of any delegations of authority to BLM employees pursuant to the appropriations act.

3 EVALUATION OF RECIPROCAL DELEGATIONS

The Chief of the Forest Service, in partnership with the Director, BLM, shall evaluate carefully the use of the reciprocal delegations of authority on these pilot projects and shall take care to ensure that neither Forest Service nor BLM employees suffer any increased risk of legal or regulatory liability as a result of these pilot efforts.

4 EFFECTIVE DATE

The provisions of this Memorandum are effective immediately.

DAN GLICKMAN
Secretary

United States Department of Agriculture
Forest Service
Washington Office
14th & Independence SW
P. O. Box 96090
Washington, DC 20090-6090

INFORMATIONAL MEMORANDUM FOR THE SECRETARY

THROUGH: James R. Lyons (For) Under Secretary, NRE — AUG 9 2000

FROM: Phil Janik
Chief Operating Officer — 8/9/00

SUBJECT: Reissuance of Secretary's Memorandum for Service First Pilot Program

ISSUE:

This Secretarial Memorandum is needed to continue the delegation of the authority to the Chief of the Forest Service for implementation of the Service First Pilot Program in cooperation with the Bureau of Land Management.

DISCUSSION:

Secretary's Memorandum 1030-41, issued on November 10, 1998, delegated authority to the Chief to enter into pilot projects with the Bureau of Land Management, U.S. Department of the Interior. Presently, some 50 joint projects are underway and are dependent on the continuation of the delegation of authority by the Secretary. The enclosed Memorandum is identical to Secretary's Memorandum 1030-41. It has been cleared through all of the appropriate offices in the Forest Service and in the Department.

SUMMARY:

Secretary's Memorandum 1030-41 has expired. The Service First Program, has over 50 projects that are dependent on this authorization. The enclosed memorandum, when signed, will reinstate the authority needed to continue this program.

Enclosures (2)

NRE-00-591

Printed on Recycled Paper

Approved Delegation of Authority
Signed November 10, 1998
Expired November 10, 1999

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20250

November 10, 1998

SECRETARY'S MEMORANDUM 1030-41

Delegation of Authority; Forest Service and Bureau of Land Management Pilot Projects

1 PURPOSE

The purpose of this memorandum is to implement section 331 of the Department of the Interior and Related Agencies Appropriations Act, 1998 (Public Law 105-83; November 14, 1997), which authorizes the Secretaries of Agriculture and the Interior to "make reciprocal delegations of their respective authorities, duties, and responsibilities in support of joint pilot programs to promote customer service and efficiency in the management of public lands and national forests." The act authorizes these reciprocal delegations through fiscal year 2002.

2 DELEGATION

By this memorandum, I hereby delegate to the Chief of the Forest Service the authority to enter into pilot projects with the Bureau of Land Management, U. S. Department of the Interior (BLM, USDI) for the purpose of promoting customer service and efficiency in managing the public lands and national forests, pursuant to section 331 of Public Law 105-83, and to delegate to BLM employees those Forest Service authorities necessary to carry out these pilot projects.

The Chief may redelegate this authority to lower-level Forest Service officials provided that the following conditions are met:

a All delegations of Forest Service authority to BLM employees are made in writing to a named individual by the appropriate Forest Service delegating official;

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OPI: FS

b The letter or other written instrument delegating authority to a BLM employee makes clear that the BLM employee must comply with all laws, regulations, policies, and labor-management agreements applicable to national forest lands and Forest Service employees when exercising Forest Service authorities and that, in carrying out the Forest Service authorities, the BLM employee cannot utilize legal authorities that are not available to the Forest Service.

c Forest Service employees and external customers of affected units of the National Forest System shall receive timely written notice of any delegations of authority to BLM employees pursuant to the appropriations act.

3 EVALUATION OF RECIPROCAL DELEGATIONS

The Chief of the Forest Service, in partnership with the Director, BLM, shall evaluate carefully the use of the reciprocal delegations of authority on these pilot projects and shall take care to ensure that neither Forest Service nor BLM employees suffer any increased risk of legal or regulatory liability as a result of these pilot efforts.

4 EFFECTIVE DATE

The provisions of this Memorandum are effective immediately.

DAN GLICKMAN
Secretary

June 1, 2000

To Reviewers:

This Secretarial Memorandum is needed to continue the delegation of the authority to the Chief of the Forest Service for implementation of the Service-First Pilot Program in cooperation with the Bureau of Land Management. Secretary's Memorandum 1030-41, issued on November 10, 1998, delegated this authority to the Chief. The Service First Program is authorized for a 5-year period. Presently, some 50 projects are underway and are dependent on the continuation of the delegation of authority by the Secretary. Please review the enclosed Memorandum, which is identical to Secretarial Memorandum 1030-41 and initial your concurrence on the AD-116. Please deliver these documents to Sharon Curtis, Office of the Chief Information Officer, who is responsible for issuance of the Secretary's Memorandum.

Marian P. Connolly

MARIAN P. CONNOLLY
Directive Manager, Forest Service

Enclosures 2

DIRECTIVES & REGULATIONS • INFORMATION RESOURCES MANAGEMENT • FOREST SERVICE
PHONE: 703-605-4533 • FAX: 703-605-5111

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D.C. 20250

April 13, 2001

SECRETARY'S MEMORANDUM 1030-48

Delegation of Authority for Cooperative Agreements under 7 U.S.C. 2204b(b)(4)

1 PURPOSE

The purpose of this memorandum is to delegate authority within the Department of Agriculture to implement 7 U.S.C. 2204b(b)(4), which authorizes the Secretary of Agriculture to enter into cooperative agreements with other Federal agencies, State and local governments, and any other organization or individual to improve the coordination and effectiveness of Federal programs, services, and actions affecting rural areas, including establishing and financing of interagency groups, as long as the objectives of the agreement will serve the mutual interest of the parties in rural development activities. All such agreements will be reviewed and concurred by the Office of the General Counsel and the Office of Administrative Services and Procurement prior to execution by the Under Secretary, the Deputy Under Secretary or the party to whom the authority is redelegated.

2 DELEGATION

The Under Secretary for Rural Development is delegated the authority vested in the Secretary under 7 U.S.C. 2204b(b)(4). In the absence of either the Under Secretary or the Acting Under Secretary, the authority is delegated to the Deputy Under Secretary for Rural Development. This delegation may be redelegated by the Under Secretary for Rural Development to the Agency Administrators.

3 EFFECT ON PREVIOUS DELEGATIONS

The previous delegation of authority is hereby cancelled.

4 TERMINATION

This Memorandum shall remain in effect for one year or until such time as published delegations of authority have been revised to incorporate its provisions.

Ann M. Veneman
Secretary

DISTRIBUTION: 10 **OPI:** RD

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D. C. 20250

SECRETARY'S MEMORANDUM _____

Delegation of Authority for Cooperative Agreements Under 7 U.S.C. 2204b(b)(4)

1 PURPOSE

The purpose of this memorandum is to delegate authority within the Department of Agriculture to implement 7 U.S.C. 2204b(b)(4), which authorizes the Secretary of Agriculture to enter into cooperative agreements with other Federal agencies, State and local governments, and any other organization or individual to improve the coordination and effectiveness of Federal programs, services, and actions affecting rural areas, including establishing and financing of interagency groups, as long as the objectives of the agreement will serve the mutual interest of the parties in rural development activities. All such agreements will be reviewed and concurred by the Office of the General Counsel and the Office of Administrative Services and Procurement prior to execution by the Under Secretary, the Deputy Under Secretary or the party to whom the authority is redelegated.

2 DELEGATION

The Under Secretary for Rural Development is delegated the authority vested in the Secretary under 7 U.S.C. 2204b(b)(4). In the absence of either the Under Secretary or the Acting Under Secretary, the authority is delegated to the Deputy Under Secretary for Rural Development. This delegation may be redelegated by the Under Secretary for Rural Development to the Agency Administrators.

3 EFFECT ON PREVIOUS DELEGATIONS

The previous delegation of authority is hereby cancelled.

4 EFFECTIVE DATE

This delegation is effective immediately and will remain in
changed.

Do not Sign Wrong Signature Block

ANN VENEMAN
Secretary

DISTRIBUTION:

OPI:

USDA

United States Department of Agriculture
Rural Development

Rural Business–Cooperative Service • Rural Housing Service • Rural Utilities Service
Washington, DC 20250

072-D
Copy to John
fyi

DECISION MEMORANDUM FOR THE SECRETARY MAR 8 2001

FROM: R. Mack Gray
Acting Deputy Under Secretary
Natural Resources and Environment and Rural Development

SUBJECT: Delegation of Authority for Cooperative Agreements

ISSUE:

Delegation of the Secretary's authority to enter into cooperative agreements on behalf of the Department of Agriculture (USDA) to the Under Secretary for Rural Development with authority to redelegate.

DISCUSSION:

The Federal Agriculture Improvement and Reform Act of 1996 (Act) authorized the Secretary of Agriculture to enter into cooperative agreements for various rural development activities. This Act permits the Secretary to redelegate this authority to Subcabinet officials within USDA, if deemed necessary. Without a duly recognized delegation of authority to Subcabinet officials within USDA, all cooperative agreements must be approved by the Secretary. Numerous Rural Development programs and services are delivered through cooperative agreements. Most of the cooperative agreement activities in Rural Development are administered through Rural Business-Cooperative Service or through the Office of the Under Secretary; therefore, it is recommended that the authority to enter into the agreements be delegated to the Under Secretary with authority to further delegate the authority to the appropriate Agency Administrator. A current delegation of this authority to the Under Secretary expires April 19, 2001, but redelegation is prohibited. In addition, since presently no Under Secretary or Acting Under Secretary exists, we recommend that the delegation run to the Deputy Under Secretary in these comparatively rare situations.

Attached is a suggested delegation of authority.

Rural Development is an Equal Opportunity Lender
Complaints of discrimination should be sent to:
Secretary of Agriculture, Washington, DC 20250

OPTIONS:

1. Issue the delegation of authority as suggested in the attached.

2. Issue the delegation of authority to the Under Secretary for Rural Development, but not allow it to be redelegated.

3. Cancel the present delegation and retain the authority for entering into cooperative agreements at the Secretary's level.

RECOMMENDATIONS:

We recommend option 1, delegating the authority to the lowest appropriate level.

Delegating this authority will streamline the review process and allow for a more timely and effective delivery of Rural Development programs and services via cooperative agreements. Adequate safeguards and oversight are provided on delegation since both the Office of the General Counsel and Office of Administrative Services and Procurement are required to review and concur before execution by the Under Secretary.

DECISION BY THE SECRETARY:

Approve _____

Disapprove _____

Discuss with me _____

Date MAR 19 2001

Reviewed by _____

Attachment: Draft Memorandum Delegating Authority

DRAFT ONLY

March 2, 2001

SECRETARY'S MEMORANDUM _____

Delegation of Authority for Cooperative Agreements Under 7 U.S.C. 2204b(b)(4)

1 PURPOSE

The purpose of this memorandum is to delegate authority within the Department of Agriculture to implement 7 U.S.C. 2204b(b)(4), which authorizes the Secretary of Agriculture to enter into cooperative agreements with other Federal agencies, State and local governments, and any other organization or individual to improve the coordination and effectiveness of Federal programs, services, and actions affecting rural areas, including establishing and financing of interagency groups, as long as the objectives of the agreement will serve the mutual interest of the parties in rural development activities. All such agreements will be reviewed and concurred by the Office of the General Counsel and the Office of Administrative Services and Procurement prior to execution by the Under Secretary, the Deputy Under Secretary or the party to whom the authority is redelegated.

2 DELEGATION

The Under Secretary for Rural Development is delegated the authority vested in the Secretary under 7 U.S.C. 2204b(b)(4). In the absence of either the Under Secretary or the Acting Under Secretary, the authority is delegated to the Deputy Under Secretary for Rural Development. This delegation may be redelegated by the Under Secretary for Rural Development to the Agency Administrators.

3 EFFECT ON PREVIOUS DELEGATIONS

The previous delegation of authority is hereby cancelled.

4 EFFECTIVE DATE

This delegation is effective immediately and will remain in effect until authority is changed.

DRAFT ONLY

February 26, 2001

030201

SECRETARY'S MEMORANDUM _____

Delegation of Authority for Cooperative Agreements Under 7 U.S.C. 2204b(b)(4)

1 PURPOSE

The purpose of this memorandum is to delegate authority within the Department of Agriculture to implement 7 U.S.C. 2204b(b)(4) ~~as added by section 759A of the Federal Agriculture Improvement and Reform Act of 1996 (Pub. L. 104-127),~~ which authorizes the Secretary of Agriculture to enter into cooperative agreements with other Federal agencies, State and local governments, and any other organization or individual to improve the coordination and effectiveness of Federal programs, services, and actions affecting rural areas, including establishing and financing of interagency groups, as long as the objectives of the agreement will serve the mutual interest of the parties in rural development activities. All such agreements will be reviewed and concurred by the Office of the General Counsel and the Office of Administrative Services and Procurement prior to execution by the Under Secretary ~~for or by the~~ the Deputy Under Secretary the party to whom the authority is redelegated

2 DELEGATION

The Under Secretary for Rural Development is delegated the authority vested in the Secretary under 7 U.S.C. 2204b(b)(4) ~~which was added by section 759A of the Federal Agriculture Improvement and Reform Act of 1996 (Pub L. 104-127)~~. This delegation may be redelegated by the Under Secretary for Rural Development to the Agency Administrators.

In the absence of either the Under Secretary or the Acting Under Secretary, the authority is delegated to the Deputy Under Secretary for Rural Development

all Copy

Effect on previous delegations:

3 EFFECTIVE DATE

This delegation is effective immediately and will remain in effect until authority is changed. ~~By~~ The previous delegation of authority is hereby cancelled.

March 8, 2001

TO: The Secretary

FROM: John Ziolkowski

THROUGH: Dale Moore

SUBJECT: Delegation of Authority for Cooperative Agreements

The Rural Development Mission areas use cooperative agreements to deliver many of their services. The Secretary normally delegates authority to enter into these agreements to the Under Secretary and the agency administrators. This delegation authority expires in April.

The attached Decision Memorandum allows you to delegate this authority to subcabinet officers. OGC has reworked the original draft so that the delegation authority can be used by an Acting Deputy Under Secretary (Mack Gray) until the new Under Secretary and Administrators are in place.

072-D

March 29, 2001

TO: The Secretary

THROUGH: Dale Moore

FROM: John Ziolkowski

SUBJECT: Delegation of Authority – Cooperative Agreements

You recently approved (right side of folder) a Decision Memorandum to delegate authority for cooperative agreements to the Under Secretary for Rural Development with authority to further redelegate down to the agency Administrators.

In order to complete this process, your signature is required on the enclosed "Secretary's Memorandum" (left side of folder). OGC and OBPA have both approved.

After you sign, the Secretary's Memorandum goes to Executive Correspondence for a number and official recording.

March 22, 2001 - 10:30 AM

COOKIE:

Attached is a copy of the Decision Memorandum for the Secretary on Delegation of Authority for Cooperative Agreements. I understand John Dunn prepared this and there is a draft "Secretary's Memorandum" attached.

Please ask John to finalize the Secretary's Memorandum. Then a copy of the "Decision" should be attached and a blue clearance sheet put on the package. Needs to be routed from CS, to RBS AO, to U/S, then to the Secretary's Office for signature.

Thanks!

Due to Adm. Office - 03/23/01 - NOON.

Bill

Bill

Attachment

PS: Lunch should also be provided.

ICHP

ORGANIZATION - 1-1

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D.C. 20250

January 16, 2002

(Date)

SECRETARY'S MEMORANDUM 1030-49

(Subject)

DELEGATION OF AUTHORITY TO ADMINISTER SECTION 14 OF THE WATERSHED PROTECTION AND FLOOD PREVENTION ACT, 16 U.S.C. 1012.

1 BACKGROUND AND PURPOSE

Pursuant to Section 14 of the Watershed Protection and Flood Prevention Act, 16 U.S.C. 1012, as added by Section 313 of the Grain Standards and Warehouse Improvement Act of 2000, Public Law 106-472, the Secretary is authorized to provide technical and financial assistance to local sponsoring organizations, such as flood control districts, soil and water conservation districts, and municipalities, to rehabilitate water resource projects that are owned and operated by the sponsors and were installed under programs administered by the Natural Resources Conservation Service (NRCS).

2 ACTIONS ORDERED

The Under Secretary for Natural Resources and Environment is hereby delegated the authority vested in the Secretary by Section 14 of the Watershed Protection and Flood Prevention Act, 16 U.S.C. 1012. This authority is further delegated through the Under Secretary for Natural Resources and Environment to the Chief, NRCS, without any restrictions on re-delegation.

3 EFFECTIVE DATE

The provisions of this memorandum are effective immediately.

DISTRIBUTION: 10

OPI: NRCS

ORGANIZATION - 1-1

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D.C. 20250

January 16, 2002

SECRETARY'S MEMORANDUM 1030-49

DELEGATION OF AUTHORITY TO ADMINISTER SECTION 14 OF THE WATERSHED PROTECTION AND FLOOD PREVENTION ACT, 16 U.S.C. 1012.

1 BACKGROUND AND PURPOSE

Pursuant to Section 14 of the Watershed Protection and Flood Prevention Act, 16 U.S.C. 1012, as added by Section 313 of the Grain Standards and Warehouse Improvement Act of 2000, Public Law 106-472, the Secretary is authorized to provide technical and financial assistance to local sponsoring organizations, such as flood control districts, soil and water conservation districts, and municipalities, to rehabilitate water resource projects that are owned and operated by the sponsors and were installed under programs administered by the Natural Resources Conservation Service (NRCS).

2 ACTIONS ORDERED

The Under Secretary for Natural Resources and Environment is hereby delegated the authority vested in the Secretary by Section 14 of the Watershed Protection and Flood Prevention Act, 16 U.S.C. 1012. This authority is further delegated through the Under Secretary for Natural Resources and Environment to the Chief, NRCS, without any restrictions on re-delegation.

3 EFFECTIVE DATE

The provisions of this memorandum are effective immediately.

DISTRIBUTION: 10 OPI: NRCS

ORGANIZATION - 1-1

4 TERMINATION

This memorandum shall remain in effect for one year, or until such earlier time as the Department's published delegations of authority have been revised to incorporate the provisions of this memorandum.

Ann M. Veneman
Secretary

TELEWORKING COMMENTS FROM MISSION AREAS/AGENCIES/STAFF OFFICES

Updated 12/7/01

MISSION AREA/AGENCY/STAFF OFFICE	RECOMMENDATIONS	ADOPTED	NOT ADOPTED	REASON/EXPLANATION
CR	5d(3) – Suggest agencies maintain statistical data pertaining to participants with respect to race, sex, national origin, and disability (RSNOD) status. Also, requests agencies report annually the RSNOD data of program participants to OHRM. The requested data may be analyzed and evaluated to determine if there is an adverse impact on women, minorities, and persons with disabilities.	X		This is a mechanism for tracking participants to determine if there is an adverse impact on women, minorities, and persons with disabilities.
FSIS	2 – Policy – Add a 4th and 5th para regarding telecommuting is a management option, not an entitlement for employees and grievability under grievance procedures and termination of participation. More in-depth para language in comments.		X	This is left up to mission areas/agencies/staff offices.
FNS	2 – Policy – Add para – "Allows for Agency-Union agreements that permit a gradual phasing-in regarding eligibility and implementation for the telecommuting program of those employees eligible (employees who received no less than a fully successful performance rating).		X	OHRM Labor Relations Specialist has informed us that this is not appropriate in a policy statement. All the procedures and arrangements for affecting a telecommuting policy are negotiable. So it would not be appropriate to prescribe any arrangement in the policy statement.
OHRM/PPPD	Use the word Telework instead of Telecommuting.	X		OPM, Work/Life Program Manager was contacted

				about the correct word to use. OPM suggested using Teleworking.
OHRM	3 Definitions – Add a definition for Teleworker.	X		A definition for Teleworker makes it clear who is considered a teleworker based on the legislative conference report. It will assist in reporting requirements.
NRCS	5 Responsibilities d – Define term "Staff Office Directors		X	Self-explanatory. Staff Office Directors are OPBA, OGC, etc.
	5 Responsibilities d (4) -Change to read, "Maintain documentation for all program participants" to "allow delegation by the Staff Office Director to field staffs?		X	Re-delegation is up to the mission area/agency/ staff office.
OALJ	2 Policy; 3rd Para, second sentence – change to Three factors that must be considered when determining an employee's eligibility for telecommuting are: (1), (2), (3)	X		Clarifies.
	5 Responsibilities d (2) - "supervisory and employee responsibilities" must be amplified.	X		Clarifies
OGC	2 Policy, 2nd Para – Change policy to reflect telecommuting is not a management option. Management only has the authority to set the eligibility requirements and determine whether or not they have been satisfied. In accordance with OPM guidance memo to Heads of Executive Depts and Agencies: Establishing Telecommuting Policies, OPM states "once an agency has established eligibility criteria, subject to any applicable	X		In order to be in compliance with the OPM guidance and the legislation the paragraph has been changed to read "Employees who perform duties that are suitable for teleworking and meet other established eligibility requirements must be afforded the opportunity to telework.

	agency policies or bargaining obligations, employees who meet them and want to participate **must be allowed that opportunity if they are satisfactory performers.**"			
	Add basic elements missing in the draft policy on provision of union participation, performance issues, time and attendance issues, references to telecommunications, equipment, services, liability and responsibility issues as outlined in OPM memo dated February 9, 2001, Reporting Form-Establishing Telecommuting Policies."	X		In order to be in compliance with the OPM guidance, these items have been added under a new heading "Program Administration". This becomes item 6(a)(b).
	5 Responsibilities d 2 - Mission Area/Agency Heads/Staff Office Directors will – Separate paragraph into sentences.... The program shall establish...	X		Clarifies.
REE	5 Responsibilities d (3) – delete the year.	X		The year should not be inserted because the report is due on an annual basis.
RD	4 Authorities a – Delete FPM Letter 368-1, Federal Flexible Workplace (Flexiplace) Project, dated March 26, 1991. This Letter was abolished with the Sunsetting of the Federal Personnel Manual	X		This abolishment was verified. Consulted with OPM, Work/life Programs Manager who was not aware of its abolishment. Both OPM and GSA still have the Letter has active. They will update the information.
	3 Definitions d – reword so that it is clear that the duty station is an approved USDA office.		X	Duty Station has been clarified as to reduce confusion. A duty station does not have to be an approved USDA office; it could be a resident if the employee is spending the preponderance of time at the location. However, the definition of Duty Location will be clarified with an example.

	2 Policy – Add language about negotiated agreements and the need to bargain before implementation of the policy.	X		Same subject brought up by FSIS and RMA. Clarifies.
	5 Responsibilities d (3) a – what numbers are wanted in the report? Is this the total number of employees in the workforce, or the total number of employees who are telecommuting	X		Clarifies this is the total mission area/agency/staff office total workforce.
	5 Responsibilities d (3) b – Does "number considered eligible" mean to identify whether or not each employee could telecommute whether they have an interest or not? Number should be those telecommuting.	X		Clarifies to state total number of those telecommuting.
NFFE Union	2, 2nd para – Change the wording to reflect OPM guidance.	X		Recommendation previously made by OGC.
	2, 3rd para (now para 4)– Rewrite para to state "Telecommuting can also be a mechanism for providing reasonable accommodation for disabled employees and injured employees."		X	Paragraph 4 thoroughly addresses both of these issues.
	2, 4th para (moved to new item 6 Program Administration). State "the employee's current performance appraisal is satisfactory.		X	6b(4)(c) addresses the issue of a "fully successful or equivalent rating".
	2, 5th para (moved to new item 6 Program Administration). Change certain words in this paragraph.		X	This is currently covered in 6(a) 5.
	The draft regulation lacks guidance on the following: state and federal laws not addressed; tax issue when commuting; workplace safety in the home; workplace record keeping; liability on the agency for workplace injuries.	X	X	The issues on workplace safety in the home, etc. have been incorporated in 6(a)(2)(3)(4). The issues on state and federal laws and tax issues

				when commuting are not required in an agency policy. Also, they normally are not applicable to Federal agencies.

ORGANIZATION-1-1-5

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D.C. 20250

July 10, 2002

SECRETARY'S MEMORANDUM 1030-50

DELEGATIONS OF AUTHORITY
FARM SECURITY AND RURAL INVESTMENT ACT OF 2002

1 PURPOSE

The purpose of this memorandum is to delegate authority within the Department to implement the provisions of the Farm Security and Rural Investment Act of 2002, Pub. L. No. 107-171 (hereafter referred to as "FSRIA"). The authorities delegated herein by reference to a section of FSRIA include delegations of both new provisions of law enacted in the section and amendments made by the section to existing Acts, to the extent authorities under such Acts are not covered by previously published delegations of authority.

2 DELEGATIONS

I hereby delegate authorities vested in the Secretary by FSRIA to the Under Secretaries; Assistant Secretaries; President, Commodity Credit Corporation; and heads of the Offices of the Department as identified in Column A of the attached section-by-section table of FSRIA authorities. The Under and Assistant Secretaries; the President, Commodity Credit Corporation; and heads of Offices of the Department shall re-delegate the authorities delegated herein to the agencies and offices of the Department as identified in Column B of the attached table. Where there is an assigned delegation in Column A, but no assigned re-delegation in Column B, the Column A delegatee is authorized to re-delegate that authority as appropriate.

DISTRIBUTION: 10 **OPI:** OGC

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D.C. 20250

July 10, 2002

SECRETARY'S MEMORANDUM 1030-30

DELEGATIONS OF AUTHORITY
FARM SECURITY AND RURAL INVESTMENT ACT OF 2002

1 PURPOSE

The purpose of this memorandum is to delegate authority within the Department to implement the provisions of the Farm Security and Rural Investment Act of 2002, Pub. L. No. 107-171 (hereafter referred to as "FSRIA"). The authorities delegated herein by reference to a section of FSRIA include delegations of both new provisions of law enacted in the section and amendments made by the section to existing Acts, to the extent authorities under such Acts are not covered by previously published delegations of authority.

2 DELEGATIONS

I hereby delegate authorities vested in the Secretary by FSRIA to the Under Secretaries; Assistant Secretaries; President, Commodity Credit Corporation; and heads of the Offices of the Department as identified in Column A of the attached section-by-section table of FSRIA authorities. The Under and Assistant Secretaries; the President, Commodity Credit Corporation; and Heads of Offices of the Department shall re-delegate the authorities delegated herein to the agencies and offices of the Department as identified in Column B of the attached table. Where there is an assigned delegation in Column A, but no assigned re-delegation in Column B, the Column A delegatee is authorized to re-delegate that authority as appropriate.

DISTRIBUTION: 10

OPI: OGC

3 EFFECTIVE DATE AND TERMINATION

This delegation is effective immediately and will remain in effect for one year, or until such earlier time as the Department's published delegations of authority have been revised to incorporate the provisions of this memorandum.

ANN M. VENEMAN
Secretary

Attachment

Sec.	Title	COLUMN A Under Secretary or Assistant Secretary or Commodity Credit Corportation (CCC) or General Officer Delegation	COLUMN B Agency or CCC Vice President or Office Delegation
	TITLE 1 COMMODITY PROGRAMS		
1001	Definitions	CCC	CCC EVP
	Subtitle A - Direct and Counter-Cyclical Payments		
1101	Base and Payment Acres	CCC	CCC EVP
1102	Establishment Payment Yield	CCC	CCC EVP
1103	Availability of Direct Payments	CCC	CCC EVP
1104	Availability Counter-Cyclical Payments	CCC	CCC EVP
1105	Producer Agreement for Payments	CCC	CCC EVP
1106	Planting Flexibility	CCC	CCC EVP
1107	Payment Authority under PFCs	CCC	CCC EVP
1108	Period of Effectiveness	CCC	CCC EVP
	Subtitle B - Marketing Assistance Loans and Loan Deficiency Payments		
1201	Availability of Nonrecourse Loans	CCC	CCC EVP
1202	Loan Rates for Nonrecourse Loans	CCC	CCC EVP
1203	Term of Loans	CCC	CCC EVP
1204	Repayment of Loans	CCC	CCC EVP
1205	Loan Deficiency Payments	CCC	CCC EVP
1206	In Lieu LDP for Grazed Acreage	CCC	CCC EVP
1207	Upland Cotton	CCC	CCC EVP
1208	Extra Long Staple Cotton	CCC	CCC EVP
1209	Recourse Loans for Feed Grains & Cotton	CCC	CCC EVP
	Subtitle C - Peanuts		
1301	Definitions	CCC	CCC EVP
1302	Payment Yield & Base Acres Peanuts	CCC	CCC EVP
1303	Direct Payments for Peanuts	CCC	CCC EVP

Sec.	Title	COLUMN A Under Secretary or Assistant Secretary or Commodity Credit Corportation (CCC) or General Officer Delegation	COLUMN B Agency or CCC Vice President or Office Delegation
1304	Counter-Cyclical Payments for Peanuts	CCC	CCC EVP
1305	Producer Agreements for Peanuts	CCC	CCC EVP
1306	Planting Flexibility	CCC	CCC EVP
1307	Marketing Def. Loans and LDP Peanuts	CCC	CCC EVP
1308	Miscellaneous Provisions	MRP	AMS
1309	Termination of Marketing Quotas Peanuts	CCC	CCC EVP
1310	Repeal of Superceded Price Support	CCC	CCC EVP
	Subtitle D - Sugar		
1401	Sugar Program	CCC	CCC EVP
1402	Storage Facility Loans	CCC	CCC EVP
1403	Flexible Marketing Allotments for Sugar	CCC	CCC EVP
	Subtitle E - Dairy		
1501	Milk Price Support Programs	CCC	CCC EVP
1502	National Dairy Market Loss Payments	CCC	CCC EVP
1504	Dairy Product Mandatory Reporting	REE	NASS
1507	Study of National Dairy Policy	REE	ERS
1508	Study Dairy Policy and Fluid Milk ID	MRP; REE	AMS; ERS
	Subtitle F - Administration		
1604	Adjusted Gross Income Limitation	CCC	CCC EVP
1605	Comm'n. on Payment Limitations	FFAS	FSA
1611	Farm Reconstitutions	FFAS	FSA
1613	Equitable Relief	FFAS; NRE; NAD (for report in subsec. (g))	FSA; NRCS
1614	Tracking of Benefits	FFAS	FSA
1615	Estimates of Net Farm Income	REE	ERS
1616	Availability of Incentive Payments	CCC	CCC EVP

Sec.	Title	COLUMN A Under Secretary or Assistant Secretary or Commodity Credit Corportation (CCC) or General Officer Delegation	COLUMN B Agency or CCC Vice President or Office Delegation
1617	Renewed Availability Marketing & Disaster	CCC	CCC EVP
1618	Producer Retension of Error. Payments	CCC	CCC EVP
	TITLE II -CONSERVATION		
	Subtitle A - Conservation Security		
2001	Conservation Security Program	CCC	CCC VP NRCS
2002	Conservation Compliance	NRE; FFAS	NRCS; FSA
2004(b)	Administrative Reqs. for Conservation – confidentiality	FFAS; NRE	FSA; NRCS
2005	Reform & Assessment of Conservation	FFAS; NRE	FSA; NRCS
	Subtitle B - Conservation Reserve		
	Subtitle C - Wetlands Reserve Program		
	Subtitle D - Environmental Quality Incentive		
2301	Environmental Quality Incentives	CCC	CCC VP NRCS
	Subtitle E - Grassland Reserve		
2401	Grassland Reserve Program	CCC	
	Subtitle F - Other Conservation Programs		
2501	Agricultural Management Assistance	CCC	CCC VP NRCS
2502	Adds various new programs to Food Security Act of 1985	(see below)	(see below)
	Conservation of Private Grazing Land (new section 1240M of Food Security Act)	NRE	NRCS
	Wildlife Habitat Incentive Program (new section 1240N of Food Security Act)	CCC	CCC VP NRCS

Sec.	Title	COLUMN A Under Secretary or Assistant Secretary or Commodity Credit Corportation (CCC) or General Officer Delegation	COLUMN B Agency or CCC Vice President or Office Delegation
	Grassroots Source Water Protection Program (new section 1240O of Food Security Act)	FFAS	FSA
	Great Lakes Basin Program (new section 1240P of the Food Security Act)	NRE	NRCS
2503	Farmland Protection Program Additions to Food Security Act of 1985	(see below)	(see below)
	Farmland Protection Program (new section 1238I of Food Security Act)	CCC	CCC VP NRCS
	Farm Viability Program (new section 1238J of Food Security Act)	NRE	NRCS
2504	Resource Conservation & Development	NRE (report in section 1534 of 1981 Act)	NRCS (report in section 1534 of 1981 Act)
2505	Small Watershed Rehabilitation	NRE	NRCS
2506	Use of Symbols, Slogans, and Logos	NRE	NRCS
2507	Desert Terminal Lakes	FFAS	FSA
	Subtitle G - Conservation Corridor Program		
2601	Definitions	FFAS	FSA
2602	Conservation Corridor Demonstration Program	FFAS	FSA
2603	Implementation of Conservation Corridor Plan	FFAS	FSA
2604	Funding Requirements	FFAS	FSA
	Subtitle H - Funding and Administration		
2701	Funding and Administration	NRE (new technical assistance provisions of section 1242 of 1985 Act)	NRCS (new technical assistance provisions of section 1242 of 1985 Act)
2702	Regulations	NRE; FFAS	NRCS; FSA
	TITLE III - TRADE		

Sec.	Title	COLUMN A Under Secretary or Assistant Secretary or Commodity Credit Corportation (CCC) or General Officer Delegation	COLUMN B Agency or CCC Vice President or Office Delegation
	Subtitle A - Ag Trade Development & Assistance Act of 1954 and Related Statutes		
	Subtitle B - Ag Trade Act of 1978		
3205	Tech. Assistance for Specialty Crops	CCC	CCC VP FAS
3206	Global Market Strategy	FFAS	FAS
3207	Rept. Perishable Commodities & Live Animals	FFAS	FAS
	Subtitle C - Miscellaneous		
	TITLE IV - NUTRITION PROGRAMS		
4001	Short Title		
	Subtitle A - Food Stamp Program		
4111	Report on EBT Systems	FNCS	FNS
	Subtitle B - Commodity Distribution		
	Subtitle C - Child Nutrition and Related Programs		
4305	Fruit & Vegetable Pilot Program	REE (study only)	ERS (study only)
	Subtitle D- Miscellaneous		
4401	Partial Restoration of Benefits to Legal Aliens	FNCS	FNS
4402	Sr. Farmer's Market Nutrition Program	FNCS	FNS
	TITLE V - CREDIT		
	Subtitle A - Farm Ownership Loans		
	Subtitle B - Operating Loans		
	Subtitle C - Emergency Loans		
	Subtitle D - Administrative Provisions		
5301	Evaluations of Direct and Guaranteed Loan Program	FFAS	FSA
	Subtitle E - Farm Credit		

Sec.	Title	COLUMN A Under Secretary or Assistant Secretary or Commodity Credit Corportation (CCC) or General Officer Delegation	COLUMN B Agency or CCC Vice President or Office Delegation
	Subtitle F - General Provisions		
	TITLE VI - RURAL DEVELOPMENT		
	Subtitle A - ConAct		
6011	Alaska Water systems	RD	RUS
6012	Well Water Grants	RD	RUS
6021	National Rural Dev. Partnership	RD	RBS
6022	Rural Telework	RD	RHS
6023	Historic Barns	RD	RHS
6024	NOAA Weather Transmitters	RD	RUS
6025	Farm Worker Training Grants	RD	RHS
6029	Rural Business Investment Program	RD	RBS
6030	Rural Strategic Investment Program	RD	
	Subtitle B - REA of 1936		
	Subtitle C - FACT Act of 1990		
6201	AARCC	RD	RBS
6202	Rural Electronic Extension Program	REE	CSREES
	Subtitle D - SEARCH Grants		
6301	Definitions	RD	RUS
6302	SEARCH	RD	RUS
6303	Report	RD	RUS
6304	Funding	RD	RUS
	Subtitle E - Miscellaneous		
6401	Value Added Dev. Grants	RD	RBS
6402	Ag Innovation center demo program	RD	RBS
6405	Rural Firefighters	RD	RHS
	TITLE VII - RESEARCH AND RELATED MATTERS		
	Subtitle A - Extensions		
	Subtitle B - Modifications		
7201(e)	Report on Criteria for New 1994s	REE	CSREES

Sec.	Title	COLUMN A Under Secretary or Assistant Secretary or Commodity Credit Corportation (CCC) or General Officer Delegation	COLUMN B Agency or CCC Vice President or Office Delegation
7207(e)	Bovine Johnes Disease Research	REE	CSREES
7209(c)	FAS Overseas Intern Program	REE; FFAS	CSREES; FAS
7219	Senior Scientific Research Service	ASA	OHRM
7220	Termination of Schedule A Appointments	REE	
7221(a)	Biosecurity Planning & Response Programs	(see below)	(see below)
	Special Authorization for Biosecurity Planning (section 1484 of 1977 Act)	REE	
	Agricultural Research Facility Security Upgrade Competitive Grants (section 1485 of 1977 Act)	REE	CSREES
7223	Carbon Cycle Research	REE	CSREES
	Subtitle C - Repeals		
	Subtitle D - New Authorities		
7402	Research Equipment Grants	REE	CSREES
7403	Joint Requests for Proposals	REE	CSREES
7404	Review of ARS	REE	
7405	Beg. Farmer Research & Develop. Program	REE	CSREES
7407	Organic Production & Market Data Initiatives	REE	NASS
7408	Int'l. Organic Research Collaboration	REE	ARS; ERS
7409	Report on Producers & Handlers of Organics	MRP	AMS
7410	Rept GM Pest-Protected Plants	MRP	APHIS
7411	Study on Nutrient Banking	REE	
7412	Grants to Youth Organizations	REE	CSREES
	Subtitle E - Miscellaneous		
7503	Insular Area Res. Instruct & Distance Ed Grant	REE	CSREES

Sec.	Title	COLUMN A Under Secretary or Assistant Secretary or Commodity Credit Corportation (CCC) or General Officer Delegation	COLUMN B Agency or CCC Vice President or Office Delegation
7505	Ag Biotech Research for Developing Countries	FFAS	FAS
	TITLE VIII - FORESTRY		
	Subtitle A - Cooperative Forestry Assistance Act of 1978		
	Subtitle B - Amendments to Other Laws		
	Subtitle C - Miscellaneous Provisions		
	TITLE IX - ENERGY		
9001	Definitions	OCE	
9002	Biobased Products	OCE	
9003	Biorefinery grants	RD	
9004	Biodiesel fuel education	OCE	
9005	Energy audit	RD	
9006	Renewable Energy systems	RD	RBS
9007	Hydrogen and Fuel Cell	OCE	OEPNU
9009	Coop Research and Extension	REE	CSREES
9010	Bioenergy continuation	CCC	CCC EVP
	TITLE X - MISCELLANEOUS		
	Subtitle A - Crop Insurance		
10006	Report on Specialty Crop Insurance	FFAS	RMA
	Subtitle B - Disaster Assistance		
10103	Emergency Loans for Seed Producers	FFAS	FSA
10104	Assistance for Livestock Producers	CCC	CCC EVP
10105	Market Loss Assistance for Apple Producers	CCC	CCC EVP
10106	Market Loss Assistance for Onion Producers	CCC	CCC EVP
10107	Commercial Fisheries Failure	FFAS	FSA
10108	Study on Producer Indemn. for Gov't. Disasters	FFAS	RMA

Sec.	Title	COLUMN A Under Secretary or Assistant Secretary or Commodity Credit Corportation (CCC) or General Officer Delegation	COLUMN B Agency or CCC Vice President or Office Delegation
	Subtitle C - Tree Assistance Program		
10201	Definitions	FFAS	FSA
10202	Eligibility	FFAS	FSA
10203	Assistance	FFAS	FSA
10204	Limitations on Assistance	FFAS	FSA
10205	Authorization of Approprations	FFAS	FSA
	Subtitle D- Animal Welfare		
	Subtitle E - Animal Health Protection		
10401	Short Title	MRP	APHIS
10402	Findings	MRP	APHIS
10403	Definitions	MRP	APHIS
10404	Restrictions on Importation or Entry	MRP	APHIS
10405	Exportation	MRP	APHIS
10406	Interstate Movement	MRP	APHIS
10407	Seizure, Quarantine, and Disposal	MRP	
10408	Inspections, Seizures, and Warrants	MRP	APHIS
10409	Detection/Eradication/Control Diseases & Pest	MRP	APHIS
10410	Veterinary Accreditation Program	MRP	APHIS
10411	Cooperation	MRP	APHIS
10412	Reimbursable Agreements	MRP	APHIS
10413	Administration and Claims	MRP	APHIS
10414	Penalties	MRP	APHIS
10415	Enforcement	MRP	APHIS
10416	Regulations and Orders	MRP	APHIS
10417	Authorization of Appropriations	MRP	APHIS
10418	Repeals and Conforming Amendments	MRP	APHIS
	Subtitle F - Livestock		
10504	Veterinary Training	MRP	APHIS
	Subtitle G - Specialty Crops		

Sec.	Title	COLUMN A Under Secretary or Assistant Secretary or Commodity Credit Corportation (CCC) or General Officer Delegation	COLUMN B Agency or CCC Vice President or Office Delegation
10601	Marketing Orders for Caneberries	MRP	AMS
10602	Availability of Section 32 Funds	MRP	AMS
10603	Purchase of Specialty Crops	MRP	AMS
10605	Farmers' Market Promotion Program	MRP	AMS
10606	Nat'l Organic Cost-Share Program	MRP	AMS
10607	Exemption of Organic Products Assessments	MRP	AMS
10608	Cranberry Acreage Reserve Program	FFAS	FSA
	Subtitle H - Administration		
10706	Implementation $$ & Information Management	FFAS	FSA; RMA
10708(a)	Accountability for Socially Disadvantaged Farmers	ASA	Office of Outreach
10708(b)	Transparency for Socially Disadvantaged Farmers, county elections procedures	FFAS	FSA
	Subtitle I - General Provisions		
10802	Public Education Re: Biotech Foods	REE	CSREES
10803	Chino Dairy Preserve Project	NRE	NRCS
10805	FAPRI	REE	CSREES
10807	Food Safety Comm'n.	FS	FSIS
10808(a)	Pasteurization Education Program	FS	FSIS
10815	Practices Re: Nonambulatory Livestock	MRP	APHIS
10816	Country of Origin Labeling	MRP	AMS
	Subtitle J - Miscellaneous Studies & Reports		
10901	Report on Specialty Crop Purchases	MRP	AMS
10902	Report on Pouched and Canned Salmon	MRP	AMS

Sec.	Title	COLUMN A Under Secretary or Assistant Secretary or Commodity Credit Corportation (CCC) or General Officer Delegation	COLUMN B Agency or CCC Vice President or Office Delegation
10904	Report on Effect of Farm Payments	REE	ERS
10906	Rept Geographically Disadvantaged Farmers	MRP	AMS
10907(a)	Scientific Studies on SE & chronic wasting	MRP	APHIS
10907(b)	Vaccine Storage Study	MRP	APHIS
10910	Review of Ag Programs on Tribal Trust Lands	ASA	

ORGANIZATION -1-1

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D.C. 20250

August 15, 2002

SECRETARY'S MEMORANDUM 1030-51

DELEGATION OF AUTHORITY FOR OUTREACH AND ASSISTANCE FOR SOCIALLY DISADVANTAGED FARMERS AND RANCHERS

1 PURPOSE

Pursuant to section 2501(a) of the Food, Agriculture, Conservation, and Trade Act of 1990, 7 U.S.C. 2279(a), the Secretary shall carry out an outreach and technical assistance program to encourage and assist socially disadvantaged farmers and ranchers in owning and operating farms and ranches, and in participating equitably in the full range of agricultural programs offered by the Department. In furtherance of this program, the Secretary may make grants to, and enter into contracts and other agreements with, an eligible entity to provide information and technical assistance under this section.

2 DELEGATION

The Under Secretary for Research, Education and Economics is hereby delegated the authority vested in the Secretary by 7 U.S.C. 2279(a)(3) to make grants and enter into contracts and other agreements to provide such outreach and technical assistance.

This authority is further delegated through the Under Secretary for Research, Education and Economics to the Administrator, Cooperative State Research, Education, and Extension Service.

DISTRIBUTION: 10 **OPI:** ASA

ORGANIZATION -1-1

3 EXISTING DIRECTIVES

Prior delegations of authority by the Secretary to the Assistant Secretary for Administration and to the Director, Office of Outreach, to make grants and enter into contracts and other agreements to provide outreach and technical assistance to socially disadvantaged farmers and ranchers under 7 U.S.C. 2279, are rescinded.

4 INCIDENTAL TRANSFERS

The Assistant Secretary for Administration and the Director, Office of Budget and Program Analysis, are authorized to approve such transfers of funds, personnel, employment authority, space, records, property, and incidentals as may be necessary to implement the provisions of this memorandum.

5 TERMINATION

The memorandum shall remain in effect for 1-year, or until such earlier time as the Department's published delegations of authority have been revised to incorporate the provisions of this memorandum.

Ann M. Veneman
Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D.C. 20250

August 15, 2002
(Date)

SECRETARY'S MEMORANDUM 1030-51

DELEGATION OF AUTHORITY FOR OUTREACH AND ASSISTANCE FOR SOCIALLY DISADVANTAGED FARMERS AND RANCHERS

1 PURPOSE

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DISTRIBUTION: 10

OPI: ASA

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The Assistant Secretary for Administration and the Director, Office of Budget and Program Analysis, are authorized to approve such transfers of funds, personnel, employment authority, space, records, property, and incidentals as may be necessary to implement the provisions of this memorandum.

5 TERMINATION

The memorandum shall remain in effect for 1-year, or until such earlier time as the Department's published delegations of authority have been revised to incorporate the provisions of this memorandum.

Ann M. Veneman
Secretary

USDA

United States Department of Agriculture

Office of the Assistant Secretary for Administration

1400 Independence Avenue SW

Washington, DC 20250-0103

NOTE TO REVIEWERS

APR 24 2002

FROM: Lou Gallegos
Assistant Secretary for Administration

SUBJECT: Transfer of Authority/Function – Section 2501 Title XXV – Small Farmer Outreach and Technical Assistance Program

The initial draft Secretary's Memorandum to transfer this function to the Cooperative State Research Education, and Extension Service (CSREES) was sent for clearance on February 21, 2002. Dr. Joseph Jen, Under Secretary for Research, Education and Economics concurred with that draft memorandum on February 25, 2002. Dr. Jen's concurrence is shown on the attached copy of the AD-116.

The Office of the General Counsel suggested that inter-agency transfer authority language be added to the Memorandum. The Secretary's Memorandum has been revised accordingly.

Upon issuance of this Secretary's Memorandum, Departmental Administration plans to transfer the function and staff (and associated funding) according to personnel regulations and the agreements reached with CSREES.

For more information concerning this transfer, please contact Joseph McNeill at 202-720-3291.

Attachment

USDA

United States
Department of
Agriculture

Office of the
Assistant Secretary
for Administration

1400 Independence
Avenue SW

Washington, DC
20250-0103

APR 24 2002

NOTE TO REVIEWERS

FROM: Lon Gallegos
Assistant Secretary for Administration

SUBJECT: Transfer of Authority/Function – Section 2501 Title XXV – Small Farmer Outreach and Technical Assistance Program

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For more information concerning this transfer, please contact Joseph McNeill at 202-720-3291.

Attachment

United States Department of Agriculture
Office of the Secretary
Office of Budget and Program Analysis
Washington, D.C. 20250

JUN 14 2002

NOTE TO REVIEWERS

FROM: Stephen B. Dewhurst
Director

SUBJECT: Delegation of Authority to Make Grants for Outreach

The Farm Security and Rural Investment Act of 2002 (FSRIA) amends section 2501 of the Food, Agriculture, and Trade Act of 1990 and establishes a program of outreach and technical assistance to encourage and assist socially disadvantaged farmers and ranchers (1) in owning and operating farms and ranches; and (2) in participating equitability in the full range of agricultural programs offered by the Department.

In addition to making grants to, and entering into contracts and agreements with eligible entities, there are requirements to submit reports to the Congress on efforts of the Secretary to enhance participation by members of disadvantaged groups in agricultural programs. There are specific requirements to provide data on farm lending and commodity program participation rates. The proposed delegation moves the grant making authority from the Assistant Secretary for Administration (ASA) to the Under Secretary for Research, Education, and Economics while leaving other section 2501 responsibilities as they are currently assigned to the ASA. The grant program is funded at $3.0 million in 2002 and the 2003 budget calls for the same amount.

We have cleared the proposed delegation; however, before it is promulgated the Department should comply with section 720 of the Agricultural Appropriation Act for 2002 which requires advance notification of reprogramming actions to the Appropriations Committees. Section 720 specifically identifies reorganizations as reprogrammings and requires15 days advance notice before implementation. It would be especially unfortunate if this procedure was not honored at a time when the committees are beginning their mark up of the Department's 2003 appropriations.

I would also note that before the program was assigned to the Office of Outreach, it was administered initially by the Farmers Home Administration, which is now the farm lending arm of FSA, and subsequently by the Natural Resources Conservation Service. Thus, this change represents the fourth new "home" for this program. It will be important for policy officials to be able to explain this latest change to the affected communities.

United States Department of Agriculture
Office of the General Counsel
Washington, D.C. 20250-1400

RETURN FOR REWRITE

Section 10707 of the Farm Security and Rural Investment Act of 2002 amended Section 2501 of the Food, Agriculture, Conservation, and Trade Act of 1990 (7 U.S.C. 2279). We recommend that the following language be substituted in the proposed Secretary's Memorandum to reflect the new provisions relating to the outreach and assistance to socially disadvantaged farmers and ranchers. In addition, we understand that the ASA intended that the delegation to make grants, contracts and other agreements in furtherance of this program be vested exclusively with CSREES. Therefore, we recommend that the memorandum be modified to rescind the authority of the Assistant Secretary for Administration and the Director of the Office of Outreach to make grants under this program.

Substitute the following language:

PURPOSE

Pursuant to section 2501(a) of the Food, Agriculture, Conservation, and Trade Act of 1990, 7 U.S.C. 2279(a), the Secretary shall carry out an outreach and technical assistance program to encourage and assist socially disadvantaged farmers and ranchers in owning and operating farms and ranches, and in participating equitably in the full range of agricultural programs offered by the Department. In furtherance of this program, the Secretary may make grants to, and enter into contracts and other agreement with, an eligible entity to provide information and technical assistance under this section.

DELEGATION

The Under Secretary for Research, Education and Economics is hereby delegated the authority vested in the Secretary by 7 U.S.C. 2279(a)(3) to make grants and enter into contracts and other agreements to provide such outreach and technical assistance. This authority is further delegated through the Under Secretary for Research, Education and Economics to the Administrator, Cooperative State Research, Education, and Extension Service.

EXISTING DELEGATIONS

Prior delegations of authority by the Secretary to the Assistant Secretary for Administration and to the Director, Office of Outreach, to make grants to provide outreach and technical assistance to socially disadvantaged farmers and ranchers under 7 U.S.C. 2279, are rescinded.

Lynn W. Flanagan
General Law Division

United States Department of Agriculture
Office of the Secretary
Office of Budget and Program Analysis
Washington, D.C. 20250

JUN 14 2002

NOTE TO REVIEWERS

FROM: Stephen B. Dewhurst
Director

SUBJECT: Delegation of Authority to Make Grants for Outreach

The Farm Security and Rural Investment Act of 2002 (FSRIA) amends section 2501 of the Food, Agriculture, and Trade Act of 1990 and establishes a program of outreach and technical assistance to encourage and assist socially disadvantaged farmers and ranchers (1) in owning and operating farms and ranches; and (2) in participating equitability in the full range of agricultural programs offered by the Department.

In addition to making grants to, and entering into contracts and agreements with eligible entities, there are requirements to submit reports to the Congress on efforts of the Secretary to enhance participation by members of disadvantaged groups in agricultural programs. There are specific requirements to provide data on farm lending and commodity program participation rates. The proposed delegation moves the grant making authority from the Assistant Secretary for Administration (ASA) to the Under Secretary for Research, Education, and Economics while leaving other section 2501 responsibilities as they are currently assigned to the ASA. The grant program is funded at $3.0 million in 2002 and the 2003 budget calls for the same amount.

We have cleared the proposed delegation; however, before it is promulgated the Department should comply with section 720 of the Agricultural Appropriation Act for 2002 which requires advance notification of reprogramming actions to the Appropriations Committees. Section 720 specifically identifies reorganizations as reprogrammings and requires15 days advance notice before implementation. It would be especially unfortunate if this procedure was not honored at a time when the committees are beginning their mark up of the Department's 2003 appropriations.

I would also note that before the program was assigned to the Office of Outreach, it was administered initially by the Farmers Home Administration, which is now the farm lending arm of FSA, and subsequently by the Natural Resources Conservation Service. Thus, this change represents the fourth new "home" for this program. It will be important for policy officials to be able to explain this latest change to the affected communities.

Dear Mr. Chairman:

as amended by Sec. 10707 of the Farm Security and Rural Investment Act of 2002, Pub. L. No. 107-171.

We are writing to inform the Subcommittee on actions the Department of Agriculture (USDA) is taking to better coordinate grant-making for ~~The Outreach and~~ technical Assistance for ~~Socially Disadvantaged Farmers and Ranchers Program~~ program (Sec. 2501 of the Food, Agriculture, Conservation, and Trade Act of 1990 (7 U.S.C. 2279(a)), The "2501" program has had a number of homes at USDA over the years of its existence, ~~from~~ including the Farmers Home Administration ~~(now~~ the Farm Service Agency~~)~~, ~~to~~ the Natural Resources Conversation Service, and ~~to~~ Departmental Administration (DA). DA, however, ~~is not a program area, nor~~ does ~~it~~ not have any other grant-making functions.

We are transferring ~~the grant-making function of the "2501" program~~ the authority to make grants to, and enter into contracts and other agreements with eligible entities in this program to the Cooperative State Research, Education, and Extension Service (CSREES). CSREES is the leading ~~grant-making~~ in administering Federal assistance implementing research, extension and education authority at USDA ~~and has expertise in this area.~~ The majority of the grants made under the "2501" program have been to educational institutions. CSREES is the USDA agency that works closely with all of these educational institutions. CSREES, through its grassroots Extension Service network, and also by virtue of its daily contacts with colleges and universities, is intimately aware of how to motivate the educational institutions to meet the needs of the communities served by the "2501" program. In addition, through expertise in grant-making and direct contact with the customers of the program, CSREES can better administer this program at lower overhead. DA will still be responsible for the remainder ~~non-grant making portions~~ of the "2501" program.

We would be glad to provide you with additional details on these organizational changes. Identical letters are also being sent to Senator Cochran, Congresswoman Kaptur, and Congressman Bonilla.

Sincerely,

Ann M. Veneman

Secretary

ASA:J.McNeill:emk:720-3291:061902

Disk drive: s:/ASA correspondence

Doc name: 720.notification.doc

United States
Department of
Agriculture

Office of the
Assistant Secretary
for Administration

1400 Independence
Avenue SW

Washington, DC
20250-0103

NOTE TO REVIEWERS

FROM: Lou Gallegos FEB 21 2002
Assistant Secretary for Administration

SUBJECT: Transfer of Authority for Section 2501 Title XXV – Small Farmer Outreach, Training and Technical Assistance Program

Secretary's Memorandum 1020-48, dated August 22, 1997, established the Office of Outreach and transferred the Small Farmer, Outreach, Training and Technical Assistance Program (referred to as the 2501 Program) from the Natural Resources and Conservation Service to the Office of Outreach. The Secretary's Memorandum mentions the Civil Rights Action Team in reference to this change of responsibility, although the CRAT recommendation concerning the 2501 Program was that the Office of Outreach be in a program mission area. It is unclear why the 2501 Program authority was placed in Departmental Administration (DA) rather than a program mission area, since DA has no other grant-making responsibilities.

Since the transfer, DA has been managing the 2501 Program, but receiving operational support via reimbursable agreement from the Natural Resources and Conservation Service. The placement of the 2501 Program within Departmental Administration has been problematic for several reasons, including the lack of program expertise in DA, the absence of a true finance function (we get our service from the Chief Financial Officer), and the lack of any other grant-authorities within DA.

A few months ago I spoke with Secretary Veneman about transferring the 2501 Program to a program agency that can easily absorb this function. At that time, the Cooperative State Research, Extension and Education Service (CSREES) appeared to offer the best fit. CSREES has expertise both in grants and in working with educational and community-based organizations. This proposal is also a part of the Departmental Administration reorganization proposal that is currently out for comment.

Because of the timing of the next cycle of 2501 Program awards, we request that the decision to transfer this program be made separate from our reorganization proposal which may be on a somewhat slower track because of issues unrelated to the 2501 Program.

AN EQUAL OPPORTUNITY EMPLOYER

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D. C. 20250

February __, 2002

SECRETARY'S MEMORANDUM _____

DELEGATION OF AUTHORITY FOR OUTREACH AND ASSISTANCE FOR SOCIALLY DISADVANTAGED FARMERS AND RANCHERS

1 PURPOSE

Pursuant to section 2501 (a) of the Food, Agriculture, Conservation, and Trade Act of 1990, 7 U.S.C. 2279(a)(1), the Secretary is authorized to provide outreach and technical assistance to encourage and assist socially disadvantaged farmers and ranchers to own and operate farms and ranches and to participate in agricultural programs. Under the authority of 7 U.S.C. 2279(a)(2), the Secretary may make grants and enter into contracts and other agreements with certain community-based organizations and educational institutions to provide outreach and technical assistance to socially disadvantaged farmers and ranchers.

2 DELEGATION

The Under Secretary for Research, Education & Economics is hereby delegated the authority vested in the Secretary by 7 U.S.C. 2279(a) to provide outreach and technical assistance to socially disadvantaged farmers and ranchers and to make grants and enter into contracts and other agreements to provide such outreach and technical assistance. This authority is further delegated through the Under Secretary for Research, Education & Economics to the Administrator of the Cooperative State Research, Education and Extension Service.

3 TERMINATION

The memorandum shall remain in effect for one year, or until such earlier time as the Department's published delegations of authority have been revised to incorporate the provisions of this memorandum.

Ann M. Veneman

Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D.C. 20250

SECRETARY'S MEMORANDUM _____

DELEGATION OF AUTHORITY FOR OUTREACH AND ASSISTANCE FOR SOCIALLY DISADVANTAGED FARMERS AND RANCHERS

1. PURPOSE

Pursuant to section 2501(a) of the Food, Agriculture, Conservation, and Trade Act of 1990, 7 U.S.C. 2279(a), the Secretary shall carry out an outreach and technical assistance program to encourage and assist socially disadvantaged farmers and ranchers in owning and operating farms and ranches, and in participating equitably in the full range of agricultural programs offered by the Department. In furtherance of this program, the Secretary may make grants to, and enter into contracts and other agreement with, an eligible entity to provide information and technical assistance under this section.

2. DELEGATION

The Under Secretary for Research, Education and Economics is hereby delegated the authority vested in the Secretary by 7 U.S.C. 2279(a)(3) to make grants and enter into contracts and other agreements to provide such outreach and technical assistance.

This authority is further delegated through the Under Secretary for Research, Education and Economics to the Administrator, Cooperative State Research, Education, and Extension Service.

DISTRIBUTION: **OPI:**

3. EXISTING DIRECTIVES

Prior delegations of authority by the Secretary to the Assistant Secretary for Administration and to the Director, Office of Outreach, to make grants to provide outreach and technical assistance to socially disadvantaged farmers and ranchers under 7 U.S.C. 2279, are rescinded.

4. INCIDENTAL TRANSFERS

The Assistant Secretary for Administration and the Director, Office of Budget and Program Analysis, are authorized to approve such transfers of funds, personnel, employment authority, space, records, property, and incidentals as may be necessary to implement the provisions of this memorandum.

5. TERMINATION

The memorandum shall remain in effect for 1-year, or until such earlier time as the Department's published delegations of authority have been revised to incorporate the provisions of this memorandum.

Ann M. Veneman
Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D. C. 20250

MAY ~~February~~ , 2002

SECRETARY'S MEMORANDUM 1030-

DELEGATION OF AUTHORITY FOR OUTREACH AND ASSISTANCE FOR SOCIALLY DISADVANTAGED FARMERS AND RANCHERS

1 PURPOSE

See Substitute language

Pursuant to section 2501 (a) of the Food, Agriculture, Conservation, and Trade Act of 1990, 7 U.S.C. 2279(a)(~~1~~), the Secretary ~~is authorized to~~ provide outreach and technical assistance ~~to~~ encourage and assist socially disadvantaged farmers and ranchers ~~to~~ own and operate farms and ranches and ~~to~~ participate in agricultural programs. Under the authority of 7 U.S.C. 2279(a)(~~2~~), the Secretary may make grants and enter into contracts and other agreements with certain ~~community-based organizations and educational institutions~~ to provide outreach and technical assistance to socially disadvantaged farmers and ranchers.

2 DELEGATION

See Substitute language

The Under Secretary for Research, Education & Economics is hereby delegated the authority vested in the Secretary by 7 U.S.C. 2279(a) to ~~provide~~ outreach and technical assistance to socially disadvantaged farmers and ranchers and to make grants and enter into contracts and other agreements to provide such outreach and technical assistance. This authority is further delegated through the Under Secretary for Research, Education & Economics to the Administrator, CREES.

Insert # Existing Delegations 3 4

~~3~~ EXISTING DIRECTIVES

Prior delegations of authority, administrative regulations, and other directives ~~no~~ inconsistent with the provision of this Memorandum shall remain in full force and effect.

~~4~~ INCIDENTAL TRANSFERS

The Assistant Secretary for Administration and the Director, Office of Budget and Program Analysis, are authorized to approve such transfers of funds, personnel, employment authority, space, records, property, and incidentals as may be necessary to implement the provisions of this Memorandum.

5 TERMINATION

The memorandum shall remain in effect for one year, or until such earlier time as the Department's published delegations of authority have been revised to incorporate the provisions of this memorandum.

Ann M. Veneman

Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D.C. 20250

(Date)

SECRETARY'S MEMORANDUM _____

DELEGATION OF AUTHORITY FOR OUTREACH AND ASSISTANCE FOR SOCIALLY DISADVANTAGED FARMERS AND RANCHERS

1. PURPOSE

Pursuant to section 2501(a) of the Food, Agriculture, Conservation, and Trade Act of 1990, 7 U.S.C. 2279(a), the Secretary shall carry out an outreach and technical assistance program to encourage and assist socially disadvantaged farmers and ranchers in owning and operating farms and ranches, and in participating equitably in the full range of agricultural programs offered by the Department. In furtherance of this program, the Secretary may make grants to, and enter into contracts and other agreement with, an eligible entity to provide information and technical assistance under this section.

2. DELEGATION

The Under Secretary for Research, Education and Economics is hereby delegated the authority vested in the Secretary by 7 U.S.C. 2279(a)(3) to make grants and enter into contracts and other agreements to provide such outreach and technical assistance.

This authority is further delegated through the Under Secretary for Research, Education and Economics to the Administrator, Cooperative State Research, Education, and Extension Service.

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UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D.C. 20250

SECRETARY'S MEMORANDUM _____

DELEGATION OF AUTHORITY FOR OUTREACH AND ASSISTANCE FOR SOCIALLY DISADVANTAGED FARMERS AND RANCHERS

1. PURPOSE

Pursuant to section 2501(a) of the Food, Agriculture, Conservation, and Trade Act of 1990, 7 U.S.C. 2279(a), the Secretary shall carry out an outreach and technical assistance program to encourage and assist socially disadvantaged farmers and ranchers in owning and operating farms and ranches, and in participating equitably in the full range of agricultural programs offered by the Department. In furtherance of this program, the Secretary may make grants to, and enter into contracts and other agreements with, an eligible entity to provide information and technical assistance under this section.

2. DELEGATION

The Under Secretary for Research, Education and Economics is hereby delegated the authority vested in the Secretary by 7 U.S.C. 2279(a)(3) to make grants and enter into contracts and other agreements to provide such outreach and technical assistance.

This authority is further delegated through the Under Secretary for Research, Education and Economics to the Administrator, Cooperative State Research, Education, and Extension Service.

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U.S DEPARTMENT OF AGRICULTURE

FROM: Assistant Secretary for Administration DATE: 062602

TO: CSREES

- ☐ For your signature
- ☐ Prepare reply for my signature
- ☐ For Secretary's signature
- ☐ Reply directly—copy to me
- ☐ Copy to me with copy of incoming
- ☐ Rewrite—text
- ☐ Rewrite—not enough information
- ☐ For your action
- ☐ For your approval
- ☑ For your comments
- ☐ Please return
- ☐ As you requested
- ☐ For your information
- ☐ Please file
- ☐ Set up meeting on this
- ☐ Call me on this

ACTION DATE: _____

REMARKS:

OBPA has requested CSREES review of this package, prior to OBPA review.

Please provide comments &/or concurrence to this office, to the attn of Joe McNeill, Confidential Asst to Asst Secy Gallegos.

Call w/ any questions – 7203291.

Thankyou! Eileen Kurtz
Exec Asst
to ADA

Dear Mr. Chairman:

We are writing to inform the Subcommittee on actions the Department of Agriculture (USDA) is taking to better coordinate grant-making for The Outreach and Assistance for Socially Disadvantaged Farmers and Ranchers Program (Sec. 2501 of the Food, Agriculture, Conservation, and Trade Act of 1990 (7 U.S.C. 2279(a))). The "2501" program has had a number of homes at USDA over the years of its existence, from Farmers Home Administration (now the Farm Service Agency), to the Natural Resources Conversation Service, and to Departmental Administration (DA). DA, however, is not a program area, nor does it have any other grant-making functions.

We are transferring the grant-making function of the "2501" program to Cooperative State Research, Education, and Extension Service (CSREES). CSREES is the leading grant-making authority at USDA and has expertise in this area. The majority of the grants made under the "2501" program have been to educational institutions. CSREES is the USDA agency that works closely with all of these educational institutions. CSREES, through its grassroots Extension Service network, and also by virtue of its daily contacts with colleges and universities, is intimately aware of the needs of the communities served by the "2501" program. ~~In addition, through expertise in grant-making and direct contact with the customers of the program, CSREES can better administer this program at lower overhead.~~ DA will still be responsible for the non-grant making portions of the "2501" program.

We would be glad to provide you with additional details on these organizational changes. Identical letters are also being sent to Senator Cochran, Congresswoman Kaptur, and Congressman Bonilla.

Sincerely,

Ann M. Veneman

Secretary

ASA:J.McNeill:emk:720-3291:061902

Disk drive: s:/ASA correspondence

Doc name: 720.notification.doc

ORGANIZATION - | - |

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D.C. 20250

October 18, 2002

SECRETARY'S MEMORANDUM 1030-53

Delegations Of Authority for Interactions with American Indians and the Implementation of The National Historic Preservation Act

1 PURPOSE

This memorandum transfers and revises the delegations of authority for the coordination of programs involving assistance to American Indians and the implementation of the National Historic Preservation Act.

2 DELEGATION

The Assistant Secretary for Administration is hereby delegated the following authorities:

a Administer the implementation of the National Historic Preservation Act of 1966, 16 U.S.C. 470 et seq., as amended, Executive Order 11593, and regulations of the Advisory Council on Historic Preservation, 36 CFR part 800, for the Department of Agriculture, with authority to serve as or name the Secretary's designee to the Advisory Council on Historic Preservation.

b Related to interactions with American Indians. Serve as the official with the principal responsibility for the implementation of Executive Order No. 13175, including consultation and collaboration with tribal officials, and coordinate the Department's programs involving assistance to American Indians and Alaska Natives.

The Assistant Secretary for Administration may redelegate these authorities to organizations within Departmental Administration as required for the efficient and effective administration of these programs.

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3 DELEGATION RECISSION

The delegations to the Assistant Secretary for Congressional Relations at 7 CFR 2.23(a)(2)(v) and 2.23(a)(3), and the redelegations to the Director, Office of Congressional and Intergovernmental Relations, at 2.85(a)(8), are hereby rescinded.

4 EXISTING DIRECTIVES

Prior delegations of authority, administrative regulations, and other directives not inconsistent with the provision of this memorandum shall remain in full force and effect.

5 INCIDENTAL TRANSFERS

The Assistant Secretary for Administration and the Director, Office of Budget and Program Analysis are authorized to approve such transfers of funds, personnel, employment authority, space, records, property, and incidentals as may be necessary to implement the provisions of this memorandum.

6 TERMINATION

The memorandum shall remain in effect for 1-year, or until such earlier time as the Department's published delegations of authority have been revised to incorporate the provisions of this memorandum.

Ann M. Veneman
Secretary

United States
Department of
Agriculture

Office of the
Assistant Secretary
for Administration

1400 Independence
Avenue SW

Washington, DC
20250-0103

930-25

ORIGINAL

DECISION MEMORANDUM FOR THE SECRETARY

THROUGH: James R. Moseley 10-16-02
Deputy Secretary

OCT 4 2002

FROM: Lou Gallegos
Assistant Secretary for Administration

SUBJECT: Coordination of Programs Involving Interactions with American Indians and the Implementation of the National Historic Preservation Act

ISSUES:

We propose that the Secretary delegate the two authorities as follow to the Assistant Secretary for Administration:

- Implementation of the National Historic Preservation Act, and
- Coordination of programs involving interactions with American Indians.

These authorities do not pertain to civil rights responsibilities, which are already delegated to the Assistant Secretary for Administration and have been recommended for transfer to the Assistant Secretary for Civil Rights.

BACKGROUND:

Historic Preservation. Through a delegation from the Assistant Secretary for Congressional Relations, the Director, Office of Congressional and Intergovernmental Relations is authorized to administer the implementation of the National Historic Act of 1966… and regulations of the Advisory Council on Historic Preservation. See 7 CFR 2.23 (a)(2)(v) and 7 CFR 2.85(a)(7). However, for the past several years the Assistant Secretary for Administration has represented the Secretary on the Advisory Council for Historic Preservation and has coordinated the Secretary's response on activities related to historic preservation. We believe that the Assistant Secretary for Administration was appropriately chosen for this role. The Assistant Secretary for Administration is also the top USDA official for property and facilities management, functions that are closely related to historic preservation activities.

AN EQUAL OPPORTUNITY EMPLOYER

American Indian Programs. Similarly, through a delegation from the Assistant Secretary for Congressional Relations, the Director, Office of Congressional and Intergovernmental Relations is delegated the authority to coordinate the Department's programs involving assistance to American Indians, except civil rights activities. See 7 CFR 2.23 (a)(3) and 7 CFR 2.85(a)(8).

Executive Order 13175 (copy attached) requires Federal agencies to establish regular and meaningful consultation and collaboration with tribal officials in the development of Federal polices that have tribal implications, to strengthen the United States government-to-government relationships with Indian tribes, and to reduce the imposition of unfunded mandates upon Indian tribes. It also requires the designation of an official with primary responsibility to implement the Order. The position of American Indian Coordinators has historically been filled by Schedule C employees, and has been vacant since January 2000. Because of the cross agency coordination involved and the relationship of this position's activities to the work of ACHP, we are proposing that the function be redefined and delegated to the Assistant Secretary for Administration, who has also been active promoting opportunities for Native Americans. The Assistant Secretary for Administration is also responsible for the diversity programs within USDA, including the Native American Employees Diversity Council. One full-time equivalency staff year would be transferred from Congressional Relations to Departmental Administration for this function. It would continue to be filled by a Schedule C.

OPTIONS:

1. Delegate to the Assistant Secretary for Administration the authority for implementing the National Historic Preservation Act.

   Pros:
   - DA has been assuming this role de facto.
   - Many of the issues discussed by the ACHP relate to DA's facilities and property management functions.
   - DA relies on partnership with the Forest Service and the Natural Resources and Conservation Service to fulfill these activities. These partnerships have worked well.
   - The Assistant Secretary for Congressional Relations concurs with the transfer of this authority.

   Cons:
   - We are not aware of any cons.

2. Delegate to the Assistant Secretary for Administration the authority for coordination of programs involving assistance to American Indians, and

designate the Assistant Secretary for Administration with the implementation of Executive Order No. 13175.

Pros:

- DA would continue to staff this position with a non-career Schedule C.
- The Assistant Secretary for Administration has consultation expertise and experience needed to establish a viable program within USDA.
- DA has experience coordinating administrative activities across USDA.
- The Native American Coordinator would also have background to some issues discussed by the ACHP.
- The Assistant Secretary for Congressional Relations concurs with the transfer of this authority.

Con:

- The functions outlined in Executive Order 13175 may be construed as being primarily intergovernmental or regulatory, and thus more appropriately assigned to either Congressional Relations or to the Office of Budget and Program Analysis.

RECOMMENDATION:

We recommend that both authorities be transferred to the Assistant Secretary for Administration and that the Secretary sign the attached Secretary's Memorandum.

DECISION BY THE SECRETARY

Approve Dale W Moore for the Secy Date 10-17-02

Disapprove_____

Discuss with me_____

Attachments

USDA

United States
Department of
Agriculture

Office of the
Assistant Secretary
for Administration

Office of
Civil Rights

1400 Independence
Avenue SW

Washington, DC
20250

SEP 23 2002

TO: Lou Gallegos
Assistant Secretary for Administration

FROM: David Winningham
Director
Office of Civil Rights

SUBJECT: **Coordination of Programs Involving Interactions with American Indians and the Implementation of the National Historic Preservation Act**

The Office of Civil Rights (CR) has reviewed the attached Decision Memorandum, Coordination of Programs Involving Interactions with American Indians and the Implementation of the National Historic Preservation Act.

Our civil rights review focused on whether the proposed transfer will have actual or potential adverse civil rights impacts on women, minorities, and/or persons with disabilities in accordance with Departmental Regulation (DR) 4300-4, "Civil Rights Impact Analysis," 7 CFR 15d, "Nondiscrimination in Programs or Activities Conducted by the United States Department of Agriculture," and DR 1512-1, "Regulatory Decision Making Requirements." In this regard, the proposed action transfers the Tribal Government Coordination and National Historic Preservation Act functions from the Assistant Secretary of Congressional Relations to Departmental Administration. In addition, to the extent that any responsibilities related to the interactions with American Indians are determined to be civil rights activities or matters that involve civil rights issues, the placement of such responsibilities may belong with the Assistant Secretary for Civil Rights (ASCR).

Based on this information, CR recommends that the language in the proposed Decision Memorandum for the Secretary/Deputy Secretary be changed to "if any responsibilities related to the interactions with American Indians are determined to be civil rights activities or matters that involve civil rights issues, the placement of such responsibilities will belong with the ASCR."

We are available to discuss our review and respond to any questions. If additional information is needed, please contact Robert J. Day, Jr., Chief, Policy, Analysis, Research, and Evaluation Division, at (202) 720-1130.

AN EQUAL OPPORTUNITY EMPLOYER

ORGANIZATION -1-1 (Bioterrorism)

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D.C. 20250

December 6, 2002

SECRETARY'S MEMORANDUM 1030-54

DELEGATION OF AUTHORITY
AGRICULTURAL BIOTERRORISM PROTECTION ACT OF 2002

1 PURPOSE

Pursuant to the Agricultural Bioterrorism Protection Act of 2002, Pub. L. No. 107-188, the Secretary is authorized to regulate the possession, use, and transfer of biological agents and toxins that have the potential to pose a severe threat to both human and animal health, to animal health, to plant health, or to animal or plant products. Under the authority of the Act, the Secretary must establish and enforce safety procedures to contain and dispose of agents and toxins, and must establish and enforce safeguard and security measures to prevent access to agents and toxins for use in domestic or international terrorism or for any other criminal purpose.

2 DELEGATION

As the Secretary of Agriculture, I hereby delegate authorities vested in the Secretary by the Agricultural Bioterrorism Protection Act of 2002 to the Under Secretary for Marketing and Regulatory Programs. The Under Secretary is authorized to further delegate those authorities to the Administrator of the Animal and Plant Health Inspection Service.

3 TERMINATION

This delegation is effective immediately and will remain in effect for one year, or until such earlier time as the Department's published delegations of authority have been revised to incorporate the provisions of this memorandum.

ANN M. VENEMAN
Secretary

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OPI: APHIS

ORGANIZATION -1-1 (BioTerror-ism)

CIVIL RIGHTS

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USDA

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20250

March 7, 2003

SECRETARY'S MEMORANDUM 1030-57

ESTABLISHMENT OF THE POSITION OF ASSISTANT SECRETARY FOR CIVIL RIGHTS

1 PURPOSE

Section 10704 of the Farm Security and Rural Investment Act of 2002, Public Law 107-171, authorized the Secretary of Agriculture to establish the new position of Assistant Secretary for Civil Rights.

2 ACTIONS ORDERED

a Establishment of the position of Assistant Secretary for Civil Rights. It is ordered hereby that the position of Assistant Secretary for Civil Rights be established within the Department of Agriculture. The Assistant Secretary for Civil Rights will report directly to the Secretary and will have responsibility for:

(1) Ensuring compliance with all civil rights and related laws by all agencies and under all programs of the Department;
(2) Coordinating administration of civil rights laws (including regulations) within the Department for employees of, and participants in, programs of the Department; and
(3) Ensuring that necessary and appropriate civil rights components are properly incorporated into all strategic planning initiatives of the Department and agencies of the Department.

b Reassignment of Position and Functions. Effective upon the date of appointment of the first Assistant Secretary for Civil Rights, the Office of Civil Rights and all its functions will transfer from the Assistant Secretary for Administration to the Assistant Secretary for Civil Rights. At this time, the Director of the Office of Civil Rights will report to the Assistant Secretary for Civil Rights.

c Transfer of authorities. Effective upon the date of appointment of the first Assistant Secretary for Civil Rights, all civil rights authorities currently delegated to the Assistant Secretary for Administration in 7 CFR 2.24 (a)(3), as well as authorities to the Assistant Secretary for Administration as set forth

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CIVIL RIGHTS

in 7 CFR 15f.1-15f.29, and in Departmental Regulations concerning civil rights not specifically referenced in 7 CFR 2.24, will be transferred to the Assistant Secretary for Civil Rights. All authority delegated under 7 CFR 2.89 from the Assistant Secretary for Administration to the Director of the Office of Civil Rights shall be retained by the Director, Office of Civil Rights, unless withdrawn by the Assistant Secretary for Civil Rights.

3 EXISTING DIRECTIVES

Prior delegations of authority, administrative regulations, and other directives not inconsistent with the provisions of this Memorandum shall remain in full force and effect.

4 INCIDENTAL TRANSFERS

The Assistant Secretary for Administration and the Director of the Office of Budget and Program Analysis are authorized to approve such transfers of funds, personnel, employment authority, space, records, property, and incidentals as may be necessary to implement the provisions of this Memorandum.

5 TERMINATION

This Memorandum shall remain in effect for 1-year, or until such earlier time as the Department's published delegations of authority have been revised to incorporate the provisions of this Memorandum.

Ann M. Veneman
Secretary

ORGANIZATION -1-

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D.C. 20250

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USDA

March 26, 2003
(Date)

SECRETARY'S MEMORANDUM 1030-58

DELEGATION OF AUTHORITY FOR THE McGOVERN-DOLE INTERNATIONAL FOOD FOR EDUCATION AND CHILD NUTRITION

(Subject)

1 **PURPOSE**

Pursuant to Presidential Memorandum dated March 11, 2003, the Secretary shall carry out the functions of the President authorized by section 3107 of the Food Security and Rural Investment Act of 2002, except for the authority to designate in section 3107(d). This section requires the procurement of agricultural commodities and the provision of financial and technical assistance to carry out preschool and school food for education programs in foreign countries to improve food security, reduce the incidence of hunger, and improve literacy and primary education, particularly with respect to girls; and maternal, infant and child nutrition programs for pregnant women, nursing mothers, infants, and children who are 5 years of age or younger.

2 **DELEGATION**

The Under Secretary for Farm and Foreign Agricultural Services is hereby delegated the authority in section 3107 of the Food Security and Rural Investment Act of 2002, except for the authority to designate in section 3107 (d). This authority is further delegated through the Under Secretary for Farm and Foreign Agricultural Services to the Administrator, Foreign Agricultural Service, except that the authority to administer commodity procurement and supply, transportation to point of export, handling, fiscal and claims functions is further delegated to the Administrator, Farm Service Agency.

3 **TERMINATION**

This memorandum shall remain in effect for 1 year or until such earlier time as the Department's published delegations of authority have been revised to incorporate the provisions of this memorandum.

Ann M. Veneman
Secretary

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OPI: FAS

ORGANIZATION -1-

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D.C. 20250

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USDA

March 26, 2003

SECRETARY'S MEMORANDUM 1030-58

DELEGATION OF AUTHORITY FOR THE McGOVERN-DOLE INTERNATIONAL FOOD FOR EDUCATION AND CHILD NUTRITION

1 PURPOSE

Pursuant to Presidential Memorandum dated March 11, 2003, the Secretary shall carry out the functions of the President authorized by section 3107 of the Food Security and Rural Investment Act of 2002, except for the authority to designate in section 3107(d). This section requires the procurement of agricultural commodities and the provision of financial and technical assistance to carry out preschool and school food for education programs in foreign countries to improve food security, reduce the incidence of hunger, and improve literacy and primary education, particularly with respect to girls; and maternal, infant and child nutrition programs for pregnant women, nursing mothers, infants, and children who are 5 years of age or younger.

2 DELEGATION

The Under Secretary for Farm and Foreign Agricultural Services is hereby delegated the authority in section 3107 of the Food Security and Rural Investment Act of 2002, except for the authority to designate in section 3107 (d). This authority is further delegated through the Under Secretary for Farm and Foreign Agricultural Services to the Administrator, Foreign Agricultural Service, except that the authority to administer commodity procurement and supply, transportation to point of export, handling, fiscal and claims functions is further delegated to the Administrator, Farm Service Agency.

3 TERMINATION

This memorandum shall remain in effect for 1 year or until such earlier time as the Department's published delegations of authority have been revised to incorporate the provisions of this memorandum.

Ann M. Veneman
Secretary

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OPI: FAS

DOCUMENT CLEARANCE SHEET

Delegation of Authority for the McGovern-Dole International Food for Education And Child Nutrition Program

09-4217412

(Subject of Clearance Document)

Foreign Agricultural Service

(List Agency)

AGENCY (List Division)	CLEARING OFFICIAL'S SIGNATURE	DATE
Mary Chambliss **Deputy Administrator, EC**	Ina Branon for	3-6-03
GENERAL SALES MANAGER **Kirk Miller**	W. Kirk Miller	3-6-03
FAS AGENCY ADMINISTRATOR **A. Ellen Terpstra**	[signature]	3-6-03
FSA AGENCY ADMINISTRATOR **James R. Little**	James R. Little	3-7-03
OFFICE OF THE GENERAL COUNSEL	[signature]	3/19/03
~~**UNDER SECRETARY FARM & FOREIGN AGRICULTURAL SERVICES**~~ OBPA ~~Fred Pfaff~~	[signature] W. SCOTT STEELE Deputy Director for Program Analysis, OBPA	3-21-03
OSEC	**CLEARING OFFICIAL'S SIGNATURE**	**DATE**
UNDER SECRETARY FARM & FOREIGN AGRICULTURAL SERVICES 005-E	[signature]	3/24/03

Federal Register
Vol. 68, No. 51
Monday, March 17, 2003

Presidential Documents

Title 3—

The President

Memorandum of March 11, 2003

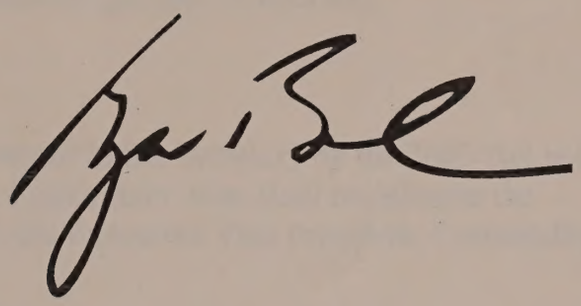
Implementation of Section 3107 of the Farm Security and Rural Investment Act of 2002, Relating to Food for Education and Child Nutrition

Memorandum for the Secretary of Agriculture

Effective upon the publication of this memorandum in the **Federal Register**, there is established the program relating to food for education and child nutrition authorized by subsection 3107(b) of the Farm Security and Rural Investment Act of 2002 (Public Law 107–171) (7 U.S.C. 17360–1). Pursuant to subsection 3107(d) of the Act, the Department of Agriculture is designated to take actions specified in that subsection. The authorities and duties of the President under section 3107 (except the authority to designate under 3107(d)) are delegated to the Secretary of Agriculture.

In the implementation of a program for which section 3107 provides, the Secretary of Agriculture shall consult as appropriate with the Food Policy Assistance Council established by section 3 of Executive Order 12752 of February 25, 1991, as amended, and such heads of Federal departments and agencies as the Secretary determines appropriate.

You are authorized and directed to publish this memorandum in the **Federal Register.**



THE WHITE HOUSE,
Washington, March 11, 2003.

[FR Doc. 03–6455
Filed 3–14–03; 8:45 am]
Billing code 3410–10–M

ORGANIZATION -1-1

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20250

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USDA

May 12, 2003

SECRETARY'S MEMORANDUM 1030-59

DELEGATIONS OF AUTHORITY
CONSOLIDATED APPROPRIATIONS RESOLUTION, 2003

1 PURPOSE

The purpose of this memorandum is to delegate authority to the President and Executive Vice President of the Commodity Credit Corporation to implement the provisions of Sections 202-210 of the Agricultural Assistance Act of 2003, Pub. L. 108-7, Division N, Title II (hereinafter referred to as the "2003 Act"). The authorities delegated herein by reference to a section of the 2003 Act include delegations of both new provisions of law enacted in the section and amendments made by the section to existing Acts, to the extent authorities under such Acts are not covered by previously published delegations of authority.

2 DELEGATIONS

I hereby delegate authorities vested in the Secretary by the 2003 Act to the President, Commodity Credit Corporation; who shall re-delegate the authorities delegated herein to the Executive Vice President, Commodity Credit Corporation.

3 EFFECTIVE DATE AND TERMINATION

This delegation is effective immediately and will remain in effect for one year, or until such earlier time as the Department's published delegations of authority have been revised to incorporate the provisions of this memorandum.

Ann M. Veneman
Secretary

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ORGANIZATION -1-1

ORGANIZATION -1-1

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20250

July 15, 2004

SECRETARY'S MEMORANDUM 1030-60

DELEGATION OF AUTHORITY TO CARRY AND USE FIREARMS FOR PERSONAL PROTECTION PURSUANT TO THE AUTHORITY OF PUBLIC LAW 108-199, DIVISION A, TITLE VII, SECTION 745.

1 PURPOSE

Pursuant to Public Law 108-199, Division A, Title VII, Section 745, January 23, 2004, the Secretary is authorized to delegate authority to allow Government employees to carry and use firearms for personal protection while conducting field work in remote locations in the performance of their official duties.

2 DELEGATION

The Under Secretary for Natural Resources and Environment (NRE) is hereby delegated the authority vested in the Secretary by Public Law 108-199 to allow the Natural Resources Conservation Service (NRCS) employees to carry and use firearms for personal protection while conducting field work in remote locations in the performance of their official duties, that field work that is essential to the mission of NRCS to continue without interruption. This authority is further delegated through the Under Secretary for NRE to the Chief, NRCS, without any restrictions on re-delegation.

3 TERMINATION

This memorandum shall remain in effect until September 30, 2004.

SECRETARY OF AGRICULTURE

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ORGANIZATION -1-1

National Safety and Occupational Health Manager were involved in developing stringent safety regulations for NRCS employees that require compliance with Federal, State, and local laws to avoid or reduce the risk of injury or death to NRCS employees and the public, and to avoid or reduce liability for the Federal Government. The NRCS employees must qualify on a firing range before they are allowed to carry weapons on duty. Also, NRCS is only using this authority in Alaska at this time.

OPTIONS:

1. Do not delegate authority and reserve it to the Secretary.

Pro: It would provide a high level of administration and oversight.

Con: Administration and oversight of safety and acquisition regulations, and personal property regulations for accountability, utilization, and disposal at the Secretary's level would be inefficient.

2. Delegate the authority to the Under Secretary for NRE without authority to re-delegate. If this option is chosen, a Secretary's Memorandum will be prepared to implement the decision.

Pro: It would provide a high level of administration and oversight.

Con: Administration and oversight of safety and acquisition regulations, and personal property regulations for accountability, utilization, and disposal at the Under Secretary's level would be inefficient.

3. Delegate the authority through the Under Secretary for NRE to the Chief, Natural Resources Conservation Service, without authority to re-delegate. If this option is chosen, a Secretary's Memorandum will be prepared to implement the decision.

Pro: It would provide a high level of administration and oversight.

Con: Administration and oversight of safety and acquisition regulations, and personal property regulations for accountability, utilization, and disposal at the Chief's level would be inefficient.

4. Delegate the authority through the Under Secretary for NRE to the Chief, NRCS, without any restrictions on re-delegation. A Secretary's Memorandum is attached which will carry out this delegation.

Pro: Administration and oversight at the State level would be efficient for employees to carry out their field work which is essential to the mission of NRCS.

Con: Administration and oversight would be without a high level of review.

RECOMMENDATION:

Proceed with Option 4.

CONCURRENCE:

This decision memorandum has been reviewed by OGC and has been cleared for legal sufficiency.

DECISION BY THE SECRETARY:

Approve Dale W Moore Option Selected: 4

Disapproved _____

Discuss with Me _____

Date 7-2-04

Reviewed by _____

Attachment

Note: Expectation is that option 4 will be implemented with clear, auditable criteria and record keeping — Dem

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D.C. 20250

July 15, 2004

SECRETARY'S MEMORANDUM 1030-60

DELEGATION OF AUTHORITY TO CARRY AND USE FIREARMS FOR PERSONAL PROTECTION PURSUANT TO THE AUTHORITY OF PUBLIC LAW 108-199, DIVISION A, TITLE VII, SECTION 745.

1 PURPOSE

Pursuant to Public Law 108-199, Division A, Title VII, Section 745, January 23, 2004, the Secretary is authorized to delegate authority to allow Government employees to carry and use firearms for personal protection while conducting field work in remote locations in the performance of their official duties.

2 DELEGATION

The Under Secretary for Natural Resources and Environment (NRE) is hereby delegated the authority vested in the Secretary by Public Law 108-199 to allow the Natural Resources Conservation Service (NRCS) employees to carry and use firearms for personal protection while conducting field work in remote locations in the performance of their official duties, that field work that is essential to the mission of NRCS to continue without interruption. This authority is further delegated through the Under Secretary for NRE to the Chief, NRCS, without any restrictions on re-delegation.

3 TERMINATION

This memorandum shall remain in effect until September 30, 2004.

SECRETARY OF AGRICULTURE

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National Safety and Occupational Health Manager were involved in developing stringent safety regulations for NRCS employees that require compliance with Federal, State, and local laws to avoid or reduce the risk of injury or death to NRCS employees and the public, and to avoid or reduce liability for the Federal Government. The NRCS employees must qualify on a firing range before they are allowed to carry weapons on duty. Also, NRCS is only using this authority in Alaska at this time.

OPTIONS:

1. Do not delegate authority and reserve it to the Secretary.

Pro: It would provide a high level of administration and oversight.

Con: Administration and oversight of safety and acquisition regulations, and personal property regulations for accountability, utilization, and disposal at the Secretary's level would be inefficient.

2. Delegate the authority to the Under Secretary for NRE without authority to re-delegate. If this option is chosen, a Secretary's Memorandum will be prepared to implement the decision.

Pro: It would provide a high level of administration and oversight.

Con: Administration and oversight of safety and acquisition regulations, and personal property regulations for accountability, utilization, and disposal at the Under Secretary's level would be inefficient.

3. Delegate the authority through the Under Secretary for NRE to the Chief, Natural Resources Conservation Service, without authority to re-delegate. If this option is chosen, a Secretary's Memorandum will be prepared to implement the decision.

Pro: It would provide a high level of administration and oversight.

Con: Administration and oversight of safety and acquisition regulations, and personal property regulations for accountability, utilization, and disposal at the Chief's level would be inefficient.

4. Delegate the authority through the Under Secretary for NRE to the Chief, NRCS, without any restrictions on re-delegation. A Secretary's Memorandum is attached which will carry out this delegation.

Pro: Administration and oversight at the State level would be efficient for employees to carry out their field work which is essential to the mission of NRCS.

Con: Administration and oversight would be without a high level of review.

RECOMMENDATION:

Proceed with Option 4.

CONCURRENCE:

This decision memorandum has been reviewed by OGC and has been cleared for legal sufficiency.

DECISION BY THE SECRETARY:

Approve Dale W Moore Option Selected: 4

Disapproved _____

Discuss with Me _____

Date 7-2-04

Reviewed by _____

Attachment

Note: Expectation is that option 4 will be implemented with clear, auditable criteria and record keeping — Dem

DECISION MEMORANDUM FOR THE SECRETARY

Case: Administration and oversight would be without a high level of review.

RECOMMENDATION:

Proceed with Option 4.

CONCURRENCE:

This decision memorandum has been reviewed by OGC and has been cleared for legal sufficiency.

DECISION BY THE SECRETARY:

Approve J. McMeans Option Selected: 4

Disapproved

Discuss with Me

Date 7-2-97

Reviewed by

Attachment

Note: Exceptions to Option 4 will be implemented with clear conditions and reviewed frequently — Dan